

Meeting of the Board of Trustees

Tuesday, February 23, 2021 – 6:00 p.m.

Trustees Present:

Christopher Bell, Chair
Elaine Crider, Vice-Chair
Jerome Shelton, Treasurer
Esther Barazzone, Secretary
Charlene Drew Jarvis, Trustee
Chavar Henry, Trustee
Anthony Tardd, Trustee
Errol Schwartz, Trustee
Carolyn Rudd, Trustee
Ken Grossinger, Trustee
Anntoinette White-Richardson, Trustee
Mignon Clyburn, Trustee
Barrington Scott, Trustee
Mildred Musgrove, Trustee
Ronald Mason, President, *ex-officio*

Trustees Absent:

Executive Cabinet Present:

Evola Bates, Chief of Staff
Lawrence T. Potter, Jr., Ph.D., Chief Academic Officer
William Latham, Chief Student Development and Success Officer
David Franklin, Acting Chief Operating Officer
Avis Russell, General Counsel

Staff Participants:

Munetsi Musara, CFO
Frenika Rivers, Executive Secretary, Office of the Board of Trustees
Deborah Sullivan, Vice President, Human Resources
Rodney Trapp, UDC Foundation, Director

Call to Order and Roll Call

Chair Bell called the meeting to order at 6:05 p.m. Ms. Rivers called the roll, and a quorum was found to be present.

Approval of Minutes

Motion to approve the minutes from the November 10, 2020, Board of Trustees meeting was presented and was approved by a roll call vote.

Action Items

Chairman Bell asked that the information be presented for all of the action items and said that he would call for the vote at the end in order to vote on the items en bloc.

Dr. Tardd presented UDC Resolution No. 2021 – 02 which would approve a notice of proposed rulemaking to amend the DCMR to eliminate the Community College Committee and to add those functions to the Academic and Student Affairs Committee, and to eliminate the position of Chief Community College Officer, and to add certain functions to the position of Chief Academic Officer. He noted that no comments were received during the public comment period.

WHEREAS, the Board of Trustees of the University of the District of Columbia, pursuant to the authority set forth in D.C. Official Code §§38-1202.01(a)(7); 38-1202.06(3)(13) has the power to adopt, prescribe, amend, repeal and enforce bylaws, rules, and regulations it considers necessary for the governance and administration of the University of the District of Columbia (“University”); and

WHEREAS, pursuant to D.C. Official Code §38-1202.06(13)(16), it is the duty of the Board to perform such duties and make such regulations as may be necessary to carry out the purposes of the University and generally determine, control, supervise, manage, and govern all affairs of the University and adopt such regulations in accordance with the provisions of D.C. Official Code § 2-505(a); and

WHEREAS, the Board is amending Chapter 1, Section 110, entitled “Committees of the Board of Trustees” to add additional functions to the “Academic and Student Affairs Committee” and to eliminate the “Community College Committee”; and

WHEREAS, the Board is amending Chapter 2, Section 211, entitled “Executive Appointments: Non-Academic Administrators” to eliminate the position of “Chief Community College Officer” and to add additional functions to the position of “Chief Academic Officer” in Chapter 2, Section 212, entitled “Executive Appointments: Academic Administrators”, and

WHEREAS, the substance of the proposed rules enacted herein was published on October 30, 2020 at 67 DCR 45 for a thirty-day public comment period in accordance with D.C. Official Code §2-505(a) and no public comment was received during the public comment period; and

WHEREAS, pursuant to 8 DCMR 128.4, where no comments are received, the Chairperson of the Board may forward the rules for final adoption without Committee action.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia hereby adopts the Notice of Final Rulemaking attached and incorporated hereto as Exhibit A; and

BE IT FURTHER RESOLVED that the Rules enacted herein shall take effect upon publication in the D.C. Register and that all prior inconsistent resolutions, customs, procedures, and practices are hereby repealed and the General Counsel is hereby directed to publish this Notice of Final Rulemaking in the D.C. Register.

Trustee Grossinger presented UDC Resolution No. 2021 – 01, the lease agreement for 4340 Connecticut Avenue with Capital Healthcare. He summarized the terms, cost per square foot, and also the potential for internships for students interested in healthcare. Mr. Franklin explained that he is working with Dr. Potter to start that partnership within the first year of their opening.

WHEREAS, pursuant to D.C. Code § 38-1202.1(a)(5), the Board of Trustees ("Board") possesses all powers necessary or convenient to accomplish its statutorily prescribed objects and duties, including the power to make, deliver, and receive deeds, leases and other instruments; and WHEREAS, the University has agreed to lease approximately 2,705 rentable square feet of available space at the Van Ness Campus, Building 52, 4340 Connecticut Avenue, NW, Washington, DC 20008, to Capital Healthcare to operate its urgent and primary care medical services facility known as "AllCare"; and WHEREAS, the Lease Agreement includes a term of ten (10) years, with an option to extend the term of the lease for an additional five-year term; and WHEREAS, the Lease Agreement was negotiated, and the Administration has determined that the terms in the Lease Agreement are favorable to the University with due consideration to maintenance and operation efficiency and that the charges are consistent with prevailing scales in the community for comparable facilities; and WHEREAS, pursuant to 8B DCMR § 2100.1, the President, subject to Board approval, is authorized and empowered to rent any building or land belonging to the University or under jurisdiction of the President, or any available space therein, whenever such building, land or space is not then required for the purpose for which it was acquired; and WHEREAS, the Lease Agreement and any future exercise of any option to extend the term of the Lease by the University will require the approval of the Board prior to entering into the Lease Agreement and at the time such option is exercised, respectively. NOW THEREFORE BE IT RESOLVED, that the Board of Trustees approves the Lease Agreement and the President is authorized to execute the Lease Agreement in substantially the form attached hereto as Attachment A.

Rodney Trapp presented the CV of Dr. Tshaka Cunningham to be voted upon as Foundation Director. He shared that the Board of Directors of the UDC Foundation unanimously voted to recommend Dr. Cunningham as the newest member of the Board of Directors.

The three items were considered en bloc. Chairman Bell asked for a motion to vote on the resolutions. Dr. Crider moved to approve the actions items en bloc. Trustee Shelton seconded this motion. The resolutions were approved en bloc through a roll call vote.

Report of the Chairperson

Chairman Bell welcomed all to the meeting, and gave his thanks that everyone was continuing to stay safe in the pandemic. He thanked President Mason and his team for the work the University has continued to do throughout the crisis. He reminded all that the meeting would go into Executive Session to review President Mason's evaluation. He thanked President Mason and Dr. Potter for producing a wonderful Founders' Day program. He updated the Board on the Student Bill of Rights that he has been working on with Trustee Henry. He reminded the board that their elections will take place in April.

Report of the President

President Mason gave remarks and updated the Board on happenings since the last meeting. He shared the success of the University through written and oral reports. He was asked about the Developing Americas Workforce Nucleus (DAWN) Project that will partner with Anacostia High School. He shared some of the details of the pilot program. There was discussion among the Trustees about the program.

He was asked questions about the potential of UDC being a vaccination site, about which he stated the University had not yet been approached, but he has let the mayor's office know the facilities are available if needed. There was conversation regarding working nurses who have graduated from UDC. The conversation shifted to fundraising, and raising UDC's profile as an HBCU.

Committee Reports

Executive

No report

Committee of the Whole

No report

Academic and Student Affairs

Dr. Tardd named a number of faculty who were recognized with awards. He recognized the most recent grants the University received and the Nursing program's NCLEX pass rate, which is 11 percent higher than the national average. He said that Student Affairs will continue to work on their priorities of continued care, continued engagement, and continued service excellence. He concluded his report with ongoing conversations surrounding the future of the University.

Alumni Task Force

Trustee Shelton said that the Alumni Taskforce is committed to continuing support by alumni for students of the University.

Student Communication Task Force

Trustee Henry said he looks forward to continuing to work on the Student Bill of Rights.

Audit Budget Finance

Trustee Shelton gave updates on how the CARES funding was used for students. He said that the Internal Auditor is developing a plan for audit activities. He also shared that CFO Musara submitted his resignation. He was thanked for his work at UDC by Trustee Shelton and the Board of Trustees.

Operations

No report

Student Outcomes

Dr. Crider shared that more research has been completed on the reasons for stop-outs. It will be shared at the next Student Outcomes Committee Meeting.

Fundraising Report

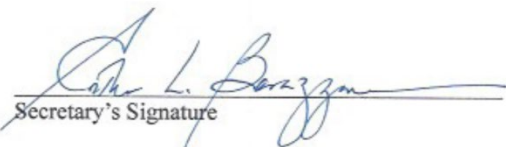
Vice President Rodney Trapp gave an update on recent grants that the University received. He talked about increases in alumni and employee gifts. He gave updates on outreach and marketing programs the University has been involved in. He said that a contribution page was launched to raise funds for the EB Henderson project. He answered questions about the annual fund and upcoming fundraising appeals. There was continued conversation about fundraising ideas and opportunities.

Closing Remarks

Chairman Bell thanked everyone and reminded them that the Board would enter executive session to discuss the performance review for President Mason. He read the expected meeting closure, and announced the meeting would resume after Executive Session:

In accordance with D.C. Code 2575B, 234A, and 5205, the Board of Trustees hereby gives notice that it may conduct an executive session for the purpose of discussing, establishing, or instructing the public body, staff, or negotiating agent concerning the position to be taken in negotiating the price and other materials pertaining to the contract, including an employment contract, if an open meeting would adversely affect the bargaining position or negotiated strategy of the public body, discussing, establishing, or instructing the public body's staff or negotiating agents concerning the position to be taken in negotiating incentives relating to the location or expansion of industries, or other business, or other business activities in the District, consulting with an attorney to obtain legal advice, and to preserve the attorney/client privilege between an attorney and a public body, or to approve settlement agreements, provided that upon request, the public body may decide to waive the privilege in planning, discussing, or conducting specific collective bargaining negotiations.

A motion was made and seconded to adjourn the meeting and move to executive session. Ms. Rivers called roll on the motion to adjourn. The motion was approved unanimously. The meeting adjourned at 7:32 p.m.


Secretary's Signature

April 20, 2021