

**Minutes**

**Regular Meeting of the Board of Trustees  
Wednesday, February 22, 2017 – 5:00 p.m.**

**Trustees Present:**

Elaine Crider, Chair  
Christopher Bell  
Esther Barazzone  
James Dyke\*  
Reginald Felton  
Charlene Jarvis  
Gabriella Lemus\*  
Ronald Mason, ex-officio  
Errol Schwartz  
Barrington Scott  
Jerome Shelton  
Anthony Tardd  
Gary Mills

**Trustees Absent:**

Joshua Wyner  
Gwendolyn Lewis

*\*via telephone*

**Executive Cabinet Present:**

Evola Bates, Chief of Staff  
Karen Hardwick, General Counsel  
William Latham, Chief Student Development and Success Officer  
Troy LeMaile Stovall, Chief Operating Officer  
Rachel Petty, Acting Chief Academic Officer

**Staff Participants**

Michelle Pourciau, Executive Director of External Affairs  
Angela Scott, Executive Assistant to the President  
Mary Wright, Administrative Officer

**Call to Order and Roll Call**

Chair Crider called the meeting to order at 5:07 p.m. Ms. Bates called the roll and a quorum was present. Chair Crider welcomed two new Trustees to the Board, Dr. Esther Barazzone and Dr. Charlene Drew Jarvis.

**Approval of the Minutes – November 22 and December 2, 2016**

The Board of Trustees reviewed the minutes of the November 22 and December 2, 2016 Board of Trustees meetings. The minutes were unanimously approved.

The Board approved adding four items to the agenda involving the executive appointment of positions that were discussed during the February 22, 2017 Executive Committee meeting.

## **Action Items**

### **Academic and Student Affairs Committee**

The Board of Trustees considered *en bloc* the recommendations for honorary degree recipients. These recommendations will be added to the current list of Honorary Degree candidates.

#### **Motion:**

##### *UDC Resolution 2017 – 01: Conferral of Honorary Degree upon Dorie Ann Ladner, Civil Rights Activist*

WHEREAS, pursuant to D.C. Code §38-1202.06(3), the Board of Trustees has authority to award degrees and to establish policy with respect to the award of degrees; and

WHEREAS, pursuant to 8B DCMR §315.2, the President, upon consultation with the Faculty Senate, has recommended that Dorie Ann Ladner be awarded an honorary degree for her significant accomplishments over 50 years as an advocate for social justice and equality; for her contributions on the local, state, and national levels of Civil Rights activism, including registering disenfranchised Black voters, integrating segregated facilities, co-founding the Council of Federated Organizations (COFO), which was an amalgamation of local NAACP, CORE, SNCC, and SCLC organizations in Clarksdale, Mississippi; for her leadership as well as participant roles in some of the seminal Civil Rights demonstrations during the 1960s, including the March on Washington in 1963, the Selma to Montgomery March of 1965 and the Poor People's March in 1968; and for her continued commitment to improving the lives and conditions of her fellow citizens through 30 years as a social worker in Washington, DC, and on-going activism and advocacy for civil rights and peace; and

WHEREAS, pursuant to 8B DCMR §315.3, the Board of Trustees must approve the recommendation of Dorie Ann Ladner by an affirmative vote of three-fourths (¾) of the members present at the meeting of the Board following the meeting at which the recommendation was made;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby approves the recommendation of the awarding of the degree of Doctor of Humane Letters, with all the honors, privileges, and duties pertaining thereto.

##### *UDC Resolution 2017 – 02: Conferral of Honorary Degree upon Jim Vance, TV News Anchorman, News 4*

WHEREAS, pursuant to D.C. Code §38-1202.06(3), the Board of Trustees has authority to award degrees and to establish policy with respect to the award of degrees; and

WHEREAS, pursuant to 8B DCMR §315.2, the President, upon consultation with the Faculty Senate, has recommended that Jim Vance be awarded an honorary degree for his significant contributions and accomplishments over 40 years as a journalist and social commentator, blazing a trail for a new generation of minority journalists and providing a visible and positive role model for men of color through his prominence as a major TV network news anchor in the nation's capital; for his fearlessness in news coverage and commentary through a 40-years-plus career that has taken him around the U.S. and beyond, earning him numerous honors, including 17 Emmy Awards, induction into the National Association of Black Journalists' Hall of Fame (2007), the Ted Yates Award for outstanding community service, and selection as a "Washingtonian of the Year;" and for using his voice to champion a variety of causes, including but not limited to education, civil rights, civic responsibilities, and mental health; and

WHEREAS, pursuant to 8B DCMR §315.3, the Board of Trustees must approve the recommendation of Jim Vance by an affirmative vote of three-fourths (¾) of the members present at the meeting of the Board of Trustees following the meeting at which the recommendation was made;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the recommendation of the awarding of the degree of Doctor of Humane Letters to Jim Vance, with all the honors, privileges, and duties pertaining thereto.

The resolutions were unanimously approved.

The Board of Trustees considered the tenure approval for the David A. Clarke School of Law Professor LaShanda Taylor Adams.

**Motion:**

*UDC Resolution 2017 – 03: UDC David A. Clarke School of Law Tenure Approval for Professor LaShanda Taylor Adams*

WHEREAS, the UDC-DCSL Faculty Evaluation and Retention Committee (FERC) appointed a subcommittee to prepare a report and make a recommendation to FERC regarding the tenure application for Professor LaShanda Taylor Adams; and

WHEREAS, the tenure standard at the UDC David A. Clarke School of Law states that “[a]ll members of the faculty have as their primary responsibilities teaching and contributing to the growth and understanding of the law,” and participating in and conducting “other school of law activities...necessary to the successful functioning and harmony of the institution...and other activities...which significantly relate to and advance a faculty member’s academic skills, including work in his or her special field”; and

WHEREAS, the FERC subcommittee conducted a review of Professor Adams’ teaching, scholarship, and service to the UDC-DCSL and to the legal profession and concluded that Professor Adams is a gifted teacher whose work reflects all of the attributes of good teaching, that her scholarly and other writings satisfy the criteria for tenure, and that she is a true asset to the School of Law and to the legal profession; and

WHEREAS, the FERC subcommittee, upon consideration of the Standards for Promotion and Tenure and the Faculty Handbook, concluded that Professor Adams’ teaching, scholarship and service met all applicable standards for tenure and recommended to the full committee that it should recommend to the Dean that Professor Adams be awarded tenure with the rank of full professor; and

WHEREAS, the FERC considered the subcommittee’s report and voted to adopt the recommendation of the subcommittee and asked the Dean to seek an award of continuous tenure and a permanent position on the law faculty with the rank of full professor for Professor Adams; and

WHEREAS, Dean Broderick independently evaluated Professor Adams’ teaching, scholarship, and service, and concurred in writing with FERC’s recommendation; and

WHEREAS, the Dean, the Acting Chief Academic Officer and the President have independently affirmed the recommendation of tenure for Professor Adams; and

WHEREAS, the Dean, the Acting Chief Academic Officer and the President have approved the promotion of Professor Adams to the rank of full professor, and the approval of her promotion requires no further review or action; and

WHEREAS, the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure with the rank of full professor to Professor LaShanda Taylor Adams of the UDC David A. Clarke School of Law.

The resolution was unanimously approved.

Executive Committee

The Board of Trustees considered *en bloc* the following executive appointments that were added to the agenda: Dr. Marilyn Hamilton as Dean of Academic Affairs at the University of the District of Columbia Community College; Dr. Tony D. Johnson as Dean of Workforce Development and Lifelong Learning at the University of the District of Columbia Community College; Mr. Rodney E. Trapp as Vice President for Advancement at the University of the District of Columbia; and Dr. Tony B. Summers as Chief Community College Officer for the University of the District of Columbia. A portion of each resolution was read into the record.

President Mason briefly discussed the appointments. Both Dr. Summers and Dr. Hamilton served in interim positions. Mr. Trapp is a highly qualified fundraiser. There was a rigorous search for the workforce development position.

**Motion:**

*UDC Resolution No. 2017 – 04: Appointment of Dr. Marilyn Hamilton as Dean of Academic Affairs at the University of the District of Columbia Community College (UDC - CC)*

WHEREAS, pursuant to 8B DCMR §§ 210 through 212, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8B DCMR §212.1(b), all Deans of academic colleges positions shall be filled by executive appointment; and

WHEREAS, pursuant to 8B DCMR §212.3, the President shall provide for a formal search and selection process to fill the positions of the Dean of academic colleges positions; and

WHEREAS, Dr. Marilyn Hamilton has participated in a formal search and selection process pursuant to 8B DCMR §212.3; and

WHEREAS, Dr. Hamilton has been recommended to serve as Dean of Academic Affairs at the University of the District of Columbia Community College, based on her knowledge, past accomplishments and experience serving as Acting Dean of Academic Affairs at the University of the District of Columbia Community College; and

WHEREAS, after review of her credentials it has been determined that she is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Dr. Marilyn Hamilton as the Dean for Academic Affairs, at the University of the District of Columbia Community College effective March 1, 2017.

*UDC Resolution No. 2017 – 05: Appointment of Dr. Tony D. Johnson as Dean of Workforce Development and Lifelong Learning (WDLL) at the University of the District of Columbia Community College (UDC - CC)*

WHEREAS, pursuant to 8B DCMR §§210 through 212, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8B DCMR §212.1(b), all Deans of academic colleges positions shall be filled by executive appointment; and

WHEREAS, pursuant to 8B DCMR §212.3, the President shall provide for a formal search and selection process to fill the positions of the Dean of academic colleges positions; and

WHEREAS, Dr. Tony D. Johnson has participated in a formal search and selection process pursuant to 8B DCMR §212.3; and

WHEREAS, Dr. Johnson has been recommended to serve as Dean of Workforce Development and Lifelong Learning at the University of the District of Columbia Community College, based on his knowledge, past accomplishments and experience; and

WHEREAS, after review of his credentials it has been determined that he is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Dr. Tony D. Johnson as the Dean of Workforce Development and Lifelong Learning, at the University of the District of Columbia Community College effective March 1, 2017.

*UDC Resolution No. 2017 – 06: Executive Appointment of Mr. Rodney E. Trapp as Vice President for Advancement at the University of the District of Columbia*

WHEREAS, pursuant to 8B DCMR §§ 210 through 212, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8B DCMR §210.2, each person selected by the President for an executive appointment shall be qualified on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §208.1, the Board shall determine executive compensation for administrators and non-administrators at Grade level 1A and above, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, after review of Mr. Rodney E. Trapp's credentials it has been determined that he is qualified for such position. Mr. Rodney E. Trapp has been recommended to serve as the Vice President for Advancement for the University of the District of Columbia, based on his knowledge, past accomplishments, and extensive experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Mr. Rodney E. Trapp as the Vice President for Advancement for the University of the District of Columbia effective March 1, 2017, consistent with the terms and conditions of his appointment letter.

*UDC Resolution No. 2017 – 07: Executive Appointment of Dr. Tony E. Summers as Chief Community College Officer at the University of the District of Columbia*

WHEREAS, pursuant to 8B DCMR §§210 through 211, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8B DCMR §210.2, each person selected by the President for an executive appointment shall be qualified on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §208.6 the Board shall determine executive compensation for administrators and non-administrators at Grade level 1A and above, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, after review of Dr. Tony E. Summers credentials it has been determined that he is qualified for such position, Dr. Tony E. Summers has been recommended to serve as the Chief Community College Officer for the University of the District of Columbia Community College, based on his knowledge, past accomplishments, and extensive experience; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Dr. Tony E. Summers as the Chief Community College Officer for the University of the District of Columbia Community College effective March 1, 2017, consistent with the terms and conditions of his appointment letter.

The Board of Trustees unanimously approved the resolutions *en bloc*.

**Report of the Chair**

No Report.

**Report of the President**

President Mason submitted a written report to the Board of Trustees. He reported that Dr. Petty has been serving as the Interim Chief Academic Officer and that her appointment will be ending. President Mason thanked Dr. Petty for her work and announced that she will be helping with the transition.

Trustee Felton asked about the DC audit of Vision 2020 and the DC Council Performance Oversight Hearing. The purpose of the audit was to look at the progress in terms of Vision 2020. A copy of the audit and final response will be completed in the next two weeks.

The Performance Oversight Hearing [Agency Performance Oversight Hearing on Fiscal Year 2016 – 2017] will be held on March 13 at 10 a.m. in the Council Chambers. Dr. Crider noted that Board members are asked to be available to attend the hearing and support the university.

President Mason discussed building the fundraising infrastructure. He reported there is an active search for a Director of Alumni Affairs and a Major Gifts person. President Mason also spoke about marketing, the community college partnership with the [D.C.] Central Kitchen; and the university agreement to provide management services to the UDC Foundation.

Trustee Shelton briefly spoke about recent and upcoming activities including Founders' Day; the Sixth Anniversary Hall of Fame Weekend; the Alumni Fifteenth Anniversary [UDCNAS Fifteenth Anniversary Gala]; and the [monthly] alumni meetings. He also mentioned the newly published magazine, the student center and recent fundraising letters.

#### **Report of the Executive Committee**

Chair Crider reported the Board of Trustees considered the actions taken by the committee [four executive appointment resolutions].

#### **Report of the Committee of the Whole**

No Report.

#### **Report of the Student and Academic Affairs Committee**

No. Report.

*Alumni Task Force.* Trustee Shelton previously presented the report.

*Student Communications Task Force.* Trustee Mills did not present a report.

#### **Report of the Audit, Budget and Finance Committee**

Mr. Felton reported that there are some internal audits being conducted which are not complete. He will share information about those audits at the next Board meeting. Trustee Felton spoke about the development of a fiscal score card with a new chart of accounts. We now use the Higher Education Price index versus the Consumer Price Index. The CFO has been working very closely with the university in terms of the end of the fiscal year 2016 statements. The fund balance has increased and total assets are up. Tuition is up. We have higher enrollment. He noted we are being better managed in terms of expenditures and priorities. Mr. Shelton said the administration also has been able to provide regular quarterly reports that are timely. Managers are encouraged to spend in a quarterly fashion.

Trustee Jarvis asked about the difference between the Higher Education Price Index [HEPI] and the Consumer Price Index [CPI]. Mr. Stovall reported that the HEPI is an index managed by a group called Commonfund. They manage funds for universities across the country. They developed an index that better mirrors the price increases that happen in high risk. It better reflects the cost escalations that happen in high risk versus CPI which is a very general budget. HEPI has historically been a little bit higher than CPI.

### **Report of the Community College Committee**

Dr. Tardd reported there were no action items. He noted the community college has been accepted for candidacy for the AASN [Associate of Applied Science in Nursing] which means the first class of students in nursing will be accepted in the fall 2017.

Dr. Tardd spoke about the dual enrollment program with several adult education charter schools in the city. He mentioned a couple of grants. A Workforce Investment Council grant involves a partnership with PEPCO to provide courses that help students prepare for utility careers. The community college received a grant to be a part of a regional consortium to identify pathways for students to move from workforce development into credit and degree programs at the associate and baccalaureate levels.

Dr. Tardd briefly discussed the Guardian Life Insurance Program which teaches our students financial literacy. At the Community College Committee meeting, some of the students presented testimony regarding the program. There was some discussion about making this program a part of student orientation.

There also was a discussion about the aviation program. A Delta Airlines team looked at the program and was impressed with the facilities and faculty. A decision regarding whether or not the aviation program will be accepted as partners with Delta will be made by the end of March.

### **Report of the Operations Committee**

Trustee Bell reported the committee did not meet in February but will meet in March and will look at the 4250 [Connecticut Avenue location]. President Mason stated Bernstein owns the property. At the next Board of Trustees meeting and Operations Committee meeting, Bernstein will present some visuals regarding what the facility would look like as student apartments.

### **Unfinished Business**

No Unfinished Business.

### **New Business**

Dr. Crider noted that there will be a couple of committee assignments and she will be in touch with Board members regarding those assignments. She also noted that she and the President will need to finalize the consolidation of the committees. Information should be provided at the next meeting

Trustee Felton acknowledged Ms. Theresa Cameron, who is the Executive Director of Van Ness Main Street. President Mason recognized the owner of Acacia which is one of the neighborhood businesses. There was a brief discussion regarding the university's relationship with Main Street. Ms. Cameron reported Erik Thompson left the [Van Ness Main Street] Board and Ms. Pourciau recently joined the Board. The university has donated office space for Main Street. Their main focus is economic development, design, store front improvement and events and promotions. The website is [vannessmainstreet.org](http://vannessmainstreet.org).

Ms. Cameron briefly discussed the Intelsat location. She reported Cushman Wakefield is managing the property. They are redesigning parts of the site. Intelsat is approximately forty percent leased.

Trustee Scott spoke about the Foundation. Ms. Pourciau reported that the City Council has agreed, for a third time, to a funding match for the university. Twice there was a one to one match with a maximum of \$1 million. This year, the Council has a two to one match. The university has raised \$2 million with

another million to go. Ms. Pourciau explained that if the university raises \$3 million, they will receive \$1.5 million.

**Closing Remarks**

With no further business, the meeting adjourned at 6:12 p.m.

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Secretary's Signature

\_\_\_\_\_  
Date

DRAFT