

Minutes

Board of Trustees Meeting

Tuesday, July 26, 2016 – 5:00 p.m.

Trustees Present:

Christopher Bell, Vice Chair
Reginald Felton
Gwendolyn Lewis
Barrington Scott
Jerome Shelton
Errol Schwartz
Gary Mills
Anthony Tardd*
Ronald Mason, ex-officio
**via telephone*

Trustees Absent:

Elaine Crider, Chair
James Dyke
Alejandra Castillo
Joshua Wyner
Gabriela Lemus

Executive Cabinet Present:

Troy LeMaile Stovall, Chief Operating Officer
Rachel Petty, Acting Chief Academic Officer
William Latham, Chief Student Development and Success Officer
Evola Bates, Chief of Staff
Tony Summers, Acting Provost, UDC Community College
Karen Hardwick, General Counsel

Staff Participants:

Dwight Sanchez, Associate Vice President for Enrollment Management
Beverly Franklin, Executive Secretary, Office of the Board of Trustees

Call to Order and Roll Call

Vice-Chair Bell called the meeting to order at 5:11 p.m. Chair Crider who is recovering from surgery was not able to attend the meeting. Trustee Bell chaired the meeting. The roll was called and a quorum was present.

Approval of the Minutes

The Board reviewed and approved the minutes of the May 5, 2016 Board of Trustees meeting.

Trustee Bell reported the following items were discussed in the Executive Committee meeting held on July 26, 2016. A quorum was not present at that meeting.

- Notice of Proposed Rulemaking – 8B DCMR, Chapter 2 –Title Change to Chief Community College Officer
- Extension of the Appointment of Dr. Rachel Petty as Chief Academic Officer of Academic Affairs for the University of the District of Columbia
- Appointment of Hannah E. M. Lieberman as Associate Dean of Experiential and Clinical Programs
- Executive Appointment of Dr. Edith Westfall as Acting Dean for Workforce Development and Lifelong Learning (WDLL) at the University of the District of Columbia College (UDCCC)

The Board agreed to add these items to the agenda.

Action Items:

Academic and Student Affairs Committee

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The Tenure and Professor Emeriti resolutions were considered *en bloc*.

Motion:

UDC Resolution No. 2016 – 22: UDC School of Business & Public Administration Tenure Approval for Dr. Sergey Ivanov

WHEREAS, pursuant to 8B DCMR §1467, the School of Business & Public Administration (SBPA) Promotion Committee and Dean Mohamad Sepehri have recommended that Dr. Sergey Ivanov, Associate Professor of Management, be granted tenure as a faculty member in the SBPA; and

WHEREAS, pursuant to 8B DCMR §1462, Dr. Dr. Dr. Sergey Ivanov has served as a professor at UDC since 2010, and is recognized by his students, fellow faculty members, administrators, and other experts in his field for his excellent teaching skills and contributions to undergraduate and graduate students' research and learning (including the development of new and timely advanced graduate courses, in Management Consulting, Bureaucracy in the 21st Century, Organizational Analysis & Design, and Advanced Organizational Analysis); for authorizing or co-authoring over 29 research articles, many with students as co-authors, and appearing in peer-reviewed journals and conference presentations, advancing the school, student learning and experience, and the University's profile; and he developed into a field expert and popular international speaker who has been invited to give many keynote talks at more than 35 national and international conferences, and his works have been cited 85 times, as tracked by Google Scholar; and serves on the editorial board of five active peer-reviewed journals; and

WHEREAS, Dr. Dr. Sergey Ivanov is also recognized for his collaborations and many contributions both within and out the University community, including serving as a mentor to many of his students; serving on numerous university committees, such as the Middle States Accreditation Self-Study committee member, and sub-committee chair (for Standard 10 on Faculty); chairing the SBPA Curriculum Committee and serving on other SBPA committees, MBA Admissions, Faculty Development, International Affairs, Department Evaluation and Promotions, among others; and for developing new advanced graduate courses, building a foundation in SBPA to create a future doctoral program which would further add to the University's prestige and popularity; and

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470 the Dean, the Chief Academic Officer and the President have affirmed the recommendation of tenure for Dr. Sergey Ivanov and the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Dr. Sergey Ivanov of the School of Business & Public Administration.

UDC Resolution No. 2016 – 23: UDC School of Business & Public Administration Tenure Approval for Dr. Jian Hua

WHEREAS, pursuant to 8B DCMR §1467, the School of Business & Public Administration (SBPA) Promotion Committee and Dean Mohamad Sepehri have determined that Dr. Jian Hua qualified for the position of Associate Professor of Management; and

WHEREAS, pursuant to 8B DCMR §1462, Dr. Dr. Jian Hua has served as Assistant Professor at UDC since 2010, and is recognized by his students, fellow faculty members, administrators, and other experts in his field for his excellent teaching skills and contributions to undergraduate and graduate students' research and learning (including the use of innovative techniques such as video gaming and real-world experiences and the development of two on-line courses); for a track record of strong research activity and contributions in the area of homeland security (including being the first professor to win the Best Research Paper from the Decision Science Institute's Annual Conference twice), and receiving two extremely competitive research grants from the U.S. Department of Homeland Security (DHS), demonstrating the impressive nature and significance of his research; for his creation of an Innovative research tract that is interdisciplinary, using and advancing the areas of optimal Investment determination, game theory, Information security, economics of security, and cyber-terrorism; and for publication of five refereed journal articles as well as extensive publication in international and national conference proceedings in the area of information systems security, all work that has been recognized as outstanding in terms of research rigor and intellectual contribution; and

WHEREAS, Dr. Jian Hua is also recognized for his collaborations and many contributions both within the University community and outside professional areas to the UDC community, including serving on numerous university committees, such as the Faculty Advisory Council to the UDC Office of International Programs and Exchange (OIPE), where he is helping to cultivate and

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nurture opportunities for students and faculty; and current efforts to build a platform where local businesses can come to seek help with problems from UDC's faculty and students, eventually benefitting all involved; and

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470 the Dean, the Chief Academic Officer and the President have affirmed the recommendation of tenure for Dr. Jian Hua and the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Dr. Jian Hua of the School of Business & Public Administration.

UDC Resolution No. 2016 – 24: UDC School of Engineering & Applied Sciences Tenure Approval for Dr. Pawan Tyagi

WHEREAS, pursuant to 8B DCMR §1467, the School of Engineering & Applied Sciences (SEAS) Promotion Committee and Dean Devdas Shetty have determined that Dr. Pawan Tyagi qualified for the position of Associate Professor of Mechanical Engineering; and

WHEREAS, pursuant to 8B DCMR §1462, Dr. Pawan Tyagi has served as Assistant Professor at UDC since 2011, and is recognized by his students, fellow faculty members, administrators, and other experts in his field for his excellent teaching skills, track record of strong research activity, and contributions to undergraduate research involving students; and who has secured grants (currently totaling over \$ 1.2M) from agencies such as the National Science Foundation, Air Force Office of Sponsored Research (AFOSR) and Department of Energy (DOE), primarily in the research areas of nano-technology, easily recyclable metal based Solar cells, and additive manufacturing; and has authored more than 30 journal and conference papers, and whose publications have been cited 298 times according to Google Scholar®; and he has received five consecutive research excellence and scholarship awards from SEAS;

WHEREAS, Dr. Pawan Tyagi is also recognized for his collaborations and many contributions to the UDC community, including serving on numerous University committees, including the Institutional Review Board and on-line learning; and serving as a highly regarded mentor to undergraduates and graduate students, as well as leading a STEM (science, technology, engineering, and mathematics) grant and other efforts to actively recruit and retain UDC students for these fields; and serving on panels and as a reviewer for prestigious journals and organizations such and the Department of Energy, all of which has helped bring credit to UDC; and

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470 the Dean, the Chief Academic Officer and the President have affirmed the recommendation of tenure for Dr. Tyagi and the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Dr. Pawan Tyagi of the School of Engineering & Applied Sciences.

UDC Resolution No. 2016 – 25: UDC School of Engineering & Applied Sciences Tenure Approval for Dr. Nian Zhang

WHEREAS, pursuant to 8B DCMR §1467, the School of Engineering & Applied Sciences (SEAS) Promotion Committee and Dean Devdas Shetty have determined that Dr. Nian Zhang qualified for the position of Associate Professor of Electrical and Computer Engineering.

WHEREAS, pursuant to 8B DCMR §1462, Dr. Nian Zhang has served as Assistant Professor at UDC since 2009, and is recognized by her students, fellow faculty members, administrators, and other experts in her field for her excellent teaching skills and contributions to undergraduate and graduate students' research (including Outstanding Research Mentorship Award, the Excellence in Teaching Award, and Excellence in Research Award from SEAS in 2014, 2015, and 2016); for a track record of strong research activity in the areas of computational intelligence, clustering algorithm for big data computing and its application in robotics, pollution monitoring and evaluation of engineering surfaces; for having received several grants and major awards, including two prestigious National Science Foundation grants (totaling \$600,000 as a principal and co-principal investigator); and for having published to-date more than 60 peer-reviewed conference publications and 14 journal papers, including several of the top journals in the field of electrical and computer engineering;

WHEREAS, Dr. Nian Zhang is also recognized for her collaborations and many contributions to the UDC community, including chairmanship of curriculum committees, graduate committees, enrollment committee, and online learning committee; single-

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handedly hosting the international winter workshop of the IEEE (Institute of Electrical & Electronics Engineers) on Computation Computational Intelligence and Big data and Neural Network at UDC, involving the participation of more than 100 international leading experts and industry personnel; and

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470 the Dean, the Chief Academic Officer and the President have affirmed the recommendation of tenure for Dr. Nian Zhang, and the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Dr. Nian Zhang of the School of Engineering & Applied Sciences.

UDC Resolution No. 2016 – 26: UDC School of Engineering & Applied Sciences Tenure Approval for Dr. Dong Jeong

WHEREAS, pursuant to 8B DCMR §1467, the School of Engineering & Applied Sciences (SEAS) Promotion Committee and Dean Devdas Shetty have determined that Dr. Dong Jeong qualified for the position of Associate Professor of Computer Science; and

WHEREAS, pursuant to 8B DCMR §1462, Dr. Dong Jeong has served as Assistant Professor at UDC since 2010, and is recognized by his students, fellow faculty members, administrators, and other experts in his field for his excellent teaching skills and contributions to undergraduate and graduate students' research (including the creation of an innovative teaching environment, by integrating both the latest technologies and interactive educational materials); for a track record of strong research activity and contributions in the areas of Visual Analytics, Big Data Analytics, and Cloud computing; for having received grants amounting to \$500,000 to promote cyber security research and education at UDC; and for having published to-date more than 50 peer-reviewed papers, and 19 research papers (seven journal and 12 conference publications) and whose publications have been cited more than 400 times according to the Google Scholar;

WHEREAS, Dr. Dong Jeong is also recognized for his collaborations and many contributions to the UDC community, such as: serving on numerous university committees, including the UDC Faculty Senate (2012-2014), the UDC University Graduate Council, and the ABET (Accreditation Board for Engineering and Technology, Inc.) self-study, for which he documented outcomes-based course assessment results to create a procedure to support closing the loop in the curriculum; and serving in SEAS as interim department chair 2013, undergraduate program director 2013-2014, and graduate program director (since 2014), as well as a curriculum committee chair and a faculty search committee chair (2013-2015); and,

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470 the Dean, the Chief Academic Officer and the President have affirmed the recommendation of tenure for Dr. Dong Jeong and the President has forwarded the recommendation for tenure to the Board of Trustees;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Dr. Dong Jeong of the School of Engineering & Applied Sciences.

UDC Resolution No. 2016 - 27: Professor Emeritus Appointments for Academic Year 2015-2016 for: Mr. Edward Allen, David A. Clarke School of Law ; Dr. Thomas Kakovitch, College of Agriculture, Urban Sustainability, & Environmental Sciences; Dr. Samuel Lakeou, School of Engineering & Applied Sciences; Dr. Chester Wright, College of Arts and Sciences; Dr. Sandra G. Yates, School of Business & Public Administration

WHEREAS, pursuant to 8 DCMR § 1412.1, the title of Professor Emeritus may be conferred by the Board of Trustees upon a retired member of the faculty who has rendered distinguished service to the University; and

WHEREAS, the Chief Academic Officer and the Deans of the College of Agriculture, Urban Sustainability, & Environmental Sciences, the School of Business & Public Administration, the College of Arts & Sciences, the School of Engineering & Applied Sciences, and David A. Clarke School of Law of the University of the District of Columbia, along with faculty committees in each school or college who review and make such assessments, have recommended that Emeritus status be conferred upon the named retired faculty members: Professors Edward Allen, Thomas Kakovitch, Samuel Lakeou, Chester Wright, and Sandra G. Yates in recognition of each Professor's range of contributions to the academic pursuits of the University and to the community of the District; and

WHEREAS, the named former professors' careers at UDC were marked by academic and scholarly achievement, including excellent teaching skills; the publication of books and journal articles; the pursuit of extramural funding for programs that

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greatly benefitted UDC students; and service to the University community on a wide range of department-, college-, and university-level committees; and

WHEREAS, in addition to serving as a faculty member, these professors also have served in many other capacities in support of the University's mission and have brought positive attention and credit to the University, and whose continued association would prove beneficial to UDC;

THEREFORE, BE IT RESOLVED that in recognition of their long and committed service to the University, the City, and the profession in the areas of teaching, research, and service, the Board of Trustees hereby confers upon Professors Edward Allen, Thomas Kakovitch, Samuel Lakeou, Chester Wright, and Sandra G. Yates the title and position of Professor Emeritus, with all the rights, privileges, and responsibilities pertaining thereto.

The resolutions were approved unanimously *en bloc*. Trustee Shelton noted the Emeritus status represents a commitment for long term service to the University.

The Board considered the resolutions pertaining to the Master of Science in Civil Engineering (MSCE) Degree Program, the Master of Science in Mechanical Engineering (MSME) Degree Program, and the Bachelor of Arts in Digital Media Degree Program *en bloc*.

Motion:

UDC Resolution No. 2016 - 28: Approval of Master of Science in Civil Engineering (MSCE) Degree Program in the School of Engineering & Applied Sciences (SEAS)

WHEREAS, pursuant to D.C. Official Code § 38-1202.06(3), the Board of Trustees is authorized to establish or approve policies and procedures governing admissions, curricula, programs, graduation, the awarding of degrees, and general policy for the components of the University; and

WHEREAS, pursuant to DCMR § 08-B308.1, new associate, baccalaureate, and graduate degree programs may be added to the University curricula upon recommendation by the Academic Senate and the President and after approval by the Board; and

WHEREAS, SEAS has been offering an accredited bachelor's degree since 1988 in Civil Engineering, considered one of the oldest engineering disciplines, and it encompasses many specialties that include construction, environmental, water resources, transportation, structural, and geotechnical engineering; and civil engineering is a professional discipline that deals with planning, design, construction, operation and maintenance of the physical and naturally-built environment for the benefit of humankind; and it provides modern society with vital infrastructure and lifeline systems, such as cities, roads, buildings, bridges, railroads, water supply systems, wastewater systems and storm water management; and

WHEREAS, the proposed graduate program, Master of Science in Civil Engineering (MSCE), is designed to meet the needs of Civil Engineering undergraduate students (starting with those at UDC), working professionals in the greater Washington DC Metropolitan area, as well as national and international students, by providing an economical and continuous path to reinforce, broaden, and integrate civil engineering degree education and make UDC responsive to the labor demands of an expanding and advanced field in the supply of essential civil engineering professional services, environmental protection, infrastructure rehabilitation, and redevelopment, green engineering and urban sustainability and better management of the civil infrastructure (system);

WHEREAS, the proposed Civil Engineering program curriculum will offer a high-level graduate program with strong foundations in theory and applications, intended to: provide graduate students with up-to-date advanced training in selected marketable specialties of civil engineering and other civil engineering related inter-disciplinary fields; provide graduate students with research opportunities to solve real-world problems in civil engineering in a sustainable manner and prepare students for entry into research-based doctoral studies in the discipline; prepare graduate students for leadership positions in their professional field in both public and private sectors; prepare civil engineering students academically to meet the requirements of the engineering profession and their societies (American Society of Civil Engineers, National Society of Professional Engineers and National Council of Examiners for Engineering and Surveying); prepare students in inter-disciplinary research for developing innovative technologies; and the program has been designed to offer several tracks, each specializing in various sub-disciplines of civil engineering (such as water and environmental engineering, transportation engineering, and construction and

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engineering management, structural engineering and geo-technical engineering), the implementation of which will be accomplished in a gradual manner depending upon the availability of resources and market demand (with the current proposal of tracks in Water and Environmental Engineering and Transportation Engineering and Management);

WHEREAS, the Administration proposes to establish a Master Degree in Civil Engineering (MSCE), based in the School of Engineering and Advanced Sciences, and the proposed program has been approved by all required levels of faculty and administration;

NOW THEREFORE, BE IT RESOLVED that the University of the District of Columbia is hereby authorized to implement the MS in Civil Engineering (MSCE) Degree Program in accordance with the attached proposal, *provided that* the funds required to implement the program shall not be obligated until they have been identified and reprogrammed within existing University resources.

UDC Resolution No. 2016 - 29: Approval of Master of Science in Mechanical Engineering (MSME) Degree Program in the School of Engineering & Applied Sciences (SEAS)

WHEREAS, pursuant to D.C. Official Code § 38-1202.06(3), the Board of Trustees is authorized to establish or approve policies and procedures governing admissions, curricula, programs, graduation, the awarding of degrees, and general policy for the components of the University; and

WHEREAS, pursuant to DCMR § 08-B308.1, new associate, baccalaureate, and graduate degree programs may be added to the University curricula upon recommendation by the Academic Senate and the President and after approval by the Board; and

WHEREAS, SEAS has been offering an accredited bachelor's degree in Mechanical Engineering, a discipline that applies the principles of engineering, physics and materials science for analysis, design, manufacturing, and maintenance of mechanical systems and is the branch of engineering that involves the production and usage of heat and mechanical power for the design, production, and operation of machines and tools, and is a discipline in engineering that encompasses many specialties, such as renewable energy technologies, advanced manufacturing, product design, automobile engineering, robotics, aerospace engineering, and fast evolving nanotechnology, in addition to the connection mechanical engineering may have with the field of Biomedical engineering (e.g., rehabilitation engineering, biomechanics, bio-related mechatronics, bio-related nanotechnology and physiological modeling of biological systems); and

WHEREAS, the proposed graduate program, Master of Science in Mechanical Engineering (MSME), is designed to meet the needs of Mechanical Engineering undergraduate students (starting with those at UDC), working professionals in the greater Washington DC Metropolitan area, as well as international students, by providing an economical and continuous path for obtaining a master's of science (MS) degree in various sub-disciplines of Mechanical Engineering; to also prepare the Mechanical Engineering program to meet the academic requirements of a master's degree for professional licensure; and to provide opportunities for graduate students to assist faculty members in research and funded grant activities; and to increase employability and make UDC graduates better prepared for the demands of expanding and advancing fields within or related to Mechanical Engineering;

WHEREAS, the proposed curriculum presents a standard Mechanical Engineering curriculum that all MSME students will be expected to take, it also offers multiple tracks that will require MSME graduate students to choose technical electives and conduct thesis research in a focus area under the supervision of their advisors, with the objectives of: providing graduate students with up-to-date advanced training in selected, marketable specialties of Mechanical Engineering and other mechanical engineering-related/inter-disciplinary fields; preparing students to develop innovative technologies; providing students with graduate research opportunities to solve real-world problems in mechanical engineering; preparing students for entry into research-based doctoral studies in the discipline; preparing graduate students for leadership positions in their professional field in both public and private sectors; and academically preparing Mechanical Engineering students to meet the requirements of the engineering profession and their societies (American Society of Mechanical Engineers, and National Society of Professional Engineers); and

WHEREAS, the Administration proposes to establish a Master Degree in Mechanical Engineering (MSME), based in the School of Engineering and Advanced Sciences, and the proposed program has been approved by all required levels of faculty and administration;

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NOW THEREFORE, BE IT RESOLVED that the University of the District of Columbia is hereby authorized to implement the MS in Mechanical Engineering (MSME) Degree Program in accordance with the attached proposal, *provided that* the funds required to implement the program shall not be obligated until they have been identified and reprogrammed within existing University resources.

UDC Resolution No. 2016 - 30: Approval of the Bachelor of Arts (BA) in Digital Media Degree Program in the College of Arts and Sciences (CAS)

WHEREAS, pursuant to D.C. Official Code § 38-1202.06(3), the Board of Trustees is authorized to establish or approve policies and procedures governing admissions, curricula, programs, graduation, the awarding of degrees, and general policy for the components of the University; and

WHEREAS, pursuant to DCMR § 08-B308.1, new associate, baccalaureate, and graduate degree programs may be added to the University curricula upon recommendation by the Academic Senate and the President and after approval by the Board; and

WHEREAS, the College of Arts and Sciences terminated the Bachelor of Arts program in Mass Media (with concentrations in Journalism and Television Production) with the specific intent of developing a new state-of-the-art baccalaureate program which prepares students for entry-level jobs and graduate study in media, communications and public relations and equipped with the knowledge and skills required to create, edit, translate and disseminate information through a variety of different platforms, the goal of the new program is to prepare students to adapt to and navigate the ever-changing, global multi-media environment, which requires that they become responsible and critical communicators and life-long learners; and

WHEREAS, the proposed undergraduate program is designed to provide students broad exposure to the history, role and impact of media in contemporary society and the techniques and disciplines of the Digital Media field, the program's use of practical hands-on training, rigorous classroom scholarship and project-based learning across multiple synchronized courses in the curriculum enables students to develop the linguistic, technical, artistic and creative skills, as well as the professionalism and ethical clarity required to become responsible producers of the written, aural and visual images used in video productions, Web content creations and other media technologies; to accomplish this, the program requires each student to complete core requirements and two concentrations (Multi-media Journalism, Broadcast Journalism, Graphic Journalism, Digital Video Production or Film and Documentary) allowing for the skill flexibility industry requires; the new program will also offer post-baccalaureate certificates (in Multimedia Journalism, Digital Video and Film Production and Public Relations), accelerated limited residence seminars, and minors designed to serve international students, career-changers and professionals in the field; program offerings will be broader yet integrated and flexible to allow students to create a program that fits their unique needs;

WHEREAS, community and public service is emphasized in all courses in the new Digital Media curriculum, the program will create a Center for Urban Media that will focus on issues such as media literacy, access and development of media participation by under-represented populations locally, nationally and internationally, to address the Digital Divide and Media Participation gaps; through the Center program, faculty and students will establish media companies, non-profit groups and other community organizations to conduct research and coordinate educational and outreach and advocacy with the goal of providing all citizens, especially members of marginalized groups, the technological knowledge and skills needed to utilize optimally 21st century media; and

WHEREAS, the Administration proposes to establish a Bachelor of Arts degree in Digital Media based in the College of Arts and Sciences, and the proposed program has been approved by all required levels of faculty and administration;

NOW THEREFORE, BE IT RESOLVED that the University of the District of Columbia is hereby authorized to implement the BA in Digital Media Degree Program in accordance with the attached proposal, *provided that* the funds required to implement the program shall not be obligated until they have been identified and reprogrammed within existing University resources.

The resolutions were approved unanimously.

Audit, Budget and Finance Committee

Mr. Felton presented the resolution pertaining to a cost of living adjustment (COLA) for non-collective bargaining unit employees. There was a brief discussion regarding funding for the COLA. Trustee Bell read a portion of the resolution into the record.

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Motion:

UDC Resolution No. 2016 - 31: University of the District of Columbia Career, Educational, and Legal Service Non-Collective Bargaining Unit Employees Compensation System Changes Approval Resolution of 2017” Three Percent (3.0%) Cost of Living Adjustment

WHEREAS, pursuant to D.C. Code §§ 1-611.05, 1-611.11, and 1-608.58, the Board of Trustees shall provide for the periodic review of its basic compensation systems, including but not limited to, a review of the adequacy of the rates of basic pay; and

WHEREAS, pursuant to D.C. Code §1-611.1, the Board of Trustees shall provide continuing conformity with the principle of equal pay for substantially equal work;

WHEREAS, pursuant to D.C. Code §§ 1-611.05, 1-611.11, and 1-608.58, the Board of Trustees shall cause to submit to the Council of the District of Columbia all proposed pay changes and adjustments to the compensation systems;

WHEREAS, the University has identified sufficient funding for a three percent (3.0%) increase in salary for Career, Educational, and Legal Service Non-Collective Bargaining Unit Employees; and

WHEREAS, the Board of Trustees finds that the three percent (3.0%) increase appropriately recognizes the value of the Career, Educational, and Legal Service Non-Collective Bargaining Unit Employees;

THEREFORE BE IT RESOLVED, that the Board of Trustees approves a three percent (3.0%) wage increase for Career, Educational, and Legal Service Non-Collective Bargaining Unit Employees for FY 2017.

The resolution was approved unanimously.

Operations Committee

Vice-Chair Bell presented the resolution concerning the sale of the President’s Residence at 3520 Rittenhouse NW. The resolution affirms the Board’s wishes to sell the house and gives the delegation from the Board to the president to sell the house on terms that are favorable to the University. Trustee Shelton supported keeping the property and developing a design for the use of the facility. The Board discussed the tax implications that the President would be required to pay if he lived at the residence. The cost of maintenance also was noted. Mr. Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 - 32: Sale of President’s Residence at 3520 Rittenhouse N.W.

WHEREAS, pursuant to D.C. Code § 38-1202.01(a) (2001 ed.), the Board of Trustees possesses all powers necessary or convenient to accomplish its statutorily prescribed objects and duties, including the power to make, deliver, and receive deeds, leases and other instruments and to take title to real and other property in its own name; and

WHEREAS, the Board of Trustees has determined that certain residential real property located at 3520 Rittenhouse N.W. Washington, D.C. 20015 (“Rittenhouse Property”) is not necessary to meet the current and foreseeable needs of the University, and that it is in the best interests of the University to sell the Rittenhouse Property; and

WHEREAS, the Board of Trustees seeks to delegate to the President the authority to sell the Rittenhouse Property, including but not limited to the authority to negotiate the terms and conditions of the sale and to enter into and execute contracts and all related certificates, instruments and documents necessary to accomplish the transaction; and

WHEREAS, the Administration has examined the terms and conditions of sale in transactions for comparable residential properties and has advised the Board of Trustees on the fair market value of the Rittenhouse Property.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby delegates to the President the authority to sell the Rittenhouse Property at a competitive sale price and subject to direction provided by the Board of Trustees. This delegation

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includes the full force and complete authority to negotiate and execute any and all contracts, certificates, instruments and other documents and to perform any acts reasonably necessary to effectuate the sale.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the President is directed to negotiate any sale of the Rittenhouse Property on a basis most favorable to the University with due consideration to real property terms and conditions as are normal and customary for properties of this type and nature.

The resolution was approved with two nays (Mr. Shelton and Mr. Mills) and one abstention (Mr. Scott).

Vice-Chair Bell reported the committee discussed the lease of university retail space for use by the Cleveland Park Library which will be undergoing renovations. The library will be using space in the David A. Clarke School of Law building. The lease term is two years with a nine month extension option. The University will receive rent for the lease of the space. Mr. Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 - 33: Lease University Retail Space for Use by Cleveland Park Library

WHEREAS, pursuant to D.C. Code § 38-1202.01 (a) (2001 ed.), the Board of Trustees possesses all powers necessary or convenient to accomplish its statutorily prescribed objects and duties, including the power to make, deliver, and receive deeds, leases and other instruments and to take title to real and other property in its own name; and

WHEREAS, pursuant to 8B DCMR §2100.1, the President of the University, subject to Board approval, is authorized to enter into real estate lease agreements with any person, partnership, corporation, or other entity; and

WHEREAS, pursuant to 8B DCMR §2101.1 the President of the University, subject to the approval of the Board of Trustees, is authorized and empowered to rent any building or land belonging to the University or under jurisdiction of the President, or any available space therein, whenever such building, land or space is not then required for the purpose for which it was acquired; and

WHEREAS, the retail space proposed to be occupied by the Cleveland Park Library is not required for any other purpose during the proposed lease term; and

WHEREAS, the University will enter into a lease with the Department of General Services to provide use of one University retail space as swing space for Cleveland Park Library; and

WHEREAS, the lease has been negotiated on a basis most favorable to the University with due consideration to maintenance and operation efficiency, and the lease terms and conditions are normal and customary for agreements of this type, and are consistent with prevailing scales in the community for comparable rental spaces;

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President of the University to enter into a lease to rent one retail space at the University's Van Ness Campus at 4340 Connecticut Ave. NW, for a period of twenty-four (24) months with a nine-month option term.

The resolution was approved unanimously.

Mr. Bell presented the resolution concerning the proposed contract for janitorial services for the University of the District of Columbia facilities. He noted the bidder chosen for this contract had the best proposal and is experienced and skilled and will maintain the green status certification of the student center. A portion of the resolution was read into the record.

Motion:

UDC Resolution No. 2016 - 34: Approval of Proposed Contract Number GF-2015-C-0035 for Janitorial Services for the University of the District of Columbia Facilities

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WHEREAS, pursuant to D.C. Official Code § 38-1241.01, the University of the District of Columbia has the authority and responsibility to procure and contract for goods and services; and

WHEREAS, pursuant to 8B DCMR § 205, the Board of Trustees is required to approve all proposed contracts in excess of one million dollars (\$1,000,000) prior to the presentation of such contracts to the Council of the District of Columbia for its approval; and

WHEREAS, the administration has presented a proposed contract for the award of goods and services contract number GF-2015-C-0035 for Janitorial Services for the University of the District of Columbia; and

WHEREAS, the Board has received all terms of the contract, as well as all necessary certifications from the administration; and

WHEREAS, the Board is satisfied that the proposed contract represents the proper culmination of the University's procurement process and represents the best value to the University; and

NOW THEREFORE, BE IT RESOLVED that the University of the District of Columbia is hereby authorized to forward to the Council of the District of Columbia for its approval of the proposed contract number GF-2015-C-0035 for the award of Janitorial Services for the University of the District of Columbia.

The resolution was approved unanimously.

Vice-Chair Bell introduced the resolution pertaining to a modification to the DCMR to remove any limitation on the ability to enter into a certain lease term or maximum lease term. This change would provide flexibility for long term lease agreements. The Board would have to approve all contracts for leases and disposition of property, unless delegated. Mr. Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 - 35: Notice of Proposed Rulemaking- 8B DCMR, Chapter 21- Leasing of Real Property

WHEREAS, pursuant to D.C. Code §38-1202.01 (a), the Board of Trustees has the authority to make, deliver and receive deeds, leases and other instruments and to take title to real and other property in its own name; and to adopt, prescribe, amend, repeal, and enforce bylaws, rules, and regulations it considers necessary for the governance and administration of the University; and

WHEREAS, the leasing of real property is governed by the provisions of 8B DCMR Chapter 21; and

WHEREAS, the Board of Trustees seeks to repeal the restriction on the maximum lease term length to allow for strategic planning and stronger negotiating positions;

THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby modifies Chapter 21 pertaining to the leasing of space to repeal the restriction on the maximum lease term; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby approves the attached DCMR regulations and takes proposed rulemaking action to repeal Section 2100.2 of Chapter 2 of the University Rules (Title 8B DCMR); and

BE IT FURTHER RESOLVED, that the General Counsel is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-205 (a).

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The resolution was approved unanimously.

The Board of Trustees considered the collective bargaining agreement between the University of the District of Columbia and the American Federation of State, County and Municipal Employees [AFSCME], Local 2087. Vice-Chair Bell explained the agreement has been approved by the union and that the Board will ratify the agreement. He read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 - 36: Approval of the Collective Bargaining Agreement between the University of the District of Columbia and the American Federation of State, County and Municipal Employees, District Council 20, Local 2087

WHEREAS, District of Columbia law (D.C. Official Code §1-617.15(a)) provides for the Board of Trustees of the University of the District of Columbia to approve collective bargaining agreements for the University; and

WHEREAS, the University of the District of Columbia administration and the American Federation of State, County and Municipal Employees, District Council 20, Local 2087 ("AFSCME") have negotiated a new collective bargaining agreement designed to cover non-compensation terms and conditions of employment for members of the bargaining unit through September 2019 ("Collective Bargaining Agreement"); and

WHEREAS, AFSCME membership ratified the Collective Bargaining Agreement on May 26, 2016; and

WHEREAS, the Board of Trustees has reviewed the proposed agreement and considers that it represents a fair and reasonable resolution of both bargaining unit employee rights and management prerogatives; and

WHEREAS, the Board of Trustees, having consulted with the President of the University and his negotiating team, finds that it is in the best interest of the University that the proposed agreement be ratified as the Collective Bargaining Agreement between the University of the District of Columbia and AFSCME;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees hereby accepts the recommendation of the President and hereby ratifies the Collective Bargaining Agreement between the University of the District of Columbia and AFSCME.

The Board unanimously ratified the agreement.

Vice-Chair Bell presented the collective bargaining agreement with the Service Employees International Union (SEIU) which covers adjunct faculty. This is a new agreement. Mr. Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 - 37: Approval of the Collective Bargaining Agreement between the University of the District of Columbia and the Service Employees International Union (SEIU), Local 500, CtW

WHEREAS, District of Columbia law (D.C. Official Code §1-617.15(a)) provides for the Board of Trustees of the University of the District of Columbia to approve collective bargaining agreements for the University; and

WHEREAS, the University of the District of Columbia administration and the Service Employees International Union (SEIU) Local 500, CtW have negotiated a new collective bargaining agreement designed to cover terms and conditions of employment for members of the bargaining unit ("Collective Bargaining Agreement"); and

WHEREAS, SEIU membership ratified the Collective Bargaining Agreement on July 15, 2016; and

WHEREAS, the Board of Trustees has reviewed the proposed agreement and considers that it represents a fair and reasonable resolution of both bargaining unit employee rights and management prerogatives; and

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WHEREAS, the Board of Trustees, having consulted with the President of the University and his negotiating team, finds that it is in the best interest of the University that the proposed agreement be ratified as the Collective Bargaining Agreement between the University of the District of Columbia and SEIU

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees hereby accepts the recommendation of the President and hereby ratifies the Collective Bargaining Agreement between the University of the District of Columbia and SEIU.

The Board unanimously ratified the agreement.

Vice-Chair Bell presented the final rulemaking provision to the University Alcohol Policy. During the thirty day proposed rulemaking period, no comments were received. The policy provides guidance regarding alcohol on the University campuses. He read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016 – 38: Notice of Final Rulemaking, Revision to the University Alcohol Policy

WHEREAS, the District of Columbia law (D.C. Official Code § 1201.01(a) provides for the Board of Trustees of the University of the District of Columbia to adopt, prescribe, amend, repeal, and enforce such bylaws, rules, and regulations as it may deem necessary for the governance and administration of the University; and

WHEREAS, pursuant to D.C. Official Code § 38-1202.06(3), the Board of Trustees is authorized to establish or approve policies and procedures governing admissions, curricula, programs, graduation, the awarding of degrees, and general policy for the components of the University; and

WHEREAS, the University is required to maintain an alcohol policy in compliance with the Higher Education Act, the Campus Safety Act and other federal and local laws; and

WHEREAS, the Board of Trustees approved 8B DCMR § 616 and the corresponding University Alcohol and Drug Policy Guidelines on April 27, 2012; and

WHEREAS, the University now seeks to update the regulations and corresponding policy;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees hereby adopts the Notice of Final Rulemaking and University Alcohol and Drug Policy Guidelines, attached and incorporated hereto; and

BE IT FURTHER RESOLVED that the General Counsel is hereby directed to publish this Notice Final Rulemaking in the District of Columbia Register.

The resolution was approved unanimously.

Academic and Student Affairs Committee and Audit, Budget and Finance Committee

Trustee Felton introduced the tuition increase proposal. He provided background information and explained that a policy was established where tuition would increase based on the CPI [Consumer Price Index] plus 1%. During the committee meeting, there was a discussion regarding the availability of Pell grants and other monies, rising costs and the possible impact on enrollment. Trustee Lewis expressed concerns about whether the university has done enough to prevent the continued increase in tuition. Trustee Felton explained that he hoped the Board would continue to look at the impact each year as it had done when the health insurance costs increased one year. Ms. Hardwick noted the tuition increase is a proposed rulemaking and that there is an opportunity to submit additional comments. Vice-Chair Bell read a portion of the resolution into the record.

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Motion:

UDC Resolution No. 2016 - 39: Notice of Proposed Rulemaking, Amendments to Chapter 7, Updating Tuition Rates for AY 2017-2018

WHEREAS, District of Columbia law (D.C. Official Code §38-1202.06(8)) provides for the Board of Trustees of the University of the District of Columbia (“University”) to fix tuition to be paid by resident and nonresident students attending the University; provided, that such tuition is adopted by the Trustees in accordance with the provisions of D.C. Official Code §2-505(a); and

WHEREAS, the University consists of a flagship urban land-grant university offering a broad range of academic and professional programs; a community college offering workforce development opportunities, academic certifications and academic associate degrees; and a law school whose mission is to recruit and enroll students from groups under-represented at the bar, provide a well-rounded theoretical and practical legal education that will enable students to be effective and ethical advocates, and represent the legal needs of low-income District of Columbia residents through the school's legal clinics; and

WHEREAS, the University is trying to avoid sporadic, significant tuition increases and trying instead to maintain existing cost structure consistent with the rate of inflation by implementing consistent incremental increases; and

WHEREAS, for the calendar year 2015 the Consumer Price Index was 2.1%; and

WHEREAS, the School of Engineering and Applied Science is the fastest growing program in the University and requires increased investment in computers, equipment and laboratories to keep pace with advancing technologies.

THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia hereby increases the tuition rates by 3.1% for all programs except that for the School of Engineering and Applied Science the Board of Trustees hereby increases the tuition rates by 10%; and

THEREFORE, BE IT FURTHER RESOLVED that the Board of Trustees of the University of the District of Columbia hereby takes proposed rulemaking action to amend Chapter 7 of the University Rules (Title 8B DCMR) to increase tuition to the rates as indicated in the attached Notice of Proposed Rulemaking; and

BE IT FURTHER RESOLVED that the General Counsel is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-505 (a).

The resolution was approved with two Nays (Trustees Lewis and Mills) and one abstention (Trustee Tardd).

Academic and Student Affairs Committee, Audit, Budget and Finance Committee, and Operations Committee

Vice-Chair Bell presented the approval of additional housing units at the 3003 Van Ness property. He noted the Board previously eliminated housing for students. However, President Mason and his Administration determined that the University needs to retain the housing. Dr. Latham reported that out of sixty available spots, they have fifty-seven applications to date. Trustee Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016-40: Approval of Leasing Agreement for Additional Units for 3003 Van Ness Property (Previously Archstone)

WHEREAS, pursuant to D.C. Code § 38-1202.01 (a) (2001 ed.), the Board of Trustees possesses all powers necessary or convenient to accomplish its statutorily prescribed objects and duties, including the power to make, deliver, and receive deeds, leases and other instruments and to take title to real and other property in its own name; and

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WHEREAS, pursuant to 8B DCMR §2100.1, the President of the University, subject to Board approval is authorized to enter into real estate lease agreements with any person, partnership, corporation, or other entity; and

WHEREAS, pursuant to 8B DCMR §2100.3, the President shall lease as he deems to be in the interest of the University and necessary for the accommodation of University activities; and

WHEREAS, pursuant to 8B DCMR §2100.7 and §2100.8 acquisition of space by lease will be by negotiation, and on the basis most favorable to the University with due consideration to maintenance and operation efficiency and only at charges consistent with prevailing scales in the community for comparable facilities; and

WHEREAS, the University enrolls students from across the country and the world who need access to safe and affordable housing close to the Van Ness Campus, and the University currently has no on-campus student housing options; and

WHEREAS, the apartment leases have been negotiated on a basis most favorable to the University with due consideration to maintenance and operation efficiency, and the lease terms and conditions are normal and customary for leases of this type, and are consistent with prevailing scales in the community for comparable facilities;

WHEREAS, leasing 15 additional units at 3003 Van Ness and the 2 staff units at AVA Van Ness would allow for housing an additional 64 students;

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President of the University to enter into fifteen (15) lease agreements at the property located at 3003 Van Ness St. NW and two (2) lease agreements at AVA Van Ness, with each lease not to exceed one (1) year.

The resolution was approved unanimously.

Vice Chair Bell noted the Board agreed to add certain items to the agenda that were considered in the Executive Committee meeting. The first item is a proposed rulemaking to change the title of the Provost of the Community College to the Chief Community College Officer. Trustee Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2016-41: Notice of Proposed Rulemaking- 8B DCMR, Chapter 2- Title Change to Chief Community College Officer

WHEREAS, pursuant to D.C. Code §38-1202.01 (b), the Board of Trustees has the authority to adopt, prescribe, amend, repeal, and enforce bylaws, rules, and regulations it considers necessary for the governance and administration of the University; and

WHEREAS, the Board seeks to amend 8B DCMR Chapter 2 to change the title of the Provost of the Community College to the Chief Community College Officer;

THEREFORE BE IT RESOLVED that the Board hereby approves the changes to Chapter 2 which change the title as discussed and as reflected in the attached rulemaking; and

BE IT FURTHER RESOLVED that the Board of Trustees of the University of the District of Columbia hereby takes proposed rulemaking action to amend Chapter 2 of the University Rules (Title 8B DCMR) to reflect the changes as indicated; and

BE IT FURTHER RESOLVED, that the following change in Chapter 2 shall be effective immediately:

- The Provost of the Community College shall now be titled the Chief Community College Officer;

BE IT FURTHER RESOLVED, that the General Counsel is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-205 (a).

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The resolution was approved unanimously.

The next three resolutions were considered en bloc. They pertain to the extension of the appointment of Dr. Rachel Petty as Chief Academic Officer of Academic Affairs of the University of the District of Columbia; the appointment of Hannah E. M. Lieberman as Associate Dean of Experiential and Clinical Programs; and the appointment of Dr. Edith Westfall as Acting Dean for Workforce Development and Lifelong Learning.

Motion:

UDC Resolution No. 2016 - 42: Extension of the Appointment of Dr. Rachel Petty as Chief Academic Officer of Academic Affairs for the University of the District of Columbia

WHEREAS, pursuant to 8B DCMR §210.2 each person selected by the President for an executive appointment shall be qualified based on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §210.4 and §212.3 a person serving in an “acting” status for an executive appointment shall be limited to one (1) year; and

WHEREAS, pursuant to 8B DCMR §213.3 the Board may approve an extension or renewal of an acting appointment for no more than one (1) additional year due to extenuating circumstances as determined by the Board; and

WHEREAS, Dr. Petty has been recommended to continue to serve as the Acting Chief Academic Officer of Academic Affairs for the University of the District of Columbia, based on her knowledge, past accomplishments, and extensive experience; and after review of her credentials it has been determined that she is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience; and

WHEREAS, Dr. Petty is currently serving as the Acting Chief Academic Officer of Academic Affairs for the University of the District of Columbia, and the Board has determined that the acting appointment should be extended based on extenuating circumstances.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the extension of the appointment of Dr. Rachel Petty as the acting Chief Academic Officer of Academic Affairs for the University of the District of Columbia, for a time not to exceed one (1) year, consistent with the terms and conditions in her appointment letter.

UDC Resolution No. 2016 – 43: Appointment of Hannah E. M. Lieberman as Associate Dean of Experiential and Clinical Programs

WHEREAS, pursuant to 8 DCMR §210.1, an executive appointment may be made to appoint highly qualified and experienced executive talent to senior administrative positions, as well as to provide flexibility in making top administrative appointments; and

WHEREAS, pursuant to 8 DCMR §210.6, the Board shall determine compensation for administrators at Grade Level 1A and above, including initial compensation upon appointment, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, Hannah E. M. Lieberman has been recommended by the President to serve as Associate Dean of Experiential and Clinical Programs, based on her knowledge, past accomplishments, and experience; and

WHEREAS, after review of her credentials it has been determined that she is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Hannah Lieberman as the Associate Dean of Experiential and Clinical Programs effective August 1, 2016 and subject to the terms and conditions of her offer letter.

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UDC Resolution No. 2016 - 44: Executive Appointment of Dr. Edith Westfall as Acting Dean for Workforce Development and Lifelong Learning (WDLL) at the University of the District of Columbia Community College (UDCCC)

WHEREAS, pursuant to 8 DCMR §212.1, all Dean of academic colleges positions shall be filled by executive appointment; and

WHEREAS, pursuant to 8B DCMR §210.4 and 212.3 a person serving in an “acting” status for an executive appointment shall be limited to a period not to exceed one (1) year; and

WHEREAS, Dr. Edith Westfall has been recommended to serve as the Acting Dean for Workforce Development and Lifelong Learning (WDLL) at the University of the District of Columbia Community College, based on her knowledge, past and current accomplishments, and experience; and after review of her credentials it has been determined that she is qualified to serve as acting for such position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Dr. Edith Westfall as the Acting Dean for Workforce Development of Lifelong Learning at the University of the District of Columbia Community College (UDCCC) effective August 1, 2016, consistent with the terms and conditions of her appointment letter.

The resolutions were approved unanimously *en bloc*.

Report of the Chair

Vice-Chair Bell wished Dr. Crider a speedy recovery. He stated the Board looked forward to welcoming her back to the first meeting in the fall.

Report of the President

President Mason submitted the President’s Report to the Board of Trustees. He reported the University received a \$100,000 unrestricted donation from an anonymous donor. Mr. Sanchez provided a brief update regarding the scholarship program. To date, twelve valedictorians and salutatorians (Vals and Sals) will be attending the University. The total number of scholarship recipients (DC-UP program) with GPA’s of 3.0 and above is forty-eight. In addition, twelve students from Jamaica will be receiving offer letters to attend the University for the STEM program.

There was a brief discussion regarding Title IV, Information Technology, the UDC website, marketing and public safety. Mr. Stovall announced that Ms. Michelle Pourciau has been hired as Executive Director for External Affairs. Her shop has been working on the complete redesign of the website. He noted that significant investments will be made in Information Technology on the personnel and non-personnel sides. President Mason briefly mentioned the Communications office plan for social media. Mr. Stovall discussed the investment in public safety including the hiring of additional officers and funding non-personnel services such as cameras and technology.

Executive Committee Report

No Committee Report.

Committee of the Whole

No Committee Report.

Academic and Student Affairs Committee

Trustee Shelton reported the committee had a good meeting and their recommendations have been approved by the Board of Trustees.

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- *Alumni Task Force.* Trustee Shelton stated the UDC National Alumni Society will hold a workshop on Saturday, July 30, 2016 at 9:30 a.m. in the Student Center.
- *Student Communications Task Force.* Vice-Chair Bell welcomed the Student Representative to the Board of Trustees, Mr. Gary Mills. Trustee Mills briefly spoke about communications with students.

Audit, Budget and Finance Committee

Trustee Felton noted the committee discussed the financial quarterly reports and the endowment fund.

Community College Committee

No Committee Report.

Operations Committee

Trustee Bell reported the committee met and the action items discussed during the meeting were voted on by the Board of Trustees. He highlighted 4250 Connecticut Avenue. The developer who partnered with the University [and submitted a bid to buy the building] was accepted by Fannie Mae.

Unfinished Business

No Unfinished Business.

New Business

No New Business.

Closing Remarks

President Mason, on behalf of the Board of Trustees, offered condolences to Dr. Latham whose mother passed away. Mr. Bell informed the Board that Stacie Mills is no longer at the University. Trustee Scott, as a member of the UDC Foundation Board, encouraged contributions to the Foundation.

With no further business, the meeting adjourned at 6:39 p.m.

Secretary's Signature

Date