

**Minutes**  
**Regular Meeting of the Board of Trustees**  
**Tuesday, June 6, 2017 – 6:00 p.m.**

**Trustees Present:**

Christopher Bell, Chair  
Esther Barazzone  
James Dyke\*  
Reginald Felton  
Diandra Jackson  
Gabriela Lemus\*  
Ronald Mason, ex-officio  
Errol Schwartz  
Barrington Scott  
Jerome Shelton  
Anthony Tardd  
Joshua Wyner

*\*via telephone*

**Trustees Absent:**

Elaine Crider  
Charlene Drew Jarvis  
Gwendolyn Lewis

**Executive Cabinet Present:**

Karen Hardwick, General Counsel  
Evola Bates, Chief of Staff  
Troy Lemaile-Stovall, Chief Operating Officer  
Tony Summers, Chief Community College Officer  
William Latham, Chief Student Development and Success Officer

**Staff Participants:**

Sabine O'Hara, Dean, College of Agriculture, Urban Sustainability and Environmental Sciences  
Denise Slaughter, Special Assistant to the Chief Academic Officer  
Beverly Franklin, Executive Secretary, Office of the Board of Trustees

**Call to Order and Roll Call**

Chair Bell called the meeting to order at 6:12 p.m. Ms. Franklin called the roll. A quorum was present.

**Approval of Minutes – May 2, 2017**

The Board of Trustees unanimously approved the minutes of the May 2, 2017 Board of Trustees meeting.

**Action Items**

Chair Bell reported the Executive Committee met and approved moving to the Board of Trustees two resolutions concerning the appointments of Dr. Elgloria A. Harrison and Dr. Jeffery Fleming as Associate Deans. The Board of Trustees unanimously approved adding the appointments to the New Business section of the agenda.

*Operations Committee*

Trustee Shelton reported the committee voted unanimously to recommend Board of Trustees approval of the DC Law Students in Court [Lease Extension] in Building 52 and the renewal lease for twenty-six units at 3003 Van Ness.

Trustee Shelton reported the DC Law Students in Court includes seven students who participate in the program as a part of the fee structure. Chair Bell noted the lease is a one-year extension. President Mason reported that this organization provides citywide legal services through law students. Trustee Shelton noted that due to a space reduction, the annual rent is lower. The cost being waived is \$7,000 for

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each of the seven students who will participate in the program. Chair Bell read a portion of the resolution into the record.

**Motion:**

*UDC Resolution No. 2017 – 11: Approval of D.C. Law Students in Court Lease Extension at Building 52 of the University*

WHEREAS, pursuant to D.C. Official Code 38-1202.06, the Board of Trustees has responsibility to generally determine, control, supervise, manage, and govern all affairs of the University of the District of Columbia (the “University”), including oversight of facilities; and

WHEREAS, pursuant to 8B DCMR §2101.1, the “President of the University, subject to the approval of the Board of Trustees, is authorized and empowered to rent any building or land ... under jurisdiction of the President, or any available space therein, whenever such building, land or space is not then required for the purpose for which it was acquired”; and

WHEREAS, D.C. Law Students in Court (DCLSIC) is a 501(c)(3) nonprofit organization that provides civil and criminal legal assistance and representation to low-income individuals and families each year in Washington, D.C., as well as experiential learning opportunities for law students; and

WHEREAS, DCLSIC desired to lease on an exclusive basis the commercial retail Unit B of Building 52, which is approximately 1,065 rentable square feet, and to use other classrooms and facilities of the David A. Clarke School of Law; and

WHEREAS, the University has determined that the space proposed to be leased to DCLSIC is not currently required for the purpose for which it was acquired”; and

WHEREAS, the Board of Trustees previously approved such lease by and between DCLSIC and the University on April 29, 2014; and

WHEREAS, DCLSIC and the University desire to extend the term of the lease, revise the monthly rent, and revise the premises leased by DCLSIC in accordance with the Lease Amendment and Extension Agreement attached hereto as Appendix A.

NOW THEREFORE, BE IT RESOLVED, that the Board approves the proposed Lease Amendment and Extension Agreement attached hereto as Appendix A and authorizes the President to take all necessary actions to finalize and execute the Lease Amendment and Extension Agreement.

The resolution was approved unanimously.

Trustee Shelton reported the second action item was the lease renewal for twenty-six units at 3003 Van Ness. Dr. Tardd noted the lease renewal was briefly discussed during the Academic and Student Affairs Committee meeting and was supported by that committee.

There was a brief discussion regarding the leasing requirements. One of the conditions contained in the Zoning Commission report is that the units are available only to full-time UDC students. President Mason also noted that with regard to the FIS, the renewed leases are priced so that the costs are covered. The indirect subsidy is the grant-in-aid to the student athletes and the housing assistance for the DC-UP students.

Chair Bell read a portion of the resolution into the record.

**Motion:**

*UDC Resolution No. 2017 – 12: Approval of Leasing Agreement for Additional Units for 3003 Van Ness Property (previously Archstone)*

WHEREAS, pursuant to D.C. Code § 38-1202.01 (a) (2001 ed.), the Board of Trustees University of the District of Columbia (the “University”) possesses all powers necessary or convenient to accomplish its statutorily prescribed objects and duties, including the power to make, deliver, and receive deeds, leases and other instruments and to take title to real and other property in its own name; and

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WHEREAS, pursuant to 8B DCMR §2100.1, the President of the University, subject to Board approval, is authorized to enter into real estate lease agreements with any person, partnership, corporation, or other entity; and

WHEREAS, pursuant to 8B DCMR §2100.3, the President shall lease as he deems to be in the interest of the University and necessary for the accommodation of University activities; and

WHEREAS, pursuant to 8B DCMR §2100.7 and §2100.8 acquisition of space by lease will be by negotiation, and on the basis most favorable to the University with due consideration to maintenance and operation efficiency and only at charges consistent with prevailing scales in the community for comparable facilities; and

WHEREAS, the University enrolls students from across the country and the world who need access to safe and affordable housing close to the Van Ness Campus, and the University currently has no on-campus student housing options; and

WHEREAS, the apartment leases have been negotiated on a basis most favorable to the University with due consideration to maintenance and operation efficiency, and the lease terms and conditions are normal and customary for leases of this type, and are consistent with prevailing scales in the community for comparable facilities;

WHEREAS, the Board of Trustees previously approved the President of the University to enter into apartment leases at 3003 Van Ness and AVA Van Ness on April 12, 2016, and July 26, 2016.

WHEREAS, the University now desires to renew the leases of 26 units at 3003 Van Ness to house student athletes, DC UP students, and the general student population in accordance with the 3003 Van Ness Residential Lease Agreement attached hereto as Appendix A.

THEREFORE, BE IT RESOLVED, that the Board of Trustees authorizes the President of the University to take all necessary action to finalize and execute the twenty-six (26) Van Ness Residential Lease Agreement, in substantially the form attached hereto as Appendix A.

The resolution was approved unanimously.

*Academic and Student Affairs Committee*

Dr. Tardd reported the committee had two appointments: professor emeritus [Dr. Shirley Jackson] and tenure for Dr. Leona Harris. Dr. Harris was highly recommended by Dr. Massey and Dr. Fleming. She was tenured at the College of New Jersey. She has extensive publications and has taught both upper and lower division courses.

Chair Bell read a portion of the resolution into the record:

**Motion:**

*UDC Resolution No. 2017 – 13: Tenure Approval for Dr. Leona Harris, College of Arts and Sciences*

WHEREAS, pursuant to 8B DCMR § 1467, the College of Arts & Sciences Mathematics Faculty and Dean April Massey have determined that Dr. Leona Harris is qualified for the position of Associate Professor of Mathematics; and

WHEREAS, pursuant to 8B DCMR § 1462, Dr. Harris, as evidenced on Appendix A attached hereto, was determined to be an outstanding professor with distinguished skills and expertise who meets the criteria by which the University of the District of Columbia (the “University”) faculty are evaluated, based on the 7th Master Agreement, noting she was ranked outstanding in her teaching effectiveness, grant acquisitions, publications, and service to her previous institution and community; and

WHEREAS, pursuant to 8B DCMR §§ 1468 and 1470, the Dean of the College of Arts & Sciences, the Office of the Chief Academic Officer, and the President have affirmed the recommendation of tenure for Dr. Harris, and the President has forwarded the recommendation for tenure to the Board of Trustees (the “Board”) of the University; and

WHEREAS, pursuant to 8B DCMR § 1470, the Board desires to approve the award of tenure to Dr. Harris of the College of Arts & Sciences, based on the recommendation of the Dean of the College of Arts & Sciences, the Office of the Chief Academic Officer, and the President.

NOW, THEREFORE, BE IT RESOLVED that the Board approves the award of tenure to Dr. Harris of the College of Arts & Sciences.

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The Board of Trustees unanimously approved the resolution. Chair Bell recognized Dr. Harris who was present at the meeting.

Dr. Tarrd presented the resolution to grant Dr. Shirley Jackson Professor Emeritus status. Chair Bell read a portion of the resolution into the record.

**Motion:**

*UDC Resolution No. 2017 - 14: Appointment of Dr. Shirley Jackson, College of Arts and Sciences, as Professor Emeritus*

WHEREAS, pursuant to D.C. Official Code 38-1202.06, the Board of Trustees (the “Board”) of the University of the District of Columbia (the “University”) has responsibility to generally determine, control, supervise, manage, and govern all affairs of the University, including oversight of faculty; and

WHEREAS, pursuant to 8 DCMR § 1412.1, the title of Professor Emeritus may be conferred by the Board to a retired professor who has rendered distinguished service; and

WHEREAS, the Dean of the College of Arts and Sciences recommended to the previous Chief Academic Officer of the University, Dr. Rachel Petty, as attached hereto as Appendix A, that emeritus status be conferred upon Dr. Shirley Jackson in recognition of Dr. Jackson’s distinguished service and range of contributions to the academic pursuits and the community of the University, pursued with dedication, integrity, and energy; and

WHEREAS, Dr. Jackson’s more than forty-year tenure on the faculty of the University was marked by distinguished contributions to the discipline of foreign languages and to the University as a professor, educational administrator, faculty leader, researcher, author of five books and numerous chapters, articles, and other scholarly publications, and mentor to students and colleagues alike, exemplified by her lead: (1) in shaping and developing the University’s first Department of Foreign Languages, through which she published widely, gave lectures, and received grants in the fields of Spanish language and culture, Afro-Hispanic culture, and Women’s Studies, coordinated numerous conferences and edited periodicals in her discipline and, nurtured not only Spanish majors but enhanced the study of languages in students of all majors; and (2) as co-founder of the University Research, Language and History Council (along with several other interdisciplinary faculty), a collective whose goal was to promote University student research and publications in multiple languages and provide a forum for their presentations, along with faculty; and

WHEREAS, the Board has received and reviewed Appendix A and agrees with the nomination of Dr. Jackson for the reasons described in Appendix A, and commends Dr. Jackson for her distinguished service and professional excellence.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees hereby confers upon Dr. Jackson the title and position of Professor Emeritus, with all the rights, privileges, and responsibilities pertaining thereto.

The resolution was approved unanimously.

**Report of the Chairperson**

Chair Bell welcomed Ms. Diandra Jackson, Student Representative to the Board. He also briefly spoke about the David A. Clarke School of Law Gala.

**Report of the President**

President Mason discussed the university wide survey requesting the community’s input on the president’s performance; budget process which included an additional \$1.5 million above the Mayor’s recommendation and \$1 million for the [fundraising] match; CORE [Council on Rehabilitation Education] accreditation for the Rehabilitation Counseling program; clean bill from the Department of Agriculture for the agriculture program; clean federal audit with no findings this year; 273 DC-UP offers with 48 acceptances; the upcoming Executive Cabinet Retreat; and the Workforce Development and Lifelong Learning (WDLL) graduation.

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#### **Committee Reports**

##### Executive Committee

Chair Bell reported the committee met to consider executive appointments for two candidates.

##### Academic and Student Affairs Committee

Dr. Tardd reported the committee discussed the Workforce Development and Lifelong Learning (WDLL) healthcare and administration pathway programs. Dr. Summers spoke about the healthcare pathway and noted a number of the students gained employment with the United Medical Center (UMC). The committee heard from one of the students who completed the program, gained employment and returned as an adjunct instructor in the health pathways initiative. Dr. Summers briefly discussed the administration pathway which prepares students for administrative positions. Many of these students continue towards an associate degree.

In response to a question regarding how many WDLL students move into the community college and four-year institution, Dr. Summers reported that there is data in two student information systems that tracks students into the associate's degree programs. These systems are not connected to Banner. Mr. Lemaile-Stovall and his staff are working with WDLL to migrate to Banner which will make the process seamless.

Trustee Wyner expressed an interest in knowing what ultimately happens to workforce development students both in higher education and the workforce. He discussed data concerning the university from the Equality of Opportunity Project. There also was a brief discussion regarding the completion rates within the WDLL program.

*Alumni Task Force.* Trustee Shelton reported the alumni supported graduation activities and met with Mr. Trapp regarding different fundraising efforts. He also mentioned the D.C. Teachers College picnic which was held in June.

*Student Communications Task Force.* No report.

##### Report of the Audit, Budget and Finance Committee

General Schwartz reported the committee met on May 23. He acknowledged Mr. Lemaile-Stovall, Ms. Cooper and Ms. Vasquez who provided the reports regarding the second quarter budget. These reports, for the first time, provided a total picture of all the university funding streams. Some of the challenges are in the capital projects where there is no funding. General Schwartz indicated he would request information regarding budget pressures in the capital budget area. Another issue discussed at the meeting was the audits. There was a clean federal audit. Also, the committee is looking at some internal audit issues that will be brought to the Board at a later time.

##### Report of the Community College Committee

No Committee Report.

##### Report of the Operations Committee

Trustee Shelton reported the university would conduct a physical inventory. The completion date is June 5, 2017.

#### **Unfinished Business**

Chair Bell recognized Smruti Radkar, [Associate General Counsel and University Ethics Officer], who will be leaving the university. She worked at the university for eight years. He also welcomed Mr. Alonzo Chisolm who has been working in the Office of the General Counsel since December.

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**New Business**

**Action Items (Continued)**

Executive Committee

Chair Bell reported the Executive Committee met and recommended for approval two new executive appointments (Dr. Elgloria A. Harrison as Associate Dean in Academic Programs and Climate Initiatives and Dr. Jeffery Fleming as Associate Dean for Academic Affairs in the College of Arts and Sciences). He noted that a request had been made and granted to present comments to the Board with respect to Dr. Harrison's nomination. Chair Bell explained that comments are encouraged to occur at the committee level. Since these nominations were considered in the Executive Committee, there was not an opportunity to present at the committee level.

President Mason provided background information regarding the Associate Dean position in the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES). The appointment is a part of an overall reorganization. Dean O'Hara is going to a model that has two Associate Deans (Land Grant Programs and Academic Programs). Dean O'Hara provided background information regarding Dr. Harrison who is a respiratory scientist and has a PhD in Education Management.

Dr. B. Michelle Harris, who is a licensed dietician and Associate Professor of Nutrition in CAUSES presented testimony to the Board in opposition to the Board's approval of the proposed executive appointment for the Associate Dean for Academic Programs and Climate Initiative.

Trustee Scott asked to go into executive session. A motion was made and seconded for the Board of Trustees to enter executive session. The roll was called. Chair Bell stated the following:

In accordance with Section 2-575 (b) (10) of the D. C. Code, the Board of Trustees hereby gives notice that it may conduct an executive session, for the purpose of discussing the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials.

The Board of Trustees entered executive session at 7:12 p.m.

*Executive Session*

Chair Bell reconvened the meeting at 7:46 p.m. and announced that "an executive session was held and all matters acted upon in the executive session were proper."

Chair Bell noted that during the executive session, executive appointments were discussed. Ms. Hardwick explained the executive appointment process.

**Action Items, Continued**

*Executive Committee*

The Board considered the appointment of Dr. Elgloria A. Harrison as an Associate Dean of CAUSES. Chair Bell read a portion of the resolution into the record.

**Motion:**

*UDC Resolution No. 2017-15: Executive Appointment of Dr. Elgloria A. Harrison as Associate Dean for Academic Programs and Climate Initiatives in the College of Agriculture, Urban Sustainability and Environmental Science at the University of the District of Columbia*

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WHEREAS, pursuant to 8 DCMR §§210 through 212, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8 DCMR §212.1(b), all Deans of academic college positions shall be filled by executive appointment; and

WHEREAS, Dr. Harrison has been recommended to serve as the Associate Dean of Academic Programs and Climate Initiatives in the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES) based upon her knowledge and past accomplishments and experience serving as an the Assistant to the Dean for Academic Programs and Climate Initiatives in CAUSES, as an Associate Professor in the Department of Nursing and Allied Health in the School of Engineering and Applied Sciences, and as the Faculty Program Coordinator at the Community College; and

WHEREAS, after review of her credentials, it has been determined that Dr. Harrison is well - qualified for this position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the executive appointment of Dr. Elgloria A. Harrison as the Associate Dean for Academic Programs and Climate Initiatives in the College of Agriculture, Urban Sustainability and Environmental Science at the University of the District of Columbia, effective June 16, 2017.

The resolution was approved unanimously.

The Board of Trustees considered the executive appointment of Dr. Jeffery Fleming as Associate Dean of Academic Affairs in the College of Arts and Sciences. Chair Bell read a portion of the resolution into the record.

**Motion:**

*UDC Resolution No. 2017-16: Executive Appointment of Dr. Jeffery Fleming as Associate Dean for Academic Affairs in the College of Arts and Sciences at the University of the District of Columbia*

WHEREAS, pursuant to 8 DCMR §§ 210 through 212, the President is authorized to make executive appointments to designated positions in the Educational Service; and

WHEREAS, pursuant to 8 DCMR §212.1(b), all Deans of academic college positions shall be filled by executive appointment; and

WHEREAS, Dr. Fleming has been recommended to serve as the Associate Dean of Academic Affairs in the College of Arts and Sciences (CAS) based upon his knowledge and past accomplishments and experience serving as Chair of the Division of Sciences and Mathematics in CAS; and

WHEREAS, after review of his credentials, it has been determined that Dr. Fleming is well - qualified for this position and that the recommended salary adequately reflects the job duties and experience.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the executive appointment of Dr. Jeffery Fleming as the Associate Dean for Academic Affairs in the College of Arts and Sciences at the University of the District of Columbia, effective June 16, 2017.

The resolution was approved unanimously.

Chair Bell congratulated Dr. Harrison and Dr. Fleming on their appointments.

**Closing Remarks**

Trustee Scott briefly spoke about the Peruvian Festival which was held on the Van Ness Campus. He also recognized Mr. Dwight Sanchez and his staff for their work.

With no further discussion, the meeting adjourned at 7:54 p.m.

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Secretary's Signature

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Date

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