

**BOARD OF TRUSTEES
UNIVERSITY OF THE DISTRICT OF COLUMBIA
UDC Resolution No. 2018-33**

SUBJECT: DESIGNATION OF UNIVERSITY FREEDOM OF INFORMATION ACT OFFICER

WHEREAS, pursuant to D.C. Code § 2-538(d), each public body subject to the provisions of the District of Columbia Freedom of Information Act, D.C. Code §2-531 et seq., shall designate a Freedom of Information Act Officer (“FOIA Officer”); and

WHEREAS, pursuant to D.C. Code § 2-502, the term "public body" means the Mayor, an agency, or the Council of the District of Columbia; and

WHEREAS, pursuant to D.C. Code § 38–1202.01(b), the University of the District of Columbia (the “University”) is an independent agency of the District of Columbia; and

WHEREAS, the previously designated Freedom of Information Officer for the University has left the employ of the University and a successor is required; and

WHEREAS, President Mason has recommended to the Board of Trustees (the “Board”) of the University that it designate Avis Russell, Acting General Counsel to the University, as the University’s FOIA Officer.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University hereby designates Avis Russell, Acting General Counsel, as the University’s FOIA Officer.

Approved by the Executive Committee

October 30, 2018

Ratified by the Board of Trustees:

November 7, 2018



Christopher Bell
Chairperson of the Board

FISCAL IMPACT STATEMENT

TO: The Board of Trustees

FROM: Managing Director of Finance *David A. Franklin*

DATE: October 23, 2018

SUBJECT: Designation of University of the District of Columbia (the "University") Freedom of Information Act (FOIA) Officer, Avis Russell

Conclusion

It is concluded that there is no fiscal impact to the proposed designation of Avis Russell, Acting General Counsel, as the University of the District of Columbia's Freedom of Information Act Officer.

Background

The proposed resolution is for the designation of the District of Columbia Freedom of Information Act (FOIA) Officer. Pursuant to the District of Columbia Freedom of Information Act (the "Act"), D.C. Code §2-531 et seq., it is the public policy of the District of Columbia that all persons are entitled to full and complete information regarding the affairs of government and the official acts of those who represent the as public officials and employees. Any person has a right to inspect and/or copy any public record of a public body, except as otherwise provided, in accordance with reasonable rules that shall be issued by a public body after notice and comment, concerning the time and place of access.

Pursuant to D.C. Code § 2-538(d), each public body subject to the provisions of the Act shall designate a FOIA Officer who shall receive a minimum of eight (8) hours of training regarding implementation and compliance with applicable laws.

Therefore, effective November 1, 2018, the University's Board of Trustees designates Avis Russell, Acting General Counsel, as the University of the District of Columbia Agency Freedom of Information Act Officer, which includes but is not limited to the above responsibilities.

Financial Impact

This request has been approved based on the information provided. There are no anticipated risks as this time.