

**BOARD OF TRUSTEES
UNIVERSITY OF THE DISTRICT OF COLUMBIA
UDC RESOLUTION NO. 2019 - 40**

SUBJECT: Executive Appointment of Dr. Dwane Jones as Acting Dean, College of Agriculture, Urban Sustainability, and Environmental Sciences

WHEREAS, pursuant to 8B DCMR §210.1, the President is authorized to make executive appointments to designated positions in the Educational Service, in accordance with the provisions of 8B DCMR §§210 through 212; and

WHEREAS, pursuant to 8B DCMR §212.1, all Deans of academic colleges shall be filled by executive appointment; and

WHEREAS, pursuant to 8B DCMR §§210.4 and 212.3, a person serving in an “acting” status for an executive appointment shall be limited to one (1) year from the date the vacancy for such position was created, and the current Dean of the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES) has resigned her position effective September 30, 2019, creating a vacancy in that position; and

WHEREAS, pursuant to 8B DCMR §210.2, each person selected by the President for an executive appointment shall be qualified on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §213.2, compensation of appointees with “acting” status shall be determined in accordance with the provisions of 8B DCMR §§ 208, 210, 211, 212, and 8B DCMR §208.1 in turn requires that the Board determine Executive compensation for administrators and non-administrators at Grade level 1A and above, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, Dr. Jones has been recommended to serve as the Acting Dean of CAUSES based on his knowledge, past accomplishments and extensive experience serving currently as Director of the Center for Sustainable Development + Resilience & Co-Director of the Center for Architectural Innovation + Building Science; and Coordinator for Professional Science Master’s in Urban Sustainability; and

WHEREAS, after review of his credentials it has been determined that Dr. Jones is qualified to serve as Acting Dean of CAUSES and that the recommended salary adequately reflects the job duties and experience.

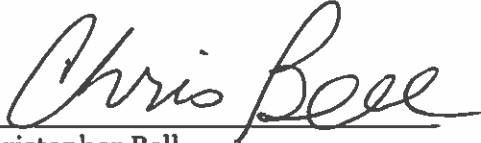
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the executive appointment of Dr. Dwane Jones as the Acting Dean of CAUSES, effective October 1, 2019, consistent with the terms and conditions of his appointment letter at an annual salary in the amount of \$165,012.

Submitted by the Executive Committee

September 10, 2019

Ratified by the Board of Trustees:

September 10, 2019



Christopher Bell
Chairperson of the Board

To: The Board of Trustees

From: Managing Director of Finance *David A. Franklin*

Date: September 10, 2019

Subject: Executive Appointment of Dr. Dwane Jones - Acting Dean of the College of Agriculture, Urban Sustainability, and Environmental Sciences (CAUSES)

Conclusion

It is projected that there are sufficient unrestricted funds in the budget allocation of the University of the District of Columbia's FY2020 budget to cover the cost of the salary and benefits associated with the appointment of Dr. Dwane Jones to the position of Acting Dean of the College of Agriculture, Urban Sustainability, and Environmental Sciences (CAUSES) at the University of the District of Columbia.

Background

The proposed resolution is to appoint Dr. Dwane Jones as the Acting Dean of the College of Agriculture, Urban Sustainability, and Environmental Sciences (CAUSES). Dr. Jones is currently a faculty affiliate and the Director of the Center for Sustainable Development and Resilience, and Co-Director of the Center for Architectural Innovation and Building Science. He also serves as the Coordinator for Professional Science Masters program in Urban Sustainability.

The need for this acting appointment is the result of Dean Sabine O'Hara's decision to join the faculty of CAUSES full-time. This is an executive appointment in accordance with the District of Columbia Municipal Regulations, Title 8B DCMR, Chapter 2. It should be noted that pursuant to the DCMR, this appointment is required to be an "at will" appointment, serving at the pleasure of the President and terminable at any time without appeal or right to compensation. Upon completion of this appointment, Dr. Dwane Jones return to his faculty affiliate and land grant responsibilities.

Financial Impact

The salary for this appointment will be Level 1A, Step 6 of the non-union

administrative salary schedule, paying \$165,012 with related benefits of \$47,358. Effective October 1, 2019, for a period not to exceed one (1) year, Dr. Dwane Jones' salary will increase from \$82,621 to an annual salary of \$165,012. The funding to cover the increase in salary of \$82,391 and benefits of \$21,422 for Dr. Dwane Jones will be supported through personnel savings from the Dean's vacancy in CAUSES. The employee will continue to be fully eligible for cost of living increases in accordance with applicable University policy. He will also continue to be eligible for and may participate in University of the District of Columbia health insurance, life insurance, retirement, and disability programs in the same manner and under the same conditions as regular administrative employees hired on or about the date of his initial appointment. The University will continue to contribute the equivalent of seven percent (7%) of the employee's salary to his Teacher Insurance Annuity Association (TIAA) retirement. The employee annual leave accrual rate will change as follows: annual leave accrual of seven (7) hours per pay period and sick leave of four (4) hours per pay period.

This request has been approved based upon the information provided. There are no anticipated risks at this time.

UNIVERSITY OF THE
DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF ACADEMIC OFFICER

Lawrence T. Potter, Jr., Ph.D.
Chief Academic Officer

MEMO

TO: Ronald Mason, Jr., J.D.
President

FROM: Lawrence T. Potter, Jr., Ph.D.

RE: Recommendation and Justification to appoint Dr. Dwane Jones as Acting Dean of the College of Agriculture, Urban Sustainability, and Environmental Sciences (CAUSES)

DATE: September 4, 2019

On August 21, I received the resignation of Dr. Sabine O'Hara, Founding Dean of CAUSES and Land-grant Programs, which is effective September 30.

Dr. O'Hara has served the University with distinction and has distinguished UDC as the only urban land-grant university. For her years of service to the university and profession, we thank Dr. O'Hara as she transitions back to be a member of the faculty in CAUSES. Notwithstanding, this will create a vacancy in the deanship, and it needs to be filled by executive appointment which must be approved by you and the Executive Committee of the Board of Trustees.

After careful review of the current leadership in CAUSES, I am recommending Dr. Dwane Jones for the position of Acting Dean of CAUSES, effective October 1, 2019, at a salary of \$165,012. Dr. Jones is the appropriate choice to lead the College through this transitional phase based on his knowledge, past accomplishments, current experience serving as Director of the Center for Sustainable Development + Resilience & Co-Director of the Center for Architectural Innovation + Building Science; and Coordinator for Professional Science Masters in Urban Sustainability. He has played a significant role in the development of the new Ph.D. Program in urban leadership and entrepreneurship, and demonstrated he has the capacity to be a strategic leader, team player, independent thinker, and through is civic-minded participation in professional and community organizations.

Dr. Jones brings more than twenty years of combined experience in leadership, research urban design, environmental planning and program management with government, academic institutions, nonprofit and community-based organization, and international governments. Dr. Jones' brings an extension background coupled with academic experience at the rank of professor. He continues to manage a full

research agenda and garnered grants. I have found him to be a creative problem-solver and leader, adept at managing projects and people while promoting a cohesive and collaborative team environment.

There is no fiscal impact associated with appointing Dr. Jones as Acting Dean of CAUSES. The funding for this position will come from the funded Dean's vacancy in CAUSES. When the official Dean of CAUSES starts, Dr. Jones will return to his original position within CAUSES.

DWANE JONES, PH.D.

Director of the Center for Sustainable Development + Resilience at University of the District of Columbia



SUMMARY

Dwane is a versatile and highly adaptable professional with a proven track record of visionary leadership and business acumen to execute, evaluate, and improve systems. He uses design thinking to ensure the organization effectively executes its mission while producing outcomes that are unique and impactful. He strives to lead, influence, and motivate others to reach their maximum potential. Dwane has over 20 years of leadership experience in government and academia.

EDUCATION

Ph.D. in Urban Design

North Carolina State University

08/2009 - 09/2012

M.S. in Industrial Technology and Environmental Planning

East Carolina University

08/2000 - 05/2002

B.S., Urban and Regional Planning

East Carolina University

08/1996 - 05/2000

Certificate in Evidence-Based Coaching

Fielding Graduate University

01/2018 - 05/2019

Executive Leadership Certificate

Hampton University Executive Leadership Institute

10/2018

MY LIFE PHILOSOPHY

"Think Big, Act Small"

Jason Jennings

STRENGTHS

Design Thinking, Persuading, Thinking, Organizing, Creating, Advancing, Innovation, Strategic System Design and Execution, Customer Experience Strategist

Dwane uses design thinking to create, prototype, and evaluate programs, projects, and products to advance organizational initiatives.

LANGUAGES

English

Native



Portuguese

Beginner



MY TIME



EXPERIENCE

Director of the Center for Sustainable Development

University of the District of Columbia

📅 07/2013 - Ongoing 📍 Washington, DC

Key areas of responsibility include leading the strategy, vision, and execution of the Center for Sustainable Development + Resilience and Center for Architectural Innovation + Building Science to improve the quality and quantity of the programs, projects, research, publications, and partnerships. The Director is also responsible for developing strategic objectives and continuous improvement of all programs

- Turned entrepreneurial vision into reality by building two innovative start-ups focused on research and innovative program and technology development. Continuously develop and define strategy across all core business functions, including product and program development, quality marketing and promotion, along with investor relations.
- Established internationally recognized and awarded University Centers of Excellence, leading faculty + staff, activities of over 20 students, and 25+ volunteers, while overseeing a dynamic, highly complex business unit that serves the University and residents of the District of Columbia.
- Secure and increase funding by 20% annually for college and Center through grants and contracts.
- Liase with local and federal agencies, non-profits, and key constituents.
- Developed innovative PhD Program in Urban Leadership and Entrepreneurship, thus providing the University with its second Doctoral level program that advances University mission and increases opportunities for student leadership.
- Created professional team environment within office while developing highly motivated team members.
- Over 95% approval rating on student course evaluations.
- Assess and monitor organizational structure, operating systems, and purchasing and performance standards.
- Scaled team from 2 to 10 and increased external support by over 500%.
- Functions as spokesperson for Center and College on innovation, entrepreneurship, interdisciplinary programs and sustainable development.

PUBLICATIONS (SELECTED)+ INVITED PRESENTATIONS

"Building an Urban Food System Through UDC Food Hubs" in Changing Urban Landscapes through Public Higher Education. Advances in Higher Education and Professional Development (AHEPD) Book Series

ERIC/IGI Global

O'Hara, Sabine; Jones, Dwane; Trobman, Harris

📅 2018

🔗 <https://www.igi-global.com/gateway/book/180923>

Book Chapter

Addressing Urban Health and Food Policy through Resiliency Hubs: A Case Study from Washington, DC

Saint Louis University Journal of Health Law & Policy

Jones, Dwane L.

📅 06/2017

🔗 https://www.slu.edu/law/academics/journals/health_policy/.../dwane_jones_article.pdf

Journal Article

Urban Markets, Changing Farms: Dual-Tiered Targeted Support for Ethnic and Specialty Crops

United States Department of Agriculture (USDA)

Jones, Dwane., et. al.

📅 06/2015 🔗 URL

Special Report, funded by USDA

EXPERIENCE

Executive & Leadership Coach

Elevate Leadership + Training

📅 04/2018 - Ongoing 📍 Washington, DC

Professional Coaching Services for Executives, Leadership, and Start-Ups

- Analyze quantitative data to identify trends and strategies for maximizing return on investment for clients.
- Provide evidence-based coaching services for program leaders, executives, and start-ups.
- Establishes protocols to ensure maximize efficiency and effectiveness of the client experience.

Professor + Extension Associate

North Carolina State University

📅 07/2004 - 06/2013 📍 Raleigh, NC

Department of Biological & Engineering

- Launched and led national model for Low Impact Development Training and Certification.
- Nationally recognized speaker, subject matter expert and facilitator across the state and country as it pertained to stormwater management and environmental sustainability.
- Organized and led interdisciplinary project teams to effectively implemented and measured the effectiveness of research experiments.

Planner II

Pitt County Planning Department

📅 08/1999 - 06/2004 📍 Greenville, NC

Local Government Planning Department

- Developed and established award winning environmental program that became a model for other programs in the State.
- Wrote and executed policy for environmental programs and initiatives.
- Prepared and administered annual operating budget; advised Board and Planning Director on policy issues.

COURSES

Intro to Urban Sustainability

Basics of understanding return on investment when applying the triple bottom line of economics, environment, and societal concerns in real-world applications.

Sustainability Entrepreneurship

Uses Design Thinking, Innovation + Entrepreneurship principles for problem-solving.

PUBLICATIONS (SELECTED)+ INVITED PRESENTATIONS

"How Community Engagement Works as a Critical Component of Urban Sustainability and Design Curricula"

Smithsonian Institution

Jones, Dwane

📅 05/2015 🔗 URL

Special Article for Smithsonian Institution

Low Impact Development: A Guidebook for North Carolina (AG -716).

NC Cooperative Extension Service, NC State University. 310p.

Perrin, C., L. Milburn, L. Szpir, W. Hunt, S. Bruce, R. McLendon, S. Job, D. Line, D. Lindbo, S. Smutko, H. Fisher, R. Tucker, J. Calabria, K. Debusk, K.C. Cone, M. Smith-Gordon, J. Spooner, T. Blue, N. Deal, J. Lynn, D. Rashash, R. Rubin, M. Senior, N. White, D. Jones, W. Eaker.

📅 2009 🔗 <http://www.ncsu.edu/WECO/LID>

Guidance Document for Professionals

Low Impact Development & Green Building Training Curriculum for NC: Web-based Training Models

North Carolina State University

Cone, C., C. Perrin, P. Beggs, W. Hunt, J. Spooner, D. Stankus, D. Lindbo, K. Hall, J. Calabria, D. Jones, J. McCord, R. McLendon, and N. White

📅 2012

🔗 <http://www.cals.ncsu.edu/agcomm/lid/chapters/01/01-intro.php>

Web-based Training Modules

COURSES

Research Methods

A comprehensive survey of methodologies for ensuring validity of research experiments.

Green Infrastructure Certification

A national training program aimed at certifying people in green infrastructure installation, inspection, and maintenance

Introduction to Low Impact Development

Fundamentals of low-impact design for engineers, landscape architects, planners, realtors, and other professionals.

PUBLICATIONS (SELECTED)+ INVITED PRESENTATIONS

400 + invited public lectures, keynote addresses, and lectures on topics of urban sustainability, green infrastructure, innovation, design, and strategic systems design

National and International

Jones, Dwane

📅 2013 - 2018 🔗 URL

Invited Lectures and Public Addresses

VOLUNTEERING

Member of Institutional Review Board (IRB)

University of the District of Columbia

📅 01/2016 - Ongoing

Review research proposals for ethical considerations with regard to human subjects

Member of Student Success Committee

University of the District of Columbia

📅 01/2017 - Ongoing

Make recommendations and suggest policy related to mechanisms that advance student success

Member of General Education Committee

University of the District of Columbia

📅 08/2017 - Ongoing

Make recommendations and suggest policy related to mechanisms that advance student success with regard to General Education

REFERENCES

Available upon request



Ronald F. Mason, Jr.
President

To: UDC Executive Committee
UDC Board of Trustees

From: Ronald F. Mason, Jr. 
President

Date: September 10, 2019

Subject: Recommendation of Executive Appointment for Dr. Dwane Jones as Acting Dean of the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES)

I recommend Dr. Dwane Jones for the position of Acting Dean of Causes, effective October 1, 2019. Dr. Jones has been a member of the University of the District of Columbia faculty for over six (6) years and has been a vital member of the UDC community. Dr. Jones is a proven leader who currently serves as Director of the Center for Sustainable Development + Resilience & Co-Director of the Center for Architectural Innovation + Building Science; and Coordinator for Professional Science Masters in Urban Sustainability.

Dr. Jones brings outstanding credentials to the appointment and experiences that will serve him well, as outlined in the recommendation of Chief Academic Officer Lawrence T. Potter. His leadership abilities, significant contributions to CAUSES and civic engagement make him an excellent candidate to lead CAUSES and oversee its continued evolution during this transition period.