



Employee Payroll Deduction Form

Supporting the University's fund-raising initiatives is as easy as 1, 2, 3 with the employee deduction option for active employees.

- 1. Choose your payroll deduction option by completing the form below.**
- 2. Submit your form to the UDC Foundation office via email - eking@udc.edu. For questions, contact Edna King, 202-274-5319 or 202-274-5312.**
- 3. Watch your gift make a tremendous impact by giving generously to the UDC Foundation!**

PAYROLL DEDUCTION PAYMENT OPTION – UDC ACTIVE EMPLOYEES ONLY

Name: Employee ID#:

I authorize payroll deduction by the University of the District of Columbia in the amount of \$ x pay periods for a total of \$.

I designate my gift to the (Check One): Annual Fund
 Bricks and Pavers Campaign
 Other:

Please acknowledge my gift to the following address:

Signature: _____ Date: _____

Note: Payroll deductions will start the first pay period following your authorization and processing by Human Resources. Your contribution is tax deductible to the fullest extent of the law.

Thank you for your support!