

HOMELAND SECURITY - Advising Form - MS Degree*

Student's Name ID#: Phone number: Email address:	Advisor's Name: Phone number: Email address:	Credits To graduate 36 Credits
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Semester 1 (Year 1)						
		Course Name	Credits	Semester/Year	Grade/Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
HLSC	530	Homeland Security	3			
HLSC	531	Individual Rights & Liberties	3			
HLSC		Elective	3			
ENG	515	English 515	3			Students who do not earn at least a 4 on the writing section of the GRE must enroll in the Graduate Writing Proficiency course.
Total Credits			12	Advisor's Signature/Date Student's Signature/Date		

Semester 2 (Year 1)						
		Course Name	Credits	Semester/Year	Grade/Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
HLSC	536	Intelligence & Security	3			
HLSC	560	Research Techniques	3			
HLSC		Elective	3			
Total Credits			9	Advisor's Signature/Date Student's Signature/Date		

Semester 3 (Year 2)						
		Course Name	Credits	Semester/Year	Grade/Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
HLSC	532	Terrorism	3			
HLSC	571	Statistics in Homeland Security	3			
HLSC	660	Thesis	3			
Total Credits			9	Advisor's Signature/Date Student's Signature/Date		

Semester 4 (Year 2)						
		Course Name	Credits	Semester/Year	Grade/Transfer	Gateway requirements, substitution notes, and other comments (with dates)
HLSC	557	Ethics & Leadership	3			
HLSC		Elective	3			
HLSC		Elective	3			
HLSC		Thesis	1			Available if a student did not complete thesis during previous enrollment.
Total Credits			10	Advisor's Signature/Date Student's Signature/Date		

Total Credit Hours Required for Graduation:	36/40	Notes: Students who must enrolled in ENGL 515 & a second thesis consultation will complete 40 credits.
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*Reflects Program of study for matriculation as a full-time student. Summer sessions are offered and allow part-time students to matriculate in a timely manner.

PROGRAM and UNIVERSITY POLICIES:

Advising

All students in the Homeland Security Program are expected to consult regularly with their advisor during the period of their matriculation.

Degree Offered

The Program offers the Master of Science Degree (MS) in Homeland Security.

Admission Statement

The Master of Science in Homeland Security is an interdisciplinary program and admits qualified applicants from all majors.

GPA Requirements

The required grade point average (GPA) for good academic standing in the Homeland Security Program Graduate degree program is 3.0. A student will be placed on academic probation when the CGPA falls below this requirement. The minimum CGPA required for graduation is 3.0. Students with a CGPA below the minimum requirement will not be cleared for graduation.

Graduate Grading System

The following grades will be used to designate levels of achievement and will appear on official transcripts:

A – 4 quality points per semester hours (SH) of credit

B – 3 quality points per SH of credit

C – 2 quality points per SH of credit

F – 0 quality point per SH of credit

Graduate Grade Requirements

See University catalog, - Graduate Academic Standing.

Graduate Academic Probation, Suspension & Dismissal

A student will be placed on probation if she/he earns a cumulative grade point average below a 3.0. (See University Catalog- Graduate Academic Probation and Graduate Suspension and Dismissal).

Transfer Credits

A maximum of nine graduate (9) credit hours may be transferred into the Homeland Security Program. All transfer credits are evaluated by the Program to determine whether or not the transfer course can be accepted to satisfy the UDC HLSC Program curriculum requirements. Students must visit Admissions to have transfer credits applied to their UDC transcript.

Add/Drop Procedures

Continuing students may change their schedule any time during the Continuing Student Registration period or during the official Course Adjustment period. (Check the Academic Calendar for dates.) These changes may be made online.

Students may also change their schedule during the official Add/Drop period, but will be charged an add/drop fee for each successful transaction. Alternately, if the change leaves a balance, then the student may be entitled to a refund. (See the Refund Policy in the Course Catalog.)

Withdrawal From a Course

Students may officially withdraw from a course without penalty up to five weeks prior to the beginning of the scheduled final examination. Once the withdrawal is processed in the Office of the Registrar, a grade of “W” will be entered on the student’s transcript. If a student stops attending class, or fails to file the Change of Program/Withdrawal form by the posted deadline date, the student may receive a failing grade. If applying for or receiving any form of financial aid, the student must contact the Office of Financial Aid before withdrawing from any course since withdrawals may affect eligibility for current or future aid.

Thesis

The thesis course must be successfully completed as a requirement for the Master of Science degree. Students must demonstrate mastery of their selected topic.

Student Organizations

The Homeland Security program is a member of the Omicron Sigma Chapter of the Homeland Security National Honor Society. Students are encouraged to join.

Policy Changes

The Program reserves the rights to make needed or required curriculum revisions without prior notice or publication, provided these changes would at no time lengthen the period of time required to obtain the degree. These changes may become effective prior to publication of the next catalog.

Application for Graduation

Students who expect to complete their academic requirements during any given semester should submit an Application for Graduation to the Office of the Registrar the semester before they expect to graduate or no later than the deadline date indicated in the Academic Calendar, and pay the required graduation fee in the Cashier's Office; however, the submission of an application does not guarantee graduation. Only those students who have met ALL academic requirements and who have satisfied ALL financial obligations will be cleared for graduation.