

Degree Completion Guide
Division of Education, Health, and Social Work
Bachelor of Social Work

Interdisciplinary General Education Requirements

IGED 110	Foundation Writing I
IGED 111	Foundation Writing II
IGED 120	Foundation Quantitative Reasoning
IGED 130	Foundation Oral Communication
IGED 210	Discovery Expository Writing
IGED 220	Discovery Quantitative Reasoning
IGED 250	Discovery Technology
IGED 280	Discovery Civics
IGED 391	Frontier Capstone I
IGED 392	Frontier Capstone II

Professional Foundation Prerequisites

*Students should enroll in **Biology with labs I & II** or **Anatomy & Physiology with labs I & II***

PHIL 105	Introduction to Logic
URST 105	Introduction to Social Science
ANTH 113	Introduction to Anthropology
POLI 205	Introduction to Political Science
<i>or</i>	
POLI 206	Introduction to American Government
	Biological Science I and II with Lab <i>OR</i> Human Anatomy and Physiology I and II with Lab
	World Language I
	World Language II

Select one of the following:

GEOG 105	World Cultural Geography
URST 106	Urbanization of the District of Columbia
HIST 279	History of the District of Columbia

Professional Foundation Courses

SOWK 292	Critical Thinking & Intensive Writing in Social Work
SOWK 310	Social Welfare as a Social Institution I
SOWK 311	Social Welfare as a Social Institution II
SOWK 320	Human Behavior and the Social Environment I
SOWK 321	Human Behavior and Social Environment II
SOWK 331	Approaches to Group Work
SOWK 332	Social Work Practice I
SOWK 333	Social Work Practice II
SOWK 433	Social Work Practice III
SOWK 340	Research in Social Welfare I
SOWK 341	Research in Social Welfare II
SOWK 342	Statistical Lab I
SOWK 343	Statistical Lab II
SOWK 490	Practicum I (5)
SOWK 491	Practicum II (5)

Social Work Practice Electives (6)

Social Work majors complete six (6) credits of Social Work practice electives selected from: Black Families in Urban Communities, Mental Health Issues in Social Work Practice, Contemporary Youth: Risk and Resiliency, Concepts of Family and Child Welfare, or Ecology of Health Illness, and Aging.

General Electives (13)

Social Work Program- Advising Form - BSW degree

Student's Name ID#: Phone number: Email address:	Advisor's Name: Phone number: Email address:	120 Credits To graduate
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Semester 1						
		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	110	Foundation Writing I	3			
IGED	120	Quantitative Reasoning I	3			
IGED	130	Foundation Oral Communications	3			
IGED	250	Discovery Technology	3			
ORTN	101	General Elective	3			
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		

Semester 2						
		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	111	Foundation Writing II	3			
IGED	220	Quantitative Reasoning II	3			
	205	Intro to Political Science	3			
POLI	206	- or - American Government				
GEOG	105	Cultural Geography	3			
		-Please select one of the following-	3			
URST	106	Urbanization of DC				
HIST	279	The History of DC				
ANT	113	Intro to Anthropology				
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		

Semester 3						
		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	250	Discovery Technology	3			
IGED	210	Discovery Writing in Arts & Science	3			
		Foreign Language I	3			
	101	Biological Science I + Lab	4			
BIOL	111	Or Anatomy & Physics I + Lab				
		General Elective	3			
Total Credits			16	Advisor's Signature/Date Student's Signature/Date		

Semester 4						
		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
	102	Biological Science II + Lab	4			
BIOL	112	Anatomy & Physics II + Lab				
PHIL	105	Introduction to Logic	3			
IGED	280	Discovery Civics	3			
		Foreign Language II	3			
		General Elective	3			
Total Credits			16	Advisor's Signature/Date Student's Signature/Date		

Semester 5						
		Course Name	Credits	Semester/Year	Grade/Transfer	Gateway requirements, substitution notes, and other comments (with dates)
IGED	391	Frontier Exploration & Capstone I	2			
IGED	392	Frontier Exploration & Capstone II	1			
SOWK	292	Critical Thinking in Social Work	3			Students formally apply for admission to the Social Work Program upon
SOWK	310	Social Welfare as an Institution	3			
SOWK	320	Human Behavior and the Social Environment	3			Completion of SOWK 292, 310, & 320.
		Required Social Work Elective	3			
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		
Semester 6						
		Course Name	Credits	Semester/Year	Grade/Transfer	Gateway requirements, substitution notes, and other comments (with dates)
SOWK	311	Social Welfare as an Institution II	3			
SOWK	321	Human Behavior and the Social Environment II	3			
SOWK	332	Social Work Practice	3			
SOWK	340	Research in Welfare I	3			Course offered in spring term only
SOWK	342	Research Statistical Lab I	3			
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		
Semester 7						
		Course Name	Credits	Semester/Year	Grade/Transfer	Gateway requirements, substitution notes, and other comments (with dates)
SOWK	341	Research in Social Welfare II	3			<i>Complete a Graduation Audit with your advisor</i>
SOWK	343	Research Statistical Lab II	3			
SOWK	334	Approaches to Group Work	3			
SOWK	490	Practicum	5			Course offered in the fall term only
SOWK	333	Practice	3			
Total Credits			16	Advisor's Signature/Date Student's Signature/Date		
Semester 8						
		Course Name	Credits	Semester/Year	Grade/Transfer	Gateway requirements, substitution notes, and other comments (with dates)
SOWK	433	Social Work Practice III	3			<i>Apply for Graduation during the first week of the semester</i>
SOWK	491	Practicum II	5			
		Required Social Work Practice Elective	3			
		General Elective	1			
Total Credits			12	Advisor's Signature/Date Student's Signature/Date		
Total Credit Hours Required for Graduation:			120	Notes:		

PROGRAM and UNIVERSITY POLICIES:

Note Regarding Degree Plan

The Social Work Program Advising Form is a term-by-term sample course schedule. The gateway courses listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. The general education courses must be selected to satisfy your program area. Gateways are courses and special requirements necessary for timely progress to complete a major. Gateway courses must be taken when sequenced. If you wish to defer a gateway course to another semester your program coordinator must grant permission.

Advising

Students formally indicate intent to major in social work by declaring the major with the Office of the Admissions or Registrar as soon as possible after making the career choice. Students must also contact the Social Work Program Director to receive an orientation and be assigned to an advisor who will guide him/her with respect to educational planning for social work. During the freshman and sophomore years, an advisor from the UDC Academic Advising Center works closely with students and collaborates with the social work faculty advisor to guide students thru successful completion of general education requirements.

Degree Offered

The Program offers the Baccalaureate of Social Work degree (BSW).

Formal Program Application and Admission Process

Students must formally apply for admission to the Social Work Program as required by the standards of the Accrediting body, the Council on Social Work education. Students are eligible to apply upon completion of required the general education requirement, all pre-professional, social work foundation requirements: SOWK-292 Introduction to Critical Thinking in Social Work, SOWK-310 Social Welfare as an Institution I and SOWK-320 Human Behavior and Social Environment I.

GPA Requirements

Students must maintain a Program grade point average of 2.5 to continue in the Major. Students must maintain a minimum 2.0 cumulative GPA to graduate from the University.

Residency Statement for the University

The University confers the bachelor's degree upon students who complete the last 30 credit hours of study in residence at UDC.

Transfer Credits

All transfer credits are evaluated by a Transfer Student Counselor in the Office of Recruitment and Admission. Academic departments reserve the right to determine those credits that will be used to satisfy degree requirements. Students must visit Admissions to have transfer credits applied to their UDC transcript.

Add/Drop Procedures

Continuing students may change their schedule any time during the Continuing Student Registration period or during the official Course Adjustment period. (Check the Academic Calendar for dates.) These changes may be made online.

Students may also change their schedule during the official Add/Drop period, but will be charged an add/drop fee for each successful transaction. Alternately, if the change leaves a balance, then the student may be entitled to a refund. (See the Refund Policy in the Course Catalog.)

Withdrawal From a Course

Students may officially withdraw from a course without penalty up to five weeks prior to the beginning of the scheduled final examination. Once the withdrawal is processed in the Office of the Registrar, a grade of “W” will be entered on the student’s transcript. If a student stops attending class, or fails to file the Change of Program/Withdrawal form by the posted deadline date, the student may receive a failing grade. If applying for or receiving any form of financial aid, the student must contact the Office of Financial Aid before withdrawing from any course since withdrawals may affect eligibility for current or future aid.

Dean’s List

A Dean’s List of all undergraduate students who have a cumulative grade point average of 3.00 and a term GPA of 3.30 or higher is certified by the Vice President of Academic Affairs at the end of each semester. To qualify for the Dean’s List, a student must have registered for a minimum of 12 credit hours and not failed or withdrawn from any courses during the semester in question. Generally, the College celebrates all Dean’s List students once a year.

Financial Aid Eligibility Term Limits for the Pell Grant

The amount of Federal Pell Grant funds a student may receive over his or her lifetime is limited by federal law to the equivalent of six years or a total of 72 months of funding. Since the maximum amount of Pell Grant funding a student can receive each year is equal to 100%, the six-year equivalent is 600%. An award year is a period from July 1 of one calendar year to June 30 of the next calendar year. Consult the Office of Financial Aid for full details.

Developmental Course Exemptions

Only college-level courses numbered 100 and above are counted in the GPA and total credits earned. In other words, developmental courses, those numbering below 100 (ex. 015 or 004), are not counted in the GPA or in the total credits earned. Exclusion of these courses happens upon application for graduation. All excluded courses are identified on the transcript with an “E”.

Policy Changes

The Program reserves the rights to make needed or required curriculum revisions without prior notice or publication, provided these changes would at no time lengthen the period of time required to obtain the degree. These changes may become effective prior to publication of the next catalog.

Application for Graduation

Students who expect to complete their academic requirements during any given semester should submit an Application for Graduation to the Office of the Registrar the semester before they expect to graduate or no later than the deadline date indicated in the Academic Calendar, and pay the required graduation fee in the Cashier’s Office; however, the submission of an application does not guarantee graduation. Only those students who have met ALL academic requirements and who have satisfied ALL financial obligations will be cleared for graduation.