

Intent to Award Sole Source Contract

Title	Continuation of Services Institution-Wide Course and Event Calendaring and Analysis Software Solution
Notice Date	February 23, 2018
Response Due Date	March 5, 2018
Reference Number	11872
Contract Description	The University of the District of Columbia's minimum need is CollegeNET to provide a hosted web-based software system that delivers institution-wide integration of academic and event scheduling; a classroom scheduling optimizer; master calendaring; integration with Banner Student Information System; and a reporting service for master planning for all University sites.
Vendor Name	College NET Inc.
Point of Contact	Michiko Gadson 202-274-5191 mgadson@udc.edu

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

Agency: University of the District of Columbia
Contract No.: R0011872
Caption: Continuation of Services Software Consulting and Maintenance Services
Contractor: College NET Inc.

FINDINGS

1. Authorization:

Title 8B DCMR §3019

2. Minimum Need:

The University of the District of Columbia's minimum need is CollegeNET to provide a hosted web-based software system that delivers institution-wide integration of academic and event scheduling; a classroom scheduling optimizer; master calendaring; integration with Banner Student Information System; and a reporting service for master planning for all University sites..

3. Estimated Reasonable Cost:

The estimated reasonable cost is \$39,090.00.


4. Facts Which Justify Sole Source Procurement:

- A. The services to be provided are a continuation of those initiated through a sole source award.
- B. Pursuant to DC Code 2-354.04(a) and Title 8 DCMR Chapter 30, §3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.
- C. CollegeNET is the owner and sole provider of the system required. All other parties would have to purchase the system from CollegeNET. Therefore competition is impracticable.
- D. It is in the best interest of the University to satisfy its requirement through an acquisition directly from CollegeNET who will allow the University to continue as an authorized buyer of its product and enable the University to purchase at a lower cost.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete.

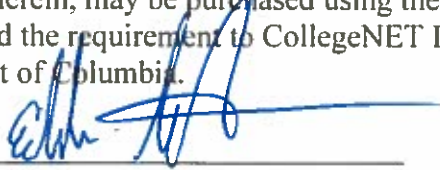
2/23/17
Date


Michiko Gadson
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with DC Official Code §2-354.04(a); Title 8B DCMR Chapter 30 §§§§ 3019, 3019.1, 3019.4, and 3019.5, I hereby determine that the above requirement, described herein, may be purchased using the sole source method of procurement and that award the requirement to CollegeNET Inc. is in the best interest of the University of the District of Columbia.

2/23/18
Date


Eddie Whitaker
Contracting Officer