

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

Agency: University of the District of Columbia
Requisition Number: R0014616
Caption: TEAK Planters, for Van Ness Campus
Contractor: Country Casual Teak

FINDINGS

1. Authorization:

D.C. Official Code §2-303.05(a)(1) and 8 DCMR Section 3019

2. Minimum Need:

The University of the District of Columbia has a need for a Contractor to provide the aforementioned services.

3. Estimated Reasonable Cost:

The estimated reasonable cost is \$42,389.36

4. Facts Which Justify Sole Source Procurement:

- Country Casual Teak staff has extensive knowledge of the University's LEED Certification Standards and Requirements.
- Country Casual Teak has maintained a professional relationship with UDC for more than five years.
- Country Casual Teak is the only vendor that can provide 100% Grade A **Teak** Wood.
- Country Casual Teak has over 40+ years of commitment to the highest standards of quality, craftsmanship and customer service and has earned the trust of homeowners and corporate clients across the country.
- Country Casual Teak has installed six (6) planters on this site over the past five years and the University would like to maintain continuity of services and products.
- In order to maintain consistency, without delay or interruption, it is imperative that the University, continue to use the same contractor, Country Casual Teak, to provide this equipment and or services.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete.

Anthony Bernard Berry
Anthony Berry
Contract Specialist (CS)

4/30/2020

Date

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code §2-303.05(a)(1) and 8 DCMR Section 3019, I hereby determine that the subject procurement action may be procured using the sole source method of procurement.

Mary Ann Harris

Mary Ann Harris
Chief Contracting Officer

05/05/2020

Date