

Intent to Award Sole Source Contract

Title	Embalming Machine Dodge APC & Accessories.
Notice Date	June 23, 2020
Response Due Date	July 6, 2020
Reference Number	R0014744
Contract Description	The University of the District of Columbia – Office of Strategic Sourcing and Procurement on behalf of the Community College- Office of Workforce Development has an immediate need for an Embalming Machine. OSS&P intends to award a sole source procurement to The Dodge Company, Inc.
Vendor Name	The Dodge Company, Inc
Point of Contact	Benyi Inyama 202.274.5258 binyama@udc.edu

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PURCHASE**

REQUISITION #:	R0014743
CONTRACT NO.:	PO-GF-2020-P-0086-BI
CAPTION:	Embalming Machine Dodge APC & Accessories.
PROPOSED CONTRACTOR:	The Dodge Company, INC
PROGRAM AGENCY:	University of the District of Columbia Community College- Office of Workforce Development

1. AUTHORIZATION

DC Official Code Section § 2-354.04; Title 8 D.C.M.R. Chapter 30 §3019

2. MINIMUM NEED

The University of the District of Columbia – Office of Strategic Sourcing and Procurement on behalf of the Community College- Office of Workforce Development has an immediate need for an Embalming Machine Dodge APC & Accessories.

3. ESTIMATED REASONABLE PRICE

\$ 22,297.38


4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

- a. According to DC Official Code Section § 2-354.04; Title 8 D.C.M.R. Chapter 30 §3019 a contract may be awarded through noncompetitive negotiations when there is only one source for the required goods or services.
- b. The Dodge Company, Inc is the world's largest supplier of embalming instruments, chemicals and supplies. Over the past decade, some of our most notable innovations have been the Dodge APC Embalming Machine and their Waterless Aspirator.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of the machine used under the cited statutory authority and recommend that the Chief Contracting Officer approve this proposed action.


6/23/20
Date


Benyi Inyama
Management Analyst

6. DETERMINATION

Based on the above findings and in accordance with DC Official Code Section § 2-354.04; Title 8 D.C.M.R. Chapter 30 §3019. I hereby determine that the above machine and accessories described herein should be procured from The Dodge Company, Inc. It is further determined that the cost to the University of the District of Columbia - Community College- Office of Workforce Development related to this purchase is in the best interest of the University, and the cost to the University is fair and reasonable.

06/24/2020
Date


Mary A. Harris/Eddie Whitaker
Chief/Contracting Officer