

INTENT TO AWARD SINGLE SOURCE CONTRACT

Title	Intent to Award Single Source Contract – Determination and Findings
Notice Date	July 26, 2016
Response Due Date	August 2, 2016
Reference Number	0009534
Contract Description	The contractor shall provide new and updated audio/visual components in the new UDC Student Center.
Vendor Name	MCW Solutions. LLC
Point of Contact	James Jenkins Contract Specialist james.jenkins@udc.edu

**DETERMINATION AND FINDINGS
FOR A
SINGLE SOURCE PROCUREMENT**

Agency: University of the District of Columbia
Requisition No.: R0009534
Caption: Delivery and Installation of new and updated audio/visual components in the Student Center
Contractor: MCW Solutions

FINDINGS

1. Authorization:

D.C. Official Code §2-303.05(a) (1) and 8 DCMR Section 3019

2. Minimum Need:

The University of the District of Columbia's minimum need is for MCW Solutions to deliver and Install new and updated audio/visual components in UDC's new Student Center, pursuant to requisition number R0009534.

3. Estimated Reasonable Cost:

The estimated and reasonable cost is thirty-one thousand one hundred fifty-six dollars and sixteen cents (\$31,156.16).

4. Facts Which Justify Single Source Procurement:

- A. MCW Solutions has gathered a superior degree of institutional knowledge about the University through several large scale implementations which they have won following the competitive bid process.
- B. MCW Solutions has assisted University personnel in the creation of an audio/visual standard for the University;
- C. MCW Solutions has demonstrated a superior ability to execute technical work tasks in an expeditious and efficient manner.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete according to Michael Rogers, Executive Director, UDC Information and Technology Services


7/25/16
Date


James Jenkins
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code §2-303.05(a) (1) and Title 8 DCMR Section 3019, I hereby determine that the captioned requirement may be procured from MCW Solutions Inc. using the single source method of procurement.

7-25-16
Date


Eddie Whitaker, Contracting Officer
Manager of the Capital Procurement Division