

Intent to Award Sole Source Contract

Title	Laboratory Instrument
Notice Date	July 11, 2018
Response Due Date	July 20, 2018
Reference Number	R0012309
Contract Description	The University of the District of Columbia(UDC), Office of Strategic Sourcing and Procurement, on behalf of the College of Agricultural Urban Sustainability has a minimal need to procure a COLORFLEX EZ ^^Spectrophotometer (color measurement instrument) from Hunter Associates Laboratory, Inc which is the sole produce of this instrument.
Vendor Name	Hunter Associates Laboratory
Point of Contact	Benyi Inyama 202.274.5258 binyama@udc.edu

**UNIVERSITY OF THE DISTRICT OF COLUMBIA
DETERMINATION & FINDINGS
FOR
CONTRACT AWARD TO SOLE SOURCE**

CONTRACT NO.: R0012309
CAPTION: Color Measurement Instrument
PROPOSED CONTRACTOR: Hunter Associates Laboratory, Inc
PROGRAM AGENCY: University of the District of Columbia-CAUSES

1. AUTHORIZATION

DC Official Code Section § 2-354.13(4): Title 8(b), DCMR Chapter 30 § 3019, 3019.1, 3019.4 and 3019.5

2. MINIMUM NEED

The University of the District of Columbia - CAUSES has minimal need to procure ColorFlex EZ Spectrophotometer (Color Measurement Instrument)

3. ESTIMATED REASONABLE PRICE

The estimated cost \$12,141.00 has been deemed fair and reasonable through the vendor's published price listing

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

- a. Pursuant to DC Code 2-354.04(a) and 8 DCMR Chapter 30, Section 3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.

Hunters Associates Laboratory, Inc., is the sole producer of this instrumentation in the industry.

- b. It is in the best interest of the University to procure this instrument from Hunter Associates Laboratory, Inc.

5. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of testing materials used under the cited statutory authority and recommend that the Chief Contracting Officer approve this proposed action

7/11/18

Date

B Inyama

Benyi Inyama
Management Analyst

DETERMINATION

Based on the above findings and in accordance with DC Official Code Section § 2-354.13(4): Title 8(b), DCMR Chapter 30 § 3019, 3019.1, 3019.4 and 3019.5. I hereby determine that the above instructional items described herein should be procured from Hunter Laboratory Associates, Inc. It is further determined that the cost to the Dean's Office- CAUSES related to this purchase is in the best interest of the University, and the cost to the University is fair and reasonable.

7/11/2018

Date

Mary A. Harris

Mary A. Harris/Eddie Whitaker
Chief/Contracting Officer