

**INTENT TO AWARD SOLE SOURCE CONTRACT**

<b>Title</b>	Intent to Award Sole Source Contract – Determination and Findings
<b>Notice Date</b>	May 26, 2016
<b>Response Due Date</b>	June 4, 2016
<b>Reference Number</b>	0009340
<b>Contract Description</b>	The contractor shall provide preventive maintenance services for the University’s New Student Center’s mechanical, rain/gray water harvesting and building automation services
<b>Vendor Name</b>	Limbach Company, Inc.
<b>Point of Contact</b>	James Jenkins Contract Specialist james.jenkins@udc.edu

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PURCHASE**

**Agency:** University of the District of Columbia  
**Requisition No.:** R0009340  
**Caption:** Preventive Maintenance Services for Mechanical, Rain/Gray Water Harvesting and Building Automation Services  
**Contractor:** Limbach Inc.

**FINDINGS**

**1. Authorization:**

Title 8B DCMR §3019

**2. Minimum Need:**

The University of the District of Columbia's minimum need is for Limbach Inc. to provide preventive maintenance services for the new Student Center's mechanical, rain/grey water harvesting and building automation systems for one half of an annual cycle.

**3. Estimated Reasonable Cost:**

The estimated reasonable cost is \$38,850.00.

**4. Facts Which Justify A Sole Source Purchase:**

- A. Pursuant to DC Code 2-354.04(a) and Title 8 DCMR Chapter 30, §3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.
- B. Limbach Inc. is the supplier of the HVAC system and sole provider of the warranty that accompanies the system.
- C. It is in the best interest of the University to satisfy its requirement through an acquisition directly from Limbach Inc. to maintain the warranty on the system.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete.

5/25/16  
Date

  
James Jenkins  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with DC Official Code §2-354.04(a); Title 8B DCMR Chapter 30 §§§§ 3019, 3019.1, 3019.4, and 3019.5, I hereby determine that the above requirement, described herein, may be purchased using the sole source method of procurement and that award the requirement to Limbach Inc. is in the best interest of the University of the District of Columbia.

5/25/16  
Date

  
Eddie Whitaker, Contracting Officer  
Manager of Capital Procurement Division