

INTENT TO AWARD SINGLE SOURCE CONTRACT

Title	Intent to Award Sole Source Contract – Determination and Findings
Notice Date	December 19, 2017
Response Due Date	December 29, 2017
Reference Number	11697
Contract Description	The contractor shall provide case management support for the Program on Opportunity, Work, Employment and Responsibility (POWER) at the University of the District of Columbia School of Business and Public Administration (SBPA).
Vendor Name	Velda S. Cross
Point of Contact	James Jenkins Contract Specialist james.jenkins@udc.edu

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PURCHASE**

Agency: University of the District of Columbia
Requisition No.: R0011697
Caption: Contract case manager services
Contractor: Velda S. Cross

FINDINGS

1. Authorization:

Title 8B DCMR §3019

2. Minimum Need:

The University of the District of Columbia's minimum need is for Velda S. Cross to provide contract case management services to its Program On Work, Employment and Responsibility (POWER).

3. Estimated Reasonable Cost:

The estimated reasonable cost is \$75,000.00.

4. Facts Which Justify A Sole Source Purchase:

- A. The services to be provided require a highly skilled social worker who is experienced in monitoring and working directly with children and families who receive direct services and benefits in the District of Columbia through programs such as Temporary Assistance for Needy Families (TANF).
- B. The contractor is a licensed social worker who has been vetted and selected by the UDC POWER Team to provide the services in accordance with UDC's Memorandum of Agreement with the District of Columbia Department of Human Services' Economic Services Administration.
- C. Pursuant to DC Code 2-354.04(a) and Title 8 DCMR Chapter 30, §3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.
- D. In consideration of the above seeking competition is impracticable.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete to the best of my knowledge.

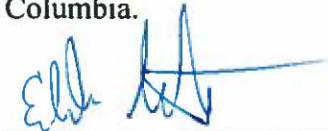
12/19/17
Date


James Jenkins
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with DC Official Code §2-354.04(a); Title 8B DCMR Chapter 30 §3019, §3019.1, §3019.4, and §3019.5, I hereby determine that the above requirement, described herein, may be purchased using the sole source method of procurement and that award to Velda S. Cross is in the best interest of the University of the District of Columbia.

12-19-17
Date


Eddie Whitaker
Contracting Officer