

**INTENT TO AWARD SOLE SOURCE CONTRACT**

<b>Title</b>	Intent to Award Sole Source Contract - Determination and Findings
<b>Notice Date</b>	August 3, 2016
<b>Response Due Date</b>	August 13, 2016
<b>Reference Number</b>	0009467
<b>Contract Description</b>	The University of the District of Columbia (UDC), Office of Contracting and Procurement, on behalf of the Division of Allied Health, Life and Physical Science has an immediate need to purchase a CX23 microscope from Olympus America, Inc. a sole distributor in the Washington, DC area.
<b>Vendor Name</b>	Olympus America, Inc.
<b>Point of Contact</b>	Tracy Williams Contract Specialist twilliams@udc.edu

# **Determination and Findings for Sole Source Procurement**

**Reference No.:** 0009467

**Caption:** CX23 Biological Microscope

**Proposed Contractor:** Olympus America, Inc.

**Program Agency:** University of the District of Columbia,  
Department of Engineering and Aerospace Technologies

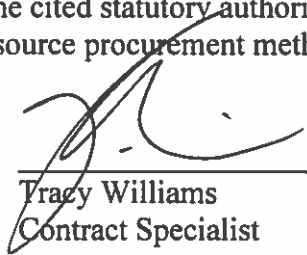
## **FINDINGS:**

1. **Authorization:**  
D.C. Code § 2-354.04 (a); 8 DCMR Chapter 30, Section 3019, 3019.1, 3019.4 and 3019.5.
2. **Minimum Need:**  
The University of the District of Columbia (UDC), Office of Contracting and Procurement, on behalf of the Division of Allied Health, Life and Physical Science has an immediate need to purchase a microscope
3. **Estimated Cost:**  
The estimated cost \$23,091.24 has been deemed fair and reason through the vendor's published price listing.
4. **Facts Which Justify Sole Source Procurement:**
  - a) Pursuant to DC Code 2-354.04 (a) and 8 DCMR Chapter 30, Section 3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.  
  
**Olympus America, Inc.**, is the only authorized supplier for Olympus Biological microscopes in the Washington, DC area. Purchasing this product from any other source will not carry the Olympus Warranty Guaranteed or service.
  - b) It is in the best interests of the University to meet its requirements through procurement of the CX23 Biological Microscope from **Olympus America, Inc.**, and the proposed contractor.

**Contract Specialist Certification:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited statutory authority. I recommend that the Contracting Officer approve the use of the source procurement method for this proposed contract.

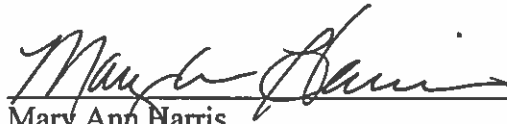
8/3-2016  
Date

  
Tracy Williams  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with D.C. Official Code § 2-354.04 (a); 8 DCMR Chapter 30, Section 3019, 3019.1, 3019.4 and 3019.5, I hereby determined that the above, requirement, described herein should be procured from **Olympus America, Inc.** It is further determined that: this action is in the best interest of the University; the cost to the University is fair and reasonable.

8/3/2016  
Date

  
Mary Ann Harris  
Chief Contracting Officer and Director