**INTENT TO AWARD SOLE SOURCE CONTRACT**

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<td>0008254</td>
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<td>Contract Description</td>
<td>The University of the District of Columbia on behalf of the College of Agriculture, Urban Sustainability and Environmental Sciences – Agricultural Experimental Station has a minimum need to procure agricultural farming equipment and accessories</td>
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<td>Vendor Name</td>
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| Point of Contact              | Tracy Williams  
Contract Specialist  
twilliams@udc.edu          |
Determination and Findings
for
Sole Source Procurement

Reference No.: 0008265
Caption: Agricultural Farming Equipment
Proposed Contractor: Pequa Planter, LLC
Program Agency: University of the District of Columbia,
College of Agriculture, Urban Sustainability and Environmental Sciences –
Agricultural Experimental Station

FINDINGS:

1. Authorization: D.C. Code § 2-354.04 (a); 8 DCMR Chapter 30, Section 3019, 3019.1,
   3019.4 and 3019.5.

2. Minimum Need: The University of the District of Columbia on behalf of the College of
   Agriculture, Urban Sustainability and Environmental Sciences – Agricultural
   Experimental Station has a minimum need to procure agricultural farming equipment

3. Estimated Cost: The estimated cost is $28,735.

4. Facts Which Justify Sole Source Procurement:
   
a) Pursuant to DC Code 2-354.04 (a) and 8 DCMR Chapter 30, Section 3019, a
   contract may be awarded through noncompetitive negotiations when there is only
   one source for the required good or service.

   Pequa Planter, LLC is the sole source manufacturer and supplier of their farming
   equipment. Pequa Planter, LLC customizes and manufacture their equipment on
   demand

5. It is in the best interests of the University to meet its requirements through procurement
   of the agricultural farming equipment from Pequa Planter, LLC the proposed
   contractor.
Certification by Department:

I certify that to the best of my knowledge the above findings are true and accurate.

08/21/2015
Date

Dr. Sabine O’Hara
Dean & Director of Landgrant Programs
College of Agriculture, Urban Sustainability &
Environmental Sciences

Contract Specialist Certification:

I have reviewed the above findings and certify that they are sufficient to justify the use of the
sole source method of procurement under the cited statutory authority. I recommend that the
Contracting Officer approve the use of the source procurement method for this proposed
contract.

08/23/2015
Date

Tracey Williams
Contract Specialist
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code § 2-354.04 (a); 8 DCMR
Chapter 30, Section 3019, 3019.1, 3019.4 and 3019.5, I hereby determined that the above,
requirement, described herein should be procured from Pequea Planter, LLC It is further
determined that: this action is in the best interest of the University; the cost to the University is
fair and reasonable.

8/24/2015
Date

Mary Ann Harris
Chief Contracting Officer and Director
Office of Contracting and Procurement