



INTENT TO AWARD SOLE SOURCE CONTRACT

Title	Intent to Award Sole Source Contract - Determination and Findings
Notice Date	August 24, 2015
Response Due Date	August 31, 2015
Reference Number	0008254
Contract Description	The University of the District of Columbia on behalf of the College of Agriculture, Urban Sustainability and Environmental Sciences – Agricultural Experimental Station has a minimum need to procure agricultural farming equipment and accessories
Vendor Name	Pequea Planter, LLC
Point of Contact	Tracy Williams Contract Specialist twilliams@udc.edu

Determination and Findings for Sole Source Procurement

Reference No.: 0008265

Caption: Agricultural Farming Equipment

Proposed Contractor: Pequea Planter, LLC

**Program Agency: University of the District of Columbia,
College of Agriculture, Urban Sustainability and Environmental Sciences –
Agricultural Experimental Station**

FINDINGS:


1. **Authorization:** D.C. Code § 2-354.04 (a); 8 DCMR Chapter 30, Section 3019, 3019.1, 3019.4 and 3019.5.
2. **Minimum Need:** The University of the District of Columbia on behalf of the College of Agriculture, Urban Sustainability and Environmental Sciences – Agricultural Experimental Station has a minimum need to procure agricultural farming equipment
3. **Estimated Cost:** The estimated cost is \$28,735.
4. **Facts Which Justify Sole Source Procurement:**
 - a) Pursuant to DC Code 2-354.04 (a) and 8 DCMR Chapter 30, Section 3019, a contract may be awarded through noncompetitive negotiations when there is only one source for the required good or service.

Pequea Planter, LLC is the sole source manufacturer and supplier of their farming equipment. Pequea Planter, LLC customizes and manufacture their equipment on demand
5. It is in the best interests of the University to meet its requirements through procurement of the agricultural farming equipment from **Pequea Planter, LLC** the proposed contractor.

Certification by Department:

I certify that to the best of my knowledge the above findings are true and accurate.

08/21/2015
Date

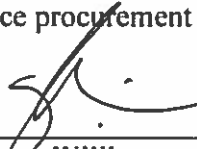


Dr. Sabine O'Hara
Dean & Director of Landgrant Programs
College of Agriculture, Urban Sustainability &
Environmental Sciences

Contract Specialist Certification:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited statutory authority. I recommend that the Contracting Officer approve the use of the source procurement method for this proposed contract.

08/23-2015
Date




Tracy Williams
Contract Specialist
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code § 2-354.04 (a); 8 DCMR Chapter 30, Section 3019, 3019.1, 3019.4 and 3019.5, I hereby determined that the above, requirement, described herein should be procured from **Pequea Planter, LLC** It is further determined that: this action is in the best interest of the University; the cost to the University is fair and reasonable.

8/24/2015
Date



Mary Ann Harris
Chief Contracting Officer and Director
Office of Contracting and Procurement