


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
2. Amendment/Modification Number		3. Effective Date	4. Requisition/Purchase Request No.	1	1
GF-2016-R-0004-0004		December 17, 2015		5. Solicitation Caption Retail Dining and Catering Services	
6. Issued By: University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg. 38 Suite 200C Washington, DC 20008			7. Administered By (If other than line 6) University of the District of Columbia Office of Contracts and Procurement - Capital Procurement Division 4200 Connecticut Avenue, NW, Bldg 38 Suite 200C Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			9A. Amendment of Solicitation No. GF-2015-R-0035 24-Sep-15		
			10A. Modification of Contract/Order No.		
			X 10B. Dated (See Item 13)		
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
X D. Other (Specify type of modification and authority) Title 8, DCMR, Chapter 30, Section 3017.3					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the Issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
Request for Proposals No. GF-2016-R-0004 for Retail Dining and Catering services is hereby amended as follows:					
1. The proposal due date is extended to December 23, 2015 not later than 2:00 p.m.					
2. Answers to questions from prospective Offerors is hereby provided in Attachment A to this amendment.					
3. No additional questions shall be entertained regarding this solicitation.					
ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			EDDIE WHITAKER		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
					12-17-15
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

**REQUEST FOR PROPOSAL NO. GF-2016-R-0004 RETAIL FOOD AND CATERING SERVICES**

**ATTACHMENT A TO AMENDMENT NO. 4 – QUESTIONS AND ANSWERS**

1. In terms of the scope of work, will all food be produced from the new Student Center or will the Firebird remain operational?

**ANSWER:**

The food production space is in the Student Center. It is preferred that the vendor justifies/proposes a viable alternative use of the Firebird Inn, if deemed necessary by the vendor.

2. Assuming that all food will be produced from the new Student Center, from what section of the facility will catering be produced?

**ANSWER:**

It is expected that catering and retail food production will be prepared in the Student Center kitchen space.

3. Under the section titled Staffing and Personnel (page 10), it says no PDF copies; therefore are you requesting electronic copies of the spreadsheet?

**ANSWER:**

Yes, the electronic copies for the Staffing and Personnel documentation

4. Under the submission requirements on page 46, please clarify the definition of an attachment.

**ANSWER:**

An illustration, drawing, chart, or table.

5. Under the submission requirements on page 46, please clarify definition of pages as used to determine the page restrictions. For example, under the technical proposal, do you mean 30 sheets of paper (60 total pages of content printed double sided)? If not, do you mean 30 total pages of content printed on 15 sheets of paper?

**ANSWER:**

30 pages printed on one side.

6. Will the University give consideration to waiving the BID Bond Requirement? If not, what will the university accept in lieu of a bond?

**ANSWER:**

No. Offerors may submit with its proposal a certified check addressed to the DC Treasurer in the proposed cost amount in lieu of a bond.

7. Will the University give consideration to waiving the requirement for Performance bond? If not, what will the university accept in lieu of a Performance Bond?

**ANSWER:**

No substitute will be accepted for a performance bond.

8. Can the University explain the purpose of the payment bond? Will the University give consideration to waiving the Payment Bond requirement? If not, what will the university accept in Lieu of a payment bond? We are not accustomed to seeing payment bond requirements on service contracts.

**ANSWER:**

The payment bond is a requirement of this solicitation and shall not be waived.

9. Will the university consider waiving the page limit requirements on the technical proposal? The manuals requested to be a part of the technical response will exceed the page limit requirement, unless the insert will not be counted as pages. Please advise.

**ANSWER:**

The University may consider waiving the page limit requirement on the technical proposal if it determines that to be in its best interest based on the proposal received.

10. Please tell us the difference, if any between page 15 of the RFP and Attachment J4.

**ANSWER:**

Page 15 summarizes the deliverable required pursuant to Attachment J4.

11. What is the square footage for each of the dining services locations in the Student Center?

**ANSWER:**

- a. Walk-In Cooler: 145 SF
- b. Dry Storage: 74 SF
- c. Convenience Store: 881 SF

- d. Storage: 84 SF
- e. Dining A: 728 SF
- f. Dining B: 2,143 SF
- g. Dining C: 1,152 SF
- h. Jan: 40 SF
- i. Servery: 949 SF
- j. Kitchen: 1,571 SF
- k. Dry Storage: 174 SF
- l. Walk-In Cooler: 127 SF
- m. Walk-In Cooler: 81 SF
- n. Toilet: 71 SF
- o. Office: 79 SF
- p. Dish Room: 283 SF
- q.
- r. Total: 8,582 SF

12. What basic equipment will be installed into the food service locations at the Student Center by the University?

**ANSWER:**

See response in Question 7. (above)

13. What food service operations are there at the other UDC campus locations?

**ANSWER:**

Currently, retail and catering is offered from a single food service space.

14. What is the amount of money the University has spent annually on catering services with in-house and outside caterers?

**ANSWER:**

- a. Catering in-house: \$140,062.93 in FY 2015
- b. Outside catering: \$157,49.22 in FY 2015

15. What current equipment is available to use from the existing food service location in the new Student Center?

**ANSWER:**

- a. All existing is subject for use in the new space, if in reasonable working conditions. See list below:

- 1 Victory Freezer, Tag No. OGF-0581691
- 1 Eagle Prep Table, model OS106014
- 3 Storage Rocks with 3 Shelves, no tags
- 1 Eagle Eight Post Prep Table, Movable, no Tag No.
- 1 Pitco Frilator Deep Fryer, Tag No. 5083289
- 1 Vulcan Griddle, Tag Nos. 5083290, U0085042
- 1 Vulcan Gas Grill, non movable, Tag No. U0085043
- 1 TMC- Trulle Refrigerator Working Station
- 1 WCMHP Hot Cold Unit with 6 Wells and 2 Soup Wells, Tag Nos. 5085563, U0085004
- 2 Eagle 6 ft. Stainless Steel Working Tables, Model 05106014
- 1 Eagle 8 ft. Prep Table with Sink, non moveable
- 1 Victory Refrigerator, non moveable
- 1 Eight ft. Eagle Prep Table
- 1 Hoshizaki Ice Maker, Tag No. 5081698
- 1 AFC American Panel Freezer, #1, Serial No. 20773-12-1, Model FW 34771TNWNL
- 1 Walk-In APC American Panel, Tag No. U0085045
- 1 8 ft. Prep Table, no name
- 1 General Slicing Machine with Table, Tag No. 5083390
- 10 Storage Racks with 4-shelf Capacity
- 4 Storage Shelves, 3 Shelves only
- 1 Storage Shelf, 5 shelves only
- 1 Safe, J081688
- 2 Desk
- 1 Credenza
- 2 Shelves
- 1 5-drawer File Cabinet
- 1 2-drawer File Cabinet
- 1 COLANDER, 11 QUART, STANDARD WEIGHT, ALUMINUM; Carlisle Model No. 60279
- 1 COLANDER, 16 QUART, STANDARD WEIGHT, ALUMINUM; Carlisle Model No. 60280
- 1 MESH STRAINER; Eurodib USA Model No. 814410
- 1 MESH STRAINER; Johnson-Rose Model No. 3499
- 1 CHINA CAP, 18/8 STAINLESS STEEL, 12" DIAMETER, COARSE; Admiral Craft Model No. CAP-12C
- 1 SKIMMER; Admiral Craft Model No. WSK-7
- 1 GRATER, TAPERED, 4 SIDED, 9" HIGH; Admiral Craft Model No. GS-25
- 2 MEASURING CUP, PLASTIC; Rubbermaid Commercial Products Model No. FG321800CLR
- 3 TURNER, SOLID, STAINLESS STEEL; Dexter Russell Model No. P94856
- 3 TURNER, PERFORATED, STAINLESS STEEL; Dexter Russell Model No. P94857
- 1 KITCHEN SHEARS; Admiral Craft Model No. 6606
- 1 TENDERIZER, MEAT, MANUAL; Admiral Craft Model No. TEN-12
- 3 MIXING SPOON, 16", WOOD; Admiral Craft Model No. HWDS-16
- 1 MIXING BOWL; Admiral Craft Model No. DMB-5

1 MIXING BOWL; Johnson-Rose Model No. 7217  
1 MIXING BOWL; Admiral Craft Model No. SBL-5D  
1 MIXING BOWL; Johnson-Rose Model No. 7213  
2 MIXING BOWL; Admiral Craft Model No. SBL-13D  
1 MIXING BOWL; Admiral Craft Model No. SBL-30  
1 MIXING BOWL; Admiral Craft Model No. DMB-13  
2 WIRE WHIP, FRENCH; Admiral Craft Model No. FWE-12  
2 WIRE WHIP, FRENCH; Admiral Craft Model No. FWE-16  
2 WIRE WHIP, FRENCH; Admiral Craft Model No. FWE-18  
6 FOOD PAN COVER, PLASTIC; Rubbermaid Commercial Products Model No. FG134P00CLR  
6 PAN, FOOD PLASTIC; Rubbermaid Commercial Products Model No. FG124P00CLR  
6 FOOD PAN COVER, PLASTIC; Rubbermaid Commercial Products Model No. FG128P86CLR  
6 FOOD STORAGE CONTAINER, SQUARE; Carlisle Model No. 10722-07  
6 FOOD STORAGE CONTAINER, SQUARE; Carlisle Model No. 10723-07  
6 FOOD STORAGE CONTAINER, SQUARE; Carlisle Model No. 10724-07  
6 FOOD STORAGE CONTAINER, SQUARE; Carlisle Model No. 10725-07  
6 FOOD STORAGE CONTAINER, SQUARE; Carlisle Model No. 10726-07  
18 FOOD STORAGE CONTAINER COVER; Carlisle Model No. 10742-60  
12 FOOD STORAGE CONTAINER COVER; Carlisle Model No. 10741-05  
2 KNIFE, BONING; Forschner Model No. 40515  
1 KNIFE, BONING; Forschner Model No. 40519  
1 KNIFE, SLICER; Dexter Russell Model No. P94805  
1 CLEAVER; Dexter Russell Model No. S5288  
3 CHEF'S KNIFE; Dexter Russell Model No. P94802  
3 KNIFE, PARING; Custom Model No. 56004E  
2 KNIFE, BREAD; Dexter Russell Model No. P94807  
1 (10977) IM313 MULTI-OIL STONE; Food Machinery of America Model No. 10977  
9 BUCKET; San Jamar Model No. KP196RD  
9 BUCKET; San Jamar Model No. KP196GN  
SCALE, PORTION, DIAL TYPE; Edlund Model No. SR-2  
1: 1 yr. limited warranty, std.  
2 Extended Total for Item No. 53  
PAN, ROAST  
1 Carlisle Model No. 60341  
PAN, ROAST  
1 Carlisle Model No. 60342  
BRAZIER  
1 Carlisle Model No. 60768  
SAUCE PAN  
3 Carlisle Model No. 60355RS  
OVEN THERMOMETER  
6 Cooper-Atkins Model No. 24HP-01-1  
POCKET THERMOMETER  
12 Comark/Fluke Model No. T220A  
THERMOMETER, REFRIG/FREEZER  
6 Cooper-Atkins Model No. 335-01-1

2 LADLE, 12 OUNCE, ONE PIECE, 18/8 STAINLESS STEEL; Admiral Craft Model No. LIPC-12  
 LADLE, 6 OUNCE, ONE PIECE, 18/8 STAINLESS STEEL 2.17 4.34  
 2 Admiral Craft Model No. LIPC-6  
 TONGS, UTILITY 5.49 32.94  
 6 Edlund Model No. 4409HD/72  
 6 TONGS, UTILITY; Edlund Model No. 4412HDL/72  
 TONGS, UTILITY 7.99 31.96  
 4 Edlund Model No. 4416HDL/72  
 LADLE  
 1 Vollrath Company LLC Model No. 4752  
 1 MEASURING SPOON Admiral Craft Model No. MSS-4  
 SPOON, SERVING, SOLID 1.44 5.76  
 4 Admiral Craft Model No. DSO-15  
 4 SPOON, BASTING, PERFORATED; Admiral Craft Model No. DSL-15  
 4 SPOON, SERVING, SLOTTED Admiral Craft Model No. DSO-13  
 4 SPOON, SERVING, SOLID Admiral Craft Model No. DSO-13  
 4 SPOON, SERVING, SLOTTED Admiral Craft Model No. DSL-13  
 4 SPOON, BASTING, PERFORATED Admiral Craft Model No. DPE-13  
 4 CHEESE SHAKER  
 2 DISHER Vollrath Company LLC Model No. 47140  
 2 DISHER Vollrath Company LLC Model No. 47142  
 2 DISHER Vollrath Company LLC Model No. 47143  
 2 DISHER Vollrath Company LLC Model No. 47144  
 1 PAN, FRY Carlisle Model No. 60914RS  
 2 PAN, FRY Carlisle Model No. 60912RS  
 1 STOCK POT Carlisle Model No. 60385  
 1 SKIMMER Admiral Craft Model No. SQS-7  
 1 SCOOP Rubbermaid Commercial Products Model No. FG288400CLR  
 1 SCOOP Rubbermaid Commercial Products Model No. FG288500WHT  
 1 SCOOP, 38 OZ., CAST ALUMINUM, NSF Carlisle Model No. 606040  
 1 SCOOP Rubbermaid Commercial Products Model No. FG288600CLR  
 2 CHILLING PADDLE San Jamar Model No. RCU128V2  
 2 CHILLING PADDLE San Jamar Model No. RCU64V2  
 1 12-PLY COTTON TWINE CONE, 1600' OF TWINE PER CONE Custom Model No. 740004000  
 2 White Terrycloth 12"x18" Bar Towels  
 2 OVEN MITT Best Value Textiles (BVT-Chef Re Model No. 800FG17  
 64 BUN PAN Vollrath Company LLC Model No. 9002  
 12 BUN PAN Eagle Group Model No. SP1826-18  
 4 PAN, BAKE Royal Industries Model No. ROY BP 182635  
 8 PAN, STEAM TABLE, STAINLESS Admiral Craft Model No. 22F2  
 4 COVER, STEAM TABLE PAN, STAINLESS Admiral Craft Model No. DCH-200F  
 2 INSET FOR STEAM TABLE Admiral Craft Model No. SVI-85  
 2 INSET FOR STEAM TABLE Admiral Craft Model No. SVI-105  
 INSET COVER, FITS 7-QT. SIZE POT, SLOTTED, STAINLESS STEEL Admiral Craft Model No. CI-  
 2 85

2 INSET COVER, FITS 11 QT SIZE POT, SLOTTED, STAINLESS STEEL Admiral Craft Model No. CI-105  
 2 SPATULA, PLASTIC Rubbermaid Commercial Products Model No. FG1962000000  
 2 SPATULA, PLASTIC Rubbermaid Commercial Products Model No. FG1963000000  
 1 SQUEEZE BOTTLE Alegacy Foodservice Products Grp Model No. 2103-12  
 2 WIRE GRATE WIRE GRATE  
 1 PADDLE, MIXING, STAINLESS STEEL Admiral Craft Model No. PA-48  
 2 PAN, STEAM TABLE, STAINLESS Admiral Craft Model No. PP-200F6  
 1 CONVECTION OVEN, GAS Imperial Model No. ICV-2  
 1 Heavy duty casters (set 4)  
 1 FRYER, GAS Imperial Model No. IFS-40  
 1 Casters (set of 4)  
 1 RANGE, RESTAURANT, GAS, 36" Imperial Model No. IR-6  
 1 Swivel caster (set of 4) two with brakes  
 1 BRAISING PAN, GAS Vulcan Model No. VG40  
 1 CASTERS BP Set of 4 adjustable casters- 2 locking, 2 non-locking, 4" wheels  
 1 SGL 12R 12NZL SINGLE Pantry Deck Mount Faucet, w/12" riser & 12" swivel spout  
 1 FCTBRKT BP Enclosed box faucet bracket, add 3"  
 1 20X4 DRNPAN Drain pan and hose assembly  
 1 STRAUBR-8PPOUR Braising Pan Pouring lip strainer  
 1 RANGE, GAS, HEAVY DUTY, 32"36"  
 1 CASTERS RR4 Casters (set of 4)  
 1 RACK OVEN Single oven rack, for standard or convection oven  
 4 SAFETY SYSTEM MOVEABLE GAS CONNECTOR  
 1 16125KIT48 Safety Moveable Gas Connector Kit, 1-1/4" inside dia., 48" long  
 1 RV61LNG-62 1-1/4" Regulator for Natural Gas 2,500,000 BTU Capacity  
 1 TOASTER, ELECTRIC CONVEYOR TYPE APW Wyott Model No. AT EXPRESS  
 4 PEELER, VEGETABLE, MANUAL; Admiral Craft Model No. GRP-65YP  
 12 CUTTING BOARD; Admiral Craft Model No. CBW-1824  
 2 FOOD BOX; Rubbermaid Commercial Products Model No. FG330000CLR  
 2 FOOD BOX; Rubbermaid Commercial Products Model No. FG330100CLR  
 FOOD STORAGE CONTAINER COVER; Rubbermaid Commercial Products Model No. FG330200CLR  
 6 FOOD BOX; Rubbermaid Commercial Products Model No. FG330800CLR  
 6 PAN, FOOD PLASTIC; Rubbermaid Commercial Products Model No. FG132P00CLR  
 1 WSSA Touchscreen, 15" Active LCD CE6.0  
 2 Dongle For WS5, Converting Com5 to 9 Pin  
 1 Toledo Metler Scale w/int display & Cable VIVA 3211  
 1 WS5 Integrated Rear LCD Customer Display  
 1 Scanner, MICROS Branded Symbol LS2208 (Use For e7/RES)