MESSAGE FROM UDC POLICE DEPARTMENT

The mission of the UDC Police Department (UDCPD) is to enhance the quality of life in our community by working in partnership with the stakeholders and in accordance with constitutional rights to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment. UDCPD is firmly committed to ensuring that our campus is a safe and healthy academic community where students, faculty, staff and guests can take full advantage of the educational and many other opportunities that the University has to offer. UDCPD is a professional multi-service agency providing law enforcement, security, crime prevention and emergency management 24 hours a day, 7 days a week. It is our belief that a safe campus environment can only be achieved by working in partnership with all segments of the campus community. Together we can and will continue to reduce environmental hazards and risks, crime, the fear of crime and disorder in our community. Maintaining a safe campus environment requires a sustained partnership between the members of the campus community and UDCPD. This means communication and “ownership” in a common philosophy predicated on the idea that campus safety must be embraced by each of us individually and collectively as a community. Please visit the UDC Police Department website for more information about our department: udc.edu/police).

“Excellence through Professionalism”

UDC POLICE HEADQUARTERS
4200 Connecticut Ave., N.W.
Administration Building (39) Room C04
Washington, DC 20008

Police Communications Center
202.274.5050 (24/7/365)
ABOUT THE UNIVERSITY OF THE DISTRICT OF COLUMBIA

For more than eight generations, the University of the District of Columbia and its predecessor institutions has quite literally changed the lives of thousands of students for whom a quality education seemed out of reach. It was a founding principal for Myrtilla Miner to improve the lives of young African-American women who would go on to educate others. And today, it remains deeply-rooted in the institution’s mission, vision, and core values. Founded in 1851, the University of the District of Columbia (UDC) was originally established as the Normal School for “Colored Girls” by abolitionist and educator Myrtilla Miner, who envisioned a more equitable society and believed that education and learning opportunities, should be available to everyone. Subsequently, other schools emerged as predecessors of UDC to extend quality and affordable education to all residents of the District of Columbia. Over time, a series of mergers among the District’s teachers and technical colleges gave rise to the city’s first comprehensive university system. In 1977, the District of Columbia Teachers College, Federal City College and Washington Technical Institute combined to form the University of the District Columbia. In 1999, the U.S. Department of Education formally designated UDC among the nation’s Historically Black Colleges and Universities, and the school is recognized as a congressionally mandated urban land-grant institution. In living up to its mission of continuous enhancement of its academic programs and outreach to District and world citizens, the University established the University of the District of Columbia Community College (UDC-CC) in 2009. In addition to its two-year associate degree programs, UDC-CC offers a variety of practical, non-academic educational programs and training to the residents of the District of Columbia and prepares students for immediate entry into the workforce; for the next level of education; for specialized employment opportunities; and for lifelong learning.

Today, the University is a pacesetter in urban education that includes the Community College, and offers 68 undergraduate and graduate academic degree programs through the College of Arts and Sciences, the School of Business and Public Administration (SBPA), the School of Engineering and Applied Sciences (SEAS), the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES), and the University of the District of Columbia David A. Clarke School of Law - one of only 6 accredited HBCU law schools in the nation, and that is also regarded as one of the finest public interest law schools in the country. The enrollment at the University is approximately 5100. On July 1, 2015, the University embarked on a new era of leadership. Our rich legacy continues under Ronald F. Mason, the 9th President of the University of the District of Columbia.

...A Unique History, a Rich Legacy
ABOUT THE UNIVERSITY OF THE DISTRICT OF COLUMBIA POLICE DEPARTMENT
WHO WE ARE & WHAT WE DO

UDC Police consists of professionally trained sworn police supervisors, officers, and communication specialists. Patrol Operations comprises the largest component of the Department, with a vast array of duties ranging from patrolling and investigating complaints to staffing special events, and traffic control. Patrol operations consist of three overlapping shifts, with individual command personnel who remain available to provide immediate response and direction for critical or environmental hazards or emergencies. UDC Police personnel respond to and investigate all calls for service received by the Department, whether criminal or non-criminal in nature, and both on and near the campus. The UDC Police and the Police Communication Center is operational and staffed 24 hours per day, 7 days per week, year round.

HOW WE DO IT

The UDCPD strives to maintain positive and meaningful communications through sound partnerships with other District and local emergency response agencies. UDC Police partner with a host of agencies ranging from the District’s Consortium of Universities, to various other local, state, and federal law enforcement agencies; we rely on these various entities for mutual support. Through these alliances, training opportunities, information sharing and other types of assistance are rendered. UDC Police sustain an exceptional partnership with MPD.

When information is received regarding criminal activity involving a member of the University community occurring on or near university properties, UDC Police will actively investigate and collaborate with MPD. Accordingly, MPD routinely communicates with UDC Police on serious incidents occurring on or near the campus, and in particular, those incidents involving University students or staff; likewise, UDC Police notify MPD on major offenses reported to UDC Police. Currently, UDC is the only university in the city with the capability to exchange radio communication on demand, in real time, with local and regional law enforcement, fire/EMS, and emergency management agencies.

Finally, as a member of the District’s Consortium of Universities, UDC Police administrators support the MPD’s Joint Operations Command Center (JOCC). Through this commitment, UDC police administrators, on a rotational on-call basis, are called upon to staff the JOCC in the event of a District-wide emergency. This type of interagency collaboration personifies the commitment of the numerous emergency response agencies that service the District of Columbia community, of which UDC Police is proud to be an active participant.

AUTHORITY & JURISDICTION

UDC Police are commissioned through the DC Metropolitan Police Department (MPD), pursuant to the provisions of DC Code § 5.129.02., the College and University Campus Security Amendment Act of 1995 (DCMR Title 6A). UDC Police Officers are armed and as law enforcement officers have the authority to arrest without a warrant for offenses committed within their jurisdiction, which extends to those buildings and properties owned or controlled by the University of the District of Columbia. While MPD has primary jurisdiction and authority in all areas off campus, UDC Police respond to student and staff related incidents that occur at or immediately adjacent to the Van Ness Campus and satellite locations. With respect to properties associated with the University located outside of the District, UDC Police Officers will respond as representatives of the University, and the jurisdiction’s local law enforcement retains primary authority.
REPORTING A CRIME

Contact UDC Police at 202.274.5050. All crimes should be reported to the UDC Police to aid in providing timely warnings to the community when appropriate. UDC Police is located in the Administration Building (39) Suite C04. We are open 24/7/365. Many satellite locations also have UDC Police onsite during operational periods.

On receiving information concerning an incident, a police officer will investigate the incident, document the information, and take appropriate action. This action may include working with other Law Enforcement Agencies (local, federal and state). Cases may be adjudicated through the local criminal justice system or university judicial affairs (whichever is appropriate).

The university encourages that all crimes be reported to UDC Police to ensure inclusion in the annual security report. The university cannot guarantee that all anonymous are recorded in the annual security report if the incident is not reported to the UDC Police.

UDC Police encourages anyone who is the victim or witness to any crime to promptly report the incident to the police.

COMMENDING OFFICERS & PROCEDURES FOR FILING COMPLAINTS OF MISCONDUCT

Consistent with our core values of being United, Driven, and Committed to providing quality customer service, it is our goal that your encounters with members of the UDC Police exemplify quality caring service, as demonstrated through our actions and words.

A member of the UDC Police may be acknowledged for service rendered during the performance of their duties may be done by contacting the Deputy Chief of Police at 202.274.5839. Please be prepared to provide the member’s name, the type of service rendered, and the date and approximate time that the action occurred. The UDCPD member will be recognized, and a copy of the commendation will become a permanent part of their personnel folder.

Allegations of Misconduct with regard to a University employee, including the conduct of a member of this Department, are addressed through an established formal complaint procedure. In accordance with applicable District of Columbia laws and regulations, this formal process provides for corrective action (as appropriate) while at the same time protecting employees from unwarranted criticism when duties are properly performed.

In general, the process involves reporting the alleged misconduct to the UDC Deputy Chief of Police located in the Administration Building (39), Room C04 (202.274.5839). UDCPD will collaborate with the Office of Human Resources on complaints regarding misconduct. Complaints are investigated and handled in a just manner that takes into consideration the rights of the complainant and the accused, as well as the safety and needs of the University community pending the investigation.

ABOUT THIS PUBLICATION

In accordance with the 1990 Crime Awareness and Campus Security Act, UDCPD is responsible for preparing and publishing an annual security report by October 1 of each year, for the purpose of disclosing and disseminating certain information regarding campus crime statistics, security policies and campus law enforcement. In compliance with this federal law, UDCPD makes public this

LOST AND FOUND

UDC Police is responsible for processing and securing all lost and found property recovered at the university. If you think something was turned in to Lost and Found, call the UDCPD Emergency Communications Center 202.274.5050.
information by way of the Annual Security Report. The publication is made available to current and prospective students and employees, and is disseminated via the University’s website at http://www.udc.edu/police (click on publications). Printed copies are available upon request from the UDCPD, located in the Administration Building (39) Room C04. The crime statistics for the University of the District of Columbia, contained in this report, are submitted to the U.S. Department of Education (ED) through a web-based data collection system and can be viewed at the following web address: http://www.ope.ed.gov/security.

THE CLERY ACT

The issue of campus safety is a vital concern. The Clery Act, originally known as the “Crime Awareness and Campus Security Act of 1990”, is named in memory of Jeanne Ann Clery, a 19 year-old freshman who was raped and murdered at Lehigh University, while asleep in her residence hall room on April 5, 1986. The intention of the Clery Act legislation (renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in 1998) is to provide students and their families with accurate, complete and timely information about safety on campus.

COMPLYING WITH FEDERAL REPORTING REQUIREMENTS

This federal law is applicable to public and private institutions of higher education that participate in federal student financial aid programs (under Title IV of the Higher Education Act of 1965), and is enforced by the U.S. Department of Education (ED). Under federal mandate, this Act requires institutions to disclose certain information about campus safety policies and procedures to current and prospective students and employees, and to provide statistical information concerning certain crimes that occur on and near their campus. Other information mandated by this Act include statements about campus law enforcement policies, campus security education and prevention programs, alcohol and drug policies, fire safety and missing student reporting requirements, sexual assault education and prevention programs and procedures for reporting and handling incidents involving sexual assault. The Act has undergone several legislative amendments since its inception, primarily resulting in expanded reporting requirements for institutions of higher education.

CAMPUS SEX CRIMES PREVENTION ACT AND VIOLENT CRIME CONTROL AND LAW ENFORCEMENT ACT

The Violent Crime Control and Law Enforcement Act of 1994 (VCCLEA) mandates that sex offenders provide notice as required under state law of employment or enrollment status at an institution of higher education. The VCCLEA also requires that state procedures ensure updated information is promptly made available to law enforcement agencies with jurisdiction where the institution of higher education is located, and that the information is entered into the appropriate state records or data systems.

The Campus Sex Crimes Prevention Act (CSCPA) (Section 1601 of Public Law 106.386) was enacted in October of 2000 provides for the tracking of convicted registered sex offenders who are enrolled as students at institutions of higher education, or working on campus.
volunteering on campus. The CSCPA mandates that institutions of higher education advise their respective campus communities where offender registration made available to law enforcement agencies may be obtained.

**SEX OFFENDER REGISTRY**

The Metropolitan Police Department (MPD) has an established sex offender registration program for the District of Columbia making sex offender information available to the public. If you would like further information, please contact the MPD - Sex Offender Registry Unit, at 300 Indiana Avenue, N.W., Washington, DC 20001, or call 202.727.4407. The public may view the entire sex offender registry by visiting one of the Police Districts, the Sex Offender Registry Unit, or by viewing the following web address: www.mpdc.dc.gov (click on Sex Offender Crime Registry under Services).

**“SUZANNE’S LAW”**

Signed into law by President George W. Bush as part of the national “Amber Alert” bill, this federal law requires law enforcement to notify the National Crime Information Center (NCIC) any time a person under age 21 is reported missing. Previously, police were only required to report missing persons under the age of 18. The law is named after Suzanne Lyall, a 19 year-old University of New York at Albany student who went missing in 1998. The law is intended to impel police to initiate prompt investigations of young persons who have gone missing. The UDCPD complies with this law.

MPD publishes a Missing Persons Guide that provides instruction on immediate actions to be taken for missing persons. There is no time period for reporting a person missing in the District of Columbia. To view the MPD Missing Persons Guide, go to www.mpdc.dc.gov (click on Crime Solvers under the Services tab).

**UDCPD SERVICES**

**Campus Escort, Lockout, and Jumpstarts:** UDC Police offer many services to University students, faculty, staff, and guests. One of these services is walking escorts to and from campus buildings or parking facilities. In addition, we offer lockout and jumpstart services for your vehicle. All of these services are available 24 hours a day, 7 days a week, year round. To request these services, please contact UDCPD at 202.274.5050.

**Technology Based Security Systems:** UDCPD use several technology-based security systems to enhance safety on campus. Some on these systems include the use of video surveillance cameras, the ONEcard access control systems, emergency call boxes, and the use of alarm systems.

**Emergency Drills and Exercises:** UDCPD conduct annual emergency drills, table tops, and exercises. These drills, table tops, and exercises help prepare University responders in the event that an actual emergency response to an incident is required.

**Facilities Access:** Access to University owned and controlled buildings and grounds is a privilege that is extended to students, faculty, staff, and guests. By the very nature of its location, landscape design, and exterior perimeter boundaries, the University promotes an open and welcoming environment. However, the University reserves the right to apply appropriate limitations (as needed) in order to ensure the safety and well-being of our community. Except for times when the University is officially closed, most campus facilities are open during the time when classes are in session or by special arrangement. Authorization for use of campus facilities and premises must be obtained in advance through the Office of Space Reservation at 202.274.5576.

UDC has a system-wide electronic access control system, which affords UDC Police the ability to assess, monitor, and track access throughout the University, thus providing for a safer environment.
As a matter of security, UDC Police encourage authorized staff members who are working in their offices outside of normal business hours, or during times when the University is officially closed, to contact the Emergency Communications Center at 202.274.5050 upon entering and leaving the campus. In accordance with existing policy, employees must obtain prior approval when requesting access to facilities during times when the University is officially closed. To obtain additional information, please contact the UDC Police at 202.274.5050.

**Facilities Maintenance:** The Office of Campus Services provides power plant operations and maintenance for buildings and grounds located on the Van Ness Campus. Other facility maintenance conditions addressed by this division include electrical and mechanical services, exterior lighting and landscape control, and elevator and escalator repair, among other services. Unsafe facility conditions such as exterior lighting; inoperable locking hardware; thick or full shrubbery; unsafe steps, handrails, or walkways; and other potentially hazardous facility conditions should be reported immediately to the Office of Campus Services, located in the Student Services Building (38), Room C21, 202.274.6361, during normal business hours. Requests for repair services can also be reported on line using the TRACK.IT SYSTEM at help.in.udc.edu from the main UDC website. UDC Police are available at 202.274.5050 to receive after-hour complaints for those conditions or situations posing an immediate danger or risk anytime if needed.

**Emergency Preparedness & Response:** UDC is committed to providing a safe and environmentally-conscious campus for its students, faculty and staff, and for the local community. As part of this commitment, the Office of Emergency Management has developed The Environmental Management Plan and The Emergency Action Guide. The Emergency Management Plan outlines laws and regulations associated with the management of hazardous materials and waste. The Emergency Action Guide is a condensed version of the District’s Manual, which provides an emergency management framework for institutional preparation in response to major on-campus emergencies that may threaten the health and safety of the University community or disrupt its programs and operations. Both, the Emergency Management Plan and the Emergency Action Guide, are evolving documents, designed for updates as circumstances and conditions change. These documents can be viewed online by visiting UDC’s website at www.udc.edu/police (click on Publications).

**UNIVERSITY RESOURCES & PREVENTION PROGRAMS**

**UNIVERSITY HEALTH SERVICES**

University Health Services promotes a state of optimal physical and emotional health among students. Preventive and routine health services provided by this office include: general and initial medical response to emergencies occurring on campus, academic and athletic physical exams, disease screening, immunizations, and various other health and wellness lectures and workshops.

Professional staff provides free and confidential clinical services to students, including emergencies. Students may call ahead for an appointment or walk in if they require immediate attention, or to request the assistance of a nurse. Clinic professionals can facilitate appropriate referral and resources as needed, and will offer guidance and support in identifying appropriate services available through the DC Department of Health or the area in which you live. To learn more about services available call 202.274.5030, or visit the Health Center located in Natural and Health Sciences Building (44), A Level (entrance off of Dennard Plaza)

**EMPLOYEE ASSISTANCE PROGRAM (EAP) - OFFICE OF HUMAN RESOURCES**

The University’s Employee Assistance Program (EAP) is a confidential assessment, counseling and referral service available to faculty and staff seeking assistance with problems that affect their lives and job performance. Professional staff is available to assist faculty and staff that are experiencing
social, health and work related problems that occur at home or in the workplace. Some problems addressed by the EAP include: stress, feelings of depression and anxiety, marital concerns, family pressures, crisis intervention, anger management and substance abuse (alcohol and other drugs). Psychiatric consultation is also available to faculty and staff. A telephone call to the EAP can begin the problem-solving process. The program is located in the Administration Building (39), 2nd floor. To learn more about the services provided by EAP, call 202.274.5020.

COUNSELING SERVICES

The Counseling and Student Development Center is responsible for providing personal, educational, and career counseling services for students. The resources provided by this office serve to provide assistance for a student seeking guidance and support during their collegiate experience. The office located in the Administration Building (39), Room 120 and can be contacted by calling 202.274.6000. You can also visit their web page for additional information: www.udc.edu/csdc/counseling_and_student_development_center

UNIVERSITY POLICY STATEMENTS

DRUG & ALCOHOL ABUSE POLICY

Federal and District of Columbia laws prohibit the unlawful use, manufacture, possession, control, sale and dispensation of any illegal narcotics, dangerous drugs, or alcohol. The unlawful possession, use, distribution, sale or manufacture of any controlled substance and/or alcoholic beverages by employees, students or guests on University property, in University vehicles, at any worksite or location at which University duties are being performed, or as part of any University activity is strictly prohibited. Individuals who unlawfully possess, use, or distribute illicit drugs or alcohol, or who report to work or class under the influence of illegal drugs or alcohol, shall be prosecuted in accordance with Federal and local laws (up to and including expulsion or termination of employment and referral to appropriate officials).

The health risks associated with the use of illicit drugs and the abuse of alcohol include physical and neurological impairment, emotional and psychological deterioration, development of chronic diseases, fine and gross motor degeneration, addiction, and death. Drinking excessive amounts of alcohol can lead to alcohol poisoning resulting in loss of consciousness, low blood pressure and body temperature, coma, respiratory depression, or death.

The UDC Employee Assistance Program (EAP) provides confidential counseling and referral services to employees with problems related to drug use and alcohol abuse. Employees seeking information or assistance related to drug or alcohol abuse may contact the EAP located in the Office of Human Resources at 202.274.5020. Students who desire information regarding substance abuse or treatment programs should contact the Counseling and Student Development Center at 202.274.6000.

AWARENESS AT SOCIAL EVENTS

- Plan to be with at least one other friend when going out to a bar, club, or party.
- Be sure that at least one person is identified as the designated driver.
- Keep your friends or roommates informed of where you are going, when you plan on returning and who you’ll be with.
- Do not drink beverages that are already open handed to you by people you don’t know or trust. Never leave your drink unattended.
- Trust your instincts. If any social situation becomes uncomfortable or feels wrong, remain calm and leave immediately.
- If at any point, you or a friend feels disoriented or unusually intoxicated for what you have consumed, leave the bar or party immediately. Get medical help if necessary.
- Be aware of your surroundings and travel the safest route available.
- Adhere to all of the rules and regulations set forth in the student handbook.
RIGHT TO KNOW - Complaint Procedures, Penalties & Sanctions

All community members of the University of the District of Columbia are expected to demonstrate due diligence, care and support, in preserving and upholding all institutional, local, state, and federal laws. Students and employees are subject not only to prosecution under applicable local, state or federal laws and penalties imposed by external law enforcement entities, but also any applicable disciplinary action imposed by the University. University community members found to be in violation of institutional policies through the procedures and systems prescribed in the University’s policies and regulations are subject to sanctions, up to and including suspension, expulsion or termination, as applicable. The University reserves the right to proceed with disciplinary action even if criminal proceedings are pending. The outcome of a disciplinary action will not be subject to challenge because criminal charges involving the same incident were dismissed or reduced.

Complaints received against students are forwarded to the Office of the Vice President for Student Affairs for resolution within the Student Judicial System. A complete outline of student policies, regulations and disciplinary sanctions, the Student Code of Conduct, may be found in the Student Handbook. Copies of the Student Handbook are available at the Office of the Vice President for Student Affairs or on the University’s website. Complaints received against employees are forwarded to the Office of Human Resources for resolution consistent with University and District policies and regulations. If an employee or student exhibits disorderly behavior or poses dangerous or immediate threat, members of the University community are strongly encouraged to contact UDC Police immediately.

DISTRICT OF COLUMBIA ILLICIT DRUG PENALTIES

<table>
<thead>
<tr>
<th>Schedule of Drug</th>
<th>Penalty</th>
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<tbody>
<tr>
<td>Schedule I or II substance that qualifies as a “narcotic or abusive” drug</td>
<td>maximum penalty of 30 years in prison and a maximum fine of $500,000</td>
</tr>
<tr>
<td>Schedule I, II, or III substance that is not a “narcotic or abusive drug”</td>
<td>maximum sentence for a conviction is 5 years along with a maximum fine of $50,000</td>
</tr>
<tr>
<td>Schedule IV substance</td>
<td>maximum penalty 3 years in prison and maximum fine of $25,000</td>
</tr>
<tr>
<td>Schedule V</td>
<td>maximum penalty is 1 year and a $10,000 fine</td>
</tr>
</tbody>
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DISTRICT OF COLUMBIA ALCOHOL PENALTIES

<table>
<thead>
<tr>
<th>Offense</th>
<th>Fine</th>
<th>Jail Term</th>
<th>License</th>
</tr>
</thead>
<tbody>
<tr>
<td>First DUI/DWI Offense</td>
<td>$300 - $1,000</td>
<td>Up to 90 days</td>
<td>6 months revocation</td>
</tr>
<tr>
<td>Second DUI/DWI Offense</td>
<td>$1,000 - $5,000</td>
<td>Up to 1 year</td>
<td>1 year revocation</td>
</tr>
<tr>
<td>Third DUI/DWI Offense</td>
<td>$2,000 - $10,000</td>
<td>Up to 1 year</td>
<td>2 year revocation</td>
</tr>
<tr>
<td>Adults/Parents who aid minors in obtaining alcohol</td>
<td>$300</td>
<td>None</td>
<td>Up to 90 days revocation</td>
</tr>
<tr>
<td>Drinking and Driving (under 21)</td>
<td>$300</td>
<td>-</td>
<td>6 months</td>
</tr>
<tr>
<td>Possessing, consuming, purchasing alcohol (under 21)</td>
<td>$100-$300</td>
<td>-</td>
<td>90 days</td>
</tr>
<tr>
<td>Possession of a fake or altered ID (under 21)</td>
<td>$100-$300</td>
<td>-</td>
<td>90 days suspension</td>
</tr>
</tbody>
</table>
SEXUAL HARASSMENT POLICY

UDC is committed to providing a work and academic environment that encourages intellectual and academic excellence and promotes the emotional well-being of its students, faculty and staff. Sexual harassment is inconsistent with this objective and contrary to the University’s policy of equal employment and academic opportunity. Any actions or behaviors (inconsistent with the University’s Sexual Harassment or Equal Opportunity Policies) that create an intimidating, threatening or hostile environment which interfere with an individual’s work or academic environment are serious offenses prohibited by University policy as well as District and federal laws.

The University’s policy on sexual harassment is designed to address and resolve complaints, support complainants, protect confidentiality and preclude retaliation against complainants and those who cooperate with an investigation. All members of the University community should assume the responsibility to see that the University is free from all forms of harassment and that any harassment is properly reported. To ensure that prompt and appropriate actions can be taken to punish and deter the harassment, it is imperative that the University be made aware of such incidents.

Employees who become aware of, believe they have witnessed, or are the recipients of this type of behavior have a responsibility to report such incidents immediately to the University’s Equal Opportunity Officer in the Office of Human Resources, Administration Building (39), 2nd floor, 202.274.5020, or UDC Police at 202.274.5050. If you are a student and believe you are being harassed by another student, immediately report it to the Equal Opportunity Officer in the Human Resources. With respect to matters involving students, the Office of Human Resources will involve the Office of Student Affairs as needed to resolve the underlying incident. For additional information concerning sexual harassment, see Sexual Assault Resources (See page #22 & 36), or contact the Office of Human Resources at 202.274.5020.

THREAT ASSESSMENT

The Threat Assessment Team (TAT), a team of UDC staff members from varying areas of the University, provide resource information helpful to other community members dealing with individuals who may be threatening or disruptive to University operations or to the UDC community. The primary goal of TAT is to reduce fear, provide victim support services, and to take action to stop violence before it occurs based on the information available at the time and best practices.

EQUAL EMPLOYMENT OPPORTUNITY & AFFIRMATIVE ACTION

UDC actively subscribes to a policy of equal opportunity in education and employment and does not discriminate against any person in recruitment, admission, examination, training, promotion, retention, discipline or any other aspect of employment and education administration because of race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, family responsibilities, matriculation, political affiliation, genetic information, disability, or veterans’ status. In addition, the University may not discriminate against persons seeking access to programs or services on the basis of familial status, source of income, or place of residence or business.

WEAPONS: UNAUTHORIZED USE AND POSSESSION

Unauthorized possession or use of a firearm or explosive device (of any description), and anything used to threaten or harm, including, but not limited to: fireworks, compressed air guns, pellet guns, BB guns, paint guns and water guns, is prohibited.
REPORTING CRIME AND COLLECTING CRIME DATA

The UDCPD prepared this report in cooperation with those local law enforcement agencies responsible for municipal oversight of our main campus and satellite locations. Campus crime, arrests, and referral statistics include those reported to UDC Police, law enforcement agencies and “campus security authorities,” as defined by the Clery Act. Pursuant to the Clery Act, the University discloses crime statistics reported to UDC Police, local police and non-law enforcement entities that may be recognized as “campus security authorities.”

For offenses occurring on campus, UDC Police are the best line of contact because they are most often the first responders to the scene. When you contact UDC Police at 202.274.5050, an officer(s) will be dispatched to the location of the incident. UDC Police simultaneously initiate an emergency response from other agencies as needed, or as required.

Should you become a victim of a crime, or witness a crime, use the following information to immediately contact

UDC POLICE:

ON CAMPUS: 274.5050 (within the District of Columbia)
OFF CAMPUS: 202.274.5050 (or outside the District of Columbia)

IN PERSON: Police Communications Center - Administration Building (39), Room C04 (staffed 24 hours per day, 7 days per week, year round).

EMERGENCY CALL BOXES: Two-way communication call boxes are strategically located on main campus as well as the parking garage at the Community College (801 North Capitol) which two-way communication with the UDC Police Communications Center. When call boxes are activated, the location from where the call is made is displayed in Police Communications Center and an officer is immediately dispatched. Call boxes are easily identifiable (yellow in color). Please become familiar with the location of these various call boxes as you traverse the campus. (See page 47 for general locations of emergency call boxes located on the Main Campus).

UDC Police personnel respond and investigate all calls for service received by the department, whether criminal or noncriminal in nature, on and near the campus.

With the exception of those individuals exempted from disclosing offenses reported to them (e.g., pastoral and professional counselors acting in the role of pastoral or professional counselors), members of the University community are strongly encouraged to report any allegations of campus crimes to the appropriate law enforcement personnel (University or local police). The University also recognizes the Office of the Vice President for Student Affairs, located in the Administration Building (39), Room 301-I, and the Office of the Vice President for Human Resources, located in the Administration Building (39), 2nd floor, as resources for reporting crime and for accepting student victim complaints against student assailants. Personnel from either of these offices will assist student victims in notifying appropriate law enforcement authorities, if the student so chooses.

UDCPD acknowledges that there are several non-law enforcement individuals Campus Security Authorities. A Campus Security Authority is an individual who is an official of the institution that has significant responsibility for student and campus activities, including but not limited to:
These individuals are not responsible for determining whether or not a crime has been committed; however, they are required to report such statements to UDCPD for inclusion in the University’s Annual Security Report. University and local police stand ready in this function, examining any information supplied by these individuals. For reporting purposes, UDCPD relies on the aforementioned recognized campus security authorities to convey information, enabling the University to report crime accurately and to respond as necessary to incidents occurring on and near our campus.

Confidential Reporting - If you are the victim of a crime and do not want to pursue University or criminal intervention, you are still encouraged to make a confidential report. With your permission, UDC Police can file a report on the details of the incident without revealing your identity. Confidential reporting allows UDC Police to take steps to ensure the safety of yourself and others while complying with your wish to remain anonymous. It also permits the University to include the incident in the annual disclosure of crime statistics without compromising the request for confidentiality. Professional counselors at the University are encouraged, if and when they deem it appropriate, to inform persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

CRIME AWARENESS AND CRIME PREVENTION EDUCATION
Using a multi-layered approach, UDC Police provides services and employs strategies that maximize crime and safety awareness while at the same time encouraging community members to take responsibility for their personal safety and the safety of others.
Throughout the academic year, UDC Police conducts crime prevention and education presentations, distributes preventative and informational literature, and delivers safety and security programs to new and returning students, faculty, staff and guests. UDC Police participates in student orientation programs, which are held at the beginning of each academic semester, as well as various other programs and functions sponsored by the University, for the purpose of providing information concerning crime awareness, sexual assault, traffic safety, campus safety, and other UDCPD initiatives. UDC Police can also provide custom designed presentations for most public safety topics upon request.

UDC Police also makes it a practice to conduct crime prevention presentations to members of the community, groups, or divisions when a pattern of criminal or unusual activity is observed at or near a particular campus location. These various overlapping measures promote campus safety by providing a proactive strategy toward thwarting dangerous or threatening conditions that adversely impact the University community. To learn more about crime prevention, or to request a presentation or other literature, please call 202.274.5050.

**PUBLIC CRIME LOG**

UDC Police respond to criminal incidents and non-criminal activity which occur on or immediately adjacent to the UDC campus and its satellite locations. Incident report numbers are assigned to all criminal and many non-criminal incidents investigated by, or reported to, UDC Police. All criminal incidents reported to UDC Police are recorded on the Public Crime Log, which is updated each day, except for when the institution is closed. As a practice, non-criminal activity (on or near the campus) that is deemed significant (of potential interest to the community) is also recorded on the Public Crime Log and is classified as an information report.

Public Crime Log entries include the nature of the crime (offense classification) or non-criminal activity (information); the incident report number; date reported; date, time and location of occurrence; a brief description of the incident; and the disposition. According to federal law, an institution may temporarily withhold information from the Public Crime Log in instances where disclosing the information could compromise the safety of an individual or an ongoing investigation; cause a suspect to flee or evade detection; or result in the destruction of evidence. The Public Crime Log is open to public inspection, including parents and the media, and can be viewed upon request during normal business hours at the Police Communication Center located in the Administration Building (39), Room C04.

*UDC Police encourages students, faculty, and staff to be alert, take precautions, and report crimes and suspicious activities. Your efforts to stay well-informed and take preventive action will help in maintaining the safest possible environment at UDC.*
TIMELY WARNINGS, CAMPUS SAFETY ALERTS & EMERGENCY NOTIFICATIONS

When conditions or circumstances warrant, UDC Police issues Campus Safety Alerts as timely warnings to caution the University community to reports of potentially dangerous or threatening situations, serious crime (as defined by the Clery Act and as assessed in the professional judgment of UDC Police), and other activity that poses a threat to persons or property. These timely warnings offer preventative safety and security precautions that arm the University community with information which enables them to protect themselves, while at the same time serving to prevent similar crimes or conditions.

Campus Safety Alerts are sent by way of University-wide electronic mail (to all campus community members who have an active account) and are posted on the UDC Website and “MYUDC” intranet site. We also issue community alerts particularly in instances when a crime or condition occurs near the campus. UDC Police collaborates with other local, state and/or federal law enforcement authorities are engaged in a unified effort directed towards minimizing or eliminating crime and crime risks.

Being prepared to rapidly disseminate accurate emergency information before, during, and after a disaster is critical in protecting life, mitigating casualties, and minimizing chaos.

UDC has taken a proactive step to modernize campus safety by launching LiveSafe, the leading mobile technology solution being used by schools in 23 states across the U.S. In furthering its commitment to increasing campus safety, UDC adopted the solution to allow students, faculty and staff to directly and seamlessly contact campus police for a broad range of safety issues. The LiveSafe campus safety app enables a two-way communication system between students, faculty and staff and the UDC Police Communications Center. Users can share information anonymously if they choose - via text, photo and video directly from their smartphones. The "Report Tips" feature displays a set of incident types that UDC community members are encouraged to report, including: Accidents, Assault/Abuse, Disturbances, Drugs/Alcohol, Harassment, Mental Health, Repairs Needed, Suspicious Activity, Theft, Vandalism, Other, and Suggestions. UDC Police receives the tips in real-time and respond through a live chat, helping ensure response immediacy to maintain a safe environment for all members of the community. Another feature of the Live Safe app, Safe Walk, allows students to invite their friends to “virtually escort” them by watching them move along a real-time map. “SafeWalkers” can simultaneously chat with one another to maintain constant contact as they walk. Additionally, app users can receive important broadcast notifications sent by UDC Police. LiveSafe is available to the UDC community to download for free on iPhone and Android devices.

UDC also maintains a partnership with the DC Emergency Management Agency (DCEMA)/AlertDC, adding an additional layer to UDCALET program. AlertDC is the official District of Columbia communications system that sends emergency alerts, notifications, and updates to your devices. This system enables the District to provide you with critical information in situations such as traffic.
conditions, government closures, public safety incidents and severe weather. Get the alerts you want — directly from the District of Columbia’s public safety officials and emergency manager. When an incident or emergency occurs, District officials can quickly notify you using this emergency alert and warning system. AlertDC is your personal connection to real-time updates and instructions to protect yourself, your loved ones, and your community. All members of the University Community are encouraged to sign-up for this free public service in addition to LiveSafe. To sign-up, follow this link to the DCEMA/Alert DC site: http://hsema.dc.gov/page/alertdc, then click on sign up for alerts. NOTE: During the registration process, make sure you select “University of the DC” as your College/University.

EMERGENCY RESPONSE TEAM (ERT) oversees and coordinates the University’s response in the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on campus. The ERT includes critical representatives of the UDC Community. ERT fulfills many operational functions during an emergency and is responsible for coordinating and managing the response in potential crisis situations.

Upon the confirmation of a campus emergency, the ERT will, without delay, and taking into account the safety of the University community, determine the content of notification and initiate the notification system to the appropriate segments of the University community, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Emergency notifications to the campus community are sent by way of University-wide electronic mail (to all campus community members who have an active account), HD monitors located on campus (VNC), and also by way of Alert DC to those with registered accounts, as described above. The University also tests its emergency response and evacuation procedures on at least an annual basis, where such tests may be announced or unannounced. The University documents for each test the relevant exercise, date and time, and whether the test was announced or unannounced. Further, the University publicizes its emergency response and evacuation procedures in conjunction with at least one test in a manner designed to reach students and staff. Additional information regarding the UDC Emergency Action Plan

SEXUAL ASSAULT
A sexual assault is about power, anger, and control. It is an act of violence and an attempt to degrade someone using sex as a weapon. Above all, sexual assault is a crime. Sexual assaults can happen to anyone: children or adults; students or employees; women or men; young or old; rich or poor. The assailants can be anyone: classmates; co-workers; a neighbor; delivery person; total strangers; an outgoing or shy person; and often a friend or a family member. If you or someone you know have been sexually assaulted, call the police or visit the following web address for an informational emergency resource guide provided by the DC Rape Crisis Center: http://mpdc.dc.gov (click on Victim Assistance under the “In the Community” tab).

REPORTING SEXUAL ASSAULT
 Victims of sexual assault have several options. UDCPD strongly encourages reporting incidents of sexual assault to the police. If you wish to report the assault (and in the interest of preserving evidence, should you choose to prosecute the criminal offense), it is best to report the crime right away and to have an examination to collect evidence. A sexual assault exam can be performed up to
96 hours after the assault. The statute of limitations within which a sexual assault survivor must report a complaint for prosecution by external law enforcement authorities varies among each jurisdiction in which the assault occurred. Sexual assault survivors should consult the relevant law enforcement authority or legal advocacy group for further information on the applicable statute of limitations.

After you call the police, several procedural steps are followed. In the District of Columbia, a uniformed police officer will take a brief statement from you. The officer will then call the MPD Sexual Assault Unit. These detectives are specially trained in this field. If you report a sexual assault to the police or if you go to Medstar Washington Hospital Center, an operator will contact the DC Rape Crisis Center and a counselor or advocate will meet you at the hospital to provide information and support. Specially trained nurses called Sexual Assault Nurse Examiners (SANE) are available 24-hours per day at Medstar Washington Hospital Center Emergency Department (110 Irving Street, NW, Washington, DC 20010) to provide medical attention and to collect evidence for court. The SANE examination is free of charge. The DC Rape Crisis Center can provide you with immediate, confidential and free services that will help you to explore all of your options.

If you do not wish to report the sexual assault to the authorities, you should still seek medical care for any injuries, possible pregnancy, sexually transmitted diseases (STDs), physical evidence, or possible side effects associated with a drug-induced sexual assault. Even if you do not wish to report the sexual assault, the DC Rape Crisis Center has counselors and advocates who provide supportive services to survivors, assisting them in understanding the criminal justice system (reporting, prosecution and court proceedings). Call the 24 Hour DC Rape Crisis HOTLINE at 202.333.RAPE (7273) for counseling and referrals to the hospitals nearest you.

Complaints received against UDC employees are forwarded to the Office of Human Resources and the Office of General Counsel (as applicable) for resolution pursuant to the University’s procedures. University employees are referred to the Office of Human Resources for information regarding institutional and municipal policies and regulations governing employees.

REPORTING - UDC POLICE OR OTHER LAW ENFORCEMENT OR SERVICES

A sexual assault survivor can choose whether or not to report the assault to authorities and to what degree to pursue the matter once reported. However, upon learning of a sexual assault, UDC Police are legally obligated to notify the MPD and the D.C. Sexual Assault Unit, or the police department in the jurisdiction where the assault occurred. Upon being contacted, UDC Police remain available to ensure appropriate assistance is initiated, to include contacting the necessary law enforcement authorities and emergency response caregivers. Students may also report incidents to www.uaskdc.org. UASKDC also has a convenient app that can be downloaded on your smart giving you direct access to the many services currently available for sexual assault victims.
The University recognizes the Office of the Vice President for Student Affairs located in the Administration Building (39), Room 301-I and the Office of Human Resources located in the Administration Building (39), 2nd Floor as resources for reporting crime and for accepting student victim complaints against student assailants. Personnel from either of these offices will assist student victims in notifying appropriate law enforcement authorities, if the student chooses. As a matter of policy, if the offender is affiliated with the University, the appropriate office (Provost, Student Affairs or Human Resources) is notified.

Complaints against student assailants are forwarded to the Office of the Vice President for Student Affairs for adjudication by the Student Judicial System. Students found to be in violation of the Code of Student Conduct will be subject to University sanctions in addition to any penalties imposed by external law enforcement authorities. Sanctions imposed by the Student Judicial System range from disciplinary reprimand and disciplinary probation to suspension or expulsion. Complaints are investigated and handled in a just manner that takes into consideration the rights of the accused, the rights of the complainant, and the safety and needs of the University community pending investigation. When appropriate, student offenders may be subject to interim suspension (upon receipt of a complaint) in the interest of protecting the safety or health of any person.

The complainant and the accused are each entitled to the same opportunities to have others present during a campus disciplinary proceeding. Further, both the complainant (upon written request) and the accused shall be informed of the final determination and sanction imposed by the University resulting from a sex offense; such notification does not violate FERPA.

A student found guilty of violating the University policy committing a sex offense could be criminally prosecuted in the local or State court system and may be suspended or expelled from the University for the First Offense. **Student victims have the option to change their academic and/or living situations after an alleged sexual assault, if such changes are reasonably available.**
EDUCATION AND AWARENESS PROGRAMS

UDC Police provides education programs, including access to Women’s Self Defense Education to promote awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses.

WHAT SHOULD I DO IF I AM SEXUALLY ASSAULTED?

Whatever choices a victim makes for reporting an incident, it is important that he or she take the following actions, which will significantly aid in the successful criminal prosecution of the responsible party:

- seek immediate medical assistance (within 24 hours of the assault) and get counseling as soon as possible;
- preserve physical evidence (such as clothing and bed coverings); do not douche, bathe, shower, brush your teeth, wash your hands, eat or drink anything, smoke, or change clothes before seeking medical treatment; and
- Report the sexual assault to authorities. If you or someone you know has been sexually assaulted, you are encouraged to contact any of the following offices for victim support and assistance:

  - UDC Police: If you are a victim of a rape or sexual assault, contact UDC Police at 202.274.5050 assistance will include contacting appropriate law enforcement entities and emergency response caregivers if you so choose.
  - Municipal Emergency Response: For direct access to local police, fire and ambulance, dial 911 (9-911) from a University Telephone or utilize an Emergency Call Box.
  - University Health Services: Professional staff provides free and confidential clinical services to students, staff, and official guests for all emergencies and incidents occurring on campus. You may call ahead for an appointment or you may walk-in. Health Services professionals can facilitate appropriate referral and resources, and will offer guidance and support in identifying appropriate services available through the DC Department of Health, or a location near the area in which you live. For direct access to University Health Services call 202.274.5030, or visit Health Services located in the Natural and Health Sciences Building (44), Room A40.

  DC Rape Crisis Center: 24-hour HOTLINE (counseling for childhood and adult sexual assault and advocacy services): 202.333.RAPE (7273).

*UDCPD encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Since police reports are public records under local laws, UDC Police cannot hold reports of crime in confidence. UDCPD also encourages non-law enforcement individuals (Campus Security Authorities) to whom crime is reported to inform the victim of procedures for reporting crimes. Crimes should be reported to UDC Police to ensure appropriate police action and inclusion in the compilation of annual crime statistics, which aid in providing timely warnings of specific crimes or incidents to the University Community.*
SEXUAL ASSAULT RESOURCES:

METROPOLITAN POLICE DEPARTMENT (MPD)

- Sexual Assault Unit: 202.727.3700
- Youth and Preventative Services Division 202.576.6768
- Gay & Lesbian Liaison Unit: 202. 727.5427
- Latino Liaison Unit: 202. 673.4445
- Asian Liaison Unit: 202. 724.8009
- Deaf and Hard of Hearing Liaison Unit:

202. 698.0289 or TTY 202. 727.5437

LOCAL RESOURCES FOR SEXUAL ASSAULT SURVIVORS:

- DC Rape Crisis Center:
  - Lighthouse Center for Healing
    - 5321 First Place NE, Washington, DC 20011
  - 24-Hour Hotline - Counseling for childhood and adult sexual assault and advocacy services:
    - 202.333.RAPE (7273);
      TTY Number - 9AM to 5PM: 202. 328.1371

- Men Can Stop Rape: Outreach, education and prevention work with men and boys:
  - 202. 265.6530

- U ASK DC  www.uask.org
Title IX
Sex Equality in Programs or Activities of Federally Funded Educational Institutions.

What is Title IX?

Title IX is a federal law passed in 1972 that prohibits sex-based discrimination in all activities and programs of educational institutions receiving federal funds, which includes the University of the District of Columbia (UDC). Prohibited sex-based discrimination includes pregnancy discrimination and sexual harassment, including sexual violence.

What is Sexual Harassment?

Sexual harassment is a form of sex-based discrimination prohibited by Title IX consisting of unwelcome verbal, non-verbal, or physical conduct relating to sex or gender (ranging from sexual violence, to unwelcome sexual advances, to more subtle verbal and non-verbal behavior) that is implicitly or explicitly:

- A term or condition of employment, or status in a course, program or activity; OR
- A factor in employment/educational decisions; or
- Has the purpose or effect of interfering with work/educational performance; creating an intimidating, hostile or offensive work/learning environment; or interfering with one’s ability to participate in or benefit from an institutional program or activity.

View UDC’s Discrimination and Harassment policy at: http://www.udc.edu/docs/equal_opportunity/Discrimination_Harassment_Policy.pdf

Sexual harassment prohibited by Title IX includes same-sex harassment regardless of either party’s sexual orientation or gender identity, as well as harassment by a subordinate of his/her supervisor.

What is Sexual Violence?

Sexual violence is a form of sexual harassment prohibited by Title IX that refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to use of drugs or alcohol, or due to an intellectual or other disability. Sexual violence includes rape, sexual assault, sexual battery, and sexual coercion.

Contexts in Which Title IX Applies:
Title IX applies to all University services and academic programs both on and off campus including, but not limited to:

- Admissions
- Financial aid
- Class assignments & course offerings
• Academic advising & instruction
• Evaluation & grading
• Discipline
• Athletics
• Housing
• Health and counseling services
• Recreational, residential life, and extracurricular services and programs
• Employment of faculty, staff, and graduate assistants, including the recruitment and selection processes

Who Must Comply with Title IX?
All University community members must comply with Title IX, including, *without limitation*: students, faculty, staff, university administrators, coaches, counselors, and visitors.

How to Report Title IX Violations?
UDC students, employees, and other University community members who believe or receive a complaint that sex-based discrimination, including sexual harassment/violence, is occurring should contact:

Title IX Coordinator
Office of Human Resources
Building 39, 2nd floor
4200 Connecticut Avenue, NW
Washington, DC 20008
202.274.5442

U.S. Department of Education Office for Civil Rights 800.421.3481 or ocr@ed.gov. On-line complaint form available at: http://www2.ed.gov/about/offices/list/ocr/docs/howto.html

University community members, including students, in positions of authority who know or receive a complaint of sex-based discrimination including sexual harassment/violence must report what they have knowledge of to UDC’s Title IX Coordinator and relay any request for confidentiality by the complainant. Failure to so report can result in discipline.

Except: The following persons are designated as confidential support employees and are not required to report information that identifies the alleged victim or third party complainant:

• UDC Title IX Coordinator: 202.274.5442
• UDC Counseling and Student Development Center: 202.274.6000
• UDC University Health Services: 202.274.5030

The Title IX Coordinator or designee will investigate the complaint or report (subject to confidentiality requests except in limited cases) and take other appropriate remedial and preventative action. Complaints may be made anonymously, but this, as well as confidentiality requests, may limit the ability to investigate or take disciplinary action.

**Note:** Conduct prohibited by Title IX may also implicate other state, federal, or DC laws. Making a complaint to the Title IX Coordinator does not replace the complainant’s right to pursue other options or
remedies under the law, nor does it satisfy any timeliness requirements for asserting a claim under state, federal, or DC law.

Reporting Sexual Crimes:
Always report sexual assault and other sexual harassment that may constitute a crime to law enforcement. Contact the UDCPD at 202.274.5050 or any police jurisdiction by dialing 911.

Is Retaliation Prohibited?
Yes. Title IX prohibits retaliation for making a good faith complaint about sex-based discrimination, including sexual harassment/violence, or for participating in or otherwise being associated with an investigation of alleged sex-based discrimination. Anyone who believes or receives a complaint that prohibited retaliation has or is occurring should immediately contact the Title IX Coordinator.

University Resources:
- UDC Title IX Coordinator: 202.274.5442
- UDC Office of Human Resources: 202.274.5380
- UDC Counseling and Student Development Center: 202.274.6000
- UDC Office of Student Affairs: 202.274.5210
- UDC Police Department: 202.274.5050

Additional Resources:
- DC Rape Crisis Center: 202.333.7273
- The DC Center (LGBT resources): 202.682.2245

Medical Forensic Exam Programs
1-800-641-4028
www.dcsane.org

The District of Columbia offers two medical forensic exam programs to victims who have been a victim of sexual assault, intimate partner violence, or dating violence.

The District of Columbia Sexual Assault Nurse Examiner (DC SANE) program is a partnership amongst the Executive Office of the Mayor, Office of Victim Services, MedStar Washington Hospital Center, DC Forensic Nurse Examiners, and the Network for Victim Recovery of DC. The DC SANE program provides comprehensive medical, forensic, and advocacy care to adult and adolescent victims of rape, sexual assault, and other sex-involved crimes.

The DC Forensic Nurse Examiner Intimate Partner Violence Program is a partnership between the DC Forensic Nurse Examiners (DCFNE) and Survivors and Advocates for Empowerment (SAFE, Inc.). The DCFNE Intimate Partner Violence (IPV) program provides comprehensive medical, forensic, and advocacy care to adult and adolescent victims of intimate partner violence, dating violence, or domestic violence.

Both the DC SANE and the DCFNE IPV Program provide free emergency medical forensic exams, mental health referrals, HIV testing, prophylaxis medication (when necessary), and wraparound advocacy services. A survivor can receive these services whether they report the incident to police or not.

To get either exam, you can come to MedStar Washington Hospital Center Emergency Department and request a forensic exam or call 1-800-641-4028 to arrange for free transportation to the hospital.

Both DC SANE and DCFNE IPV exam services can include:
• Comprehensive physical examination
• Collection of evidence
• Forensic digital photography
• Injury documentation
• Preventative medications
• Testing and prophylactic treatment for STIs/HIV and pregnancy
• Crisis counseling, advocacy, and case management
• Other community referrals

MedStar Washington Hospital Center can provide medical interpreters to survivors of both crimes.
Sexual Assault, Domestic Violence, Dating Violence, and Stalking

The University of the District of Columbia is committed to providing a safe learning and working environment. The University prohibits and will not tolerate dating violence, domestic violence, stalking or sexual assault as defined by this policy and federal law. Further, the University prohibits and will not tolerate any attempts by any person(s) or group to prevent the institution from investigating incidents of these actions or to “cover up” their occurrence.

The University of the District of Columbia is taking steps to prevent sexual assault, domestic violence, dating violence and stalking while raising the awareness and improving our response to incidents and services for survivors.

All investigations into student-on-student harassment and sexual assault, domestic violence, dating violence and stalking will be investigated under the Title IX and Clery Act Policies established by the University. Investigations into situations involving employees and students will be conducted in cooperation with Human Resources. Investigations into situations involving only employees will be conducted by Human Resources.

Those individuals whom the University determines by a preponderance of the evidence to have engaged in these activities are subject to penalties up to and including dismissal from the institution, regardless of whether they are also facing criminal or civil charges in a court of law.

Definitions

Consent: A knowing, voluntary, and affirmatively communicated willingness to participate in a particular sexual activity or behavior. It must be given by a person with the ability and capacity to exercise free will and make a rational, reasonable judgment. Consent may be expressed either by words or actions, as long as those words or actions create a mutually understandable permission regarding the conditions of sexual activity.

It is the responsibility of the person who wants to engage in sexual activity to ensure that he/she has the consent of the other to engage in the activity.

Additional considerations include:

- Lack of protest or resistance is not consent. Nor may silence, in and of itself, be interpreted as consent. For that reason, solely relying on non-verbal communication can lead to misunderstanding.
- Previous relationships, including past sexual relationships, do not imply consent to future sexual acts.
- Consent to one form of sexual activity cannot automatically imply consent to other forms of sexual activity.
- To give consent, one must be of legal age.
- Consent must be present throughout sexual activity and may be withdrawn at any time. If there is confusion as to whether there is consent or whether prior consent has been withdrawn, it is essential that the participants stop the activity until the confusion is resolved.
- Consent cannot be obtained by the use of physical force, threats, intimidating behavior or coercion. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure used. When someone makes it clear that he/she does not want sex or wants to stop, that he/she does not want to do certain things or that he/she does not want to go beyond a certain point, continued pressure can be coercive.

- If you have sexual activity with someone you know, or should know, is incapacitated, you are in violation of this policy. The relevant standard is whether a sober, reasonable person in the same position should have known that the other party was incapacitated and therefore unable to consent. Incapacitated, for the purposes of this policy, means that the person’s decision-making ability is impaired. Incapacitation may result from:
  - Sleep or unconsciousness
  - Temporary or permanent mental or physical disability
  - Involuntary physical restraint
  - The influence of alcohol, drugs or medication, including Rohypnol, Ketamine, GHB, and other substances used to facilitate “date-rape” or “sexual misconduct”.

**Dating Violence:** The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

**Domestic Violence:** The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

**Hate Crime:** A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. The categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress. This course of conduct is defined as two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.

**Sexual Assault:** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.
Prevention and Awareness Programs

To address the issue of sexual assaults, domestic violence, dating violence and stalking, University of the District of Columbia requires all students, faculty, and staff to participate in an annual on-line training program. This primary prevention training program offers practical guidance for risk reduction, violence prevention, and bystander intervention. University policies, Title IX, the Clery Act and the Campus Save Act are also discussed.

The University has a comprehensive array of prevention and educational programs aimed at ending sexual assaults and harassment, domestic violence, and stalking that include the following:

- **New Student Orientation**: Students must attend a presentation by the UDC Police Department that includes crime prevention and other related information. Students are apprised of the programs and partnerships that result from the collaboration between the UDC Police and the Division of Student Affairs.

- **LiveSafe App**: An important tool that empowers effective safety-related communication via a campus safety app linked to a cloud-based command dashboard. The goal is for individuals to share information with friends and safety officials about sexual assault, mental health issues, and violence - preventing incidents before they occur.

- **U ASK DC (Assault Services Knowledge) is both a website and an App**: UASK DC is a consortium-wide initiative aimed at combating domestic violence at all Universities in the District of Columbia. Students may download the UASK DC app for real-time personal security. This invaluable tool for an array of DC college students includes a panic button that immediately calls local emergency personnel, the ability to alert friends and share your GPS location with selected contacts, and campus and campus resources in the event you have experienced sexual violence.
  - The website http://www.assaultservicesknowledge.org/uaskdc also includes a wealth of resources including a 24 hour chat line, and links to MedStar Washington Hospital Center which can provide a medical forensic exam for victims of sexual assault and dating or intimate partner violence 24 hours a day, 7 days a week. Other UASK programs listed on the website and the APP include transportation services, medical forensic exam programs, other support services for victims (and perpetrators) of sexual assault.

- **Men Can Stop Rape** - UDC has partnered with Men Can Stop Rape (MCSR) for the past 1.5 years to create a culture of sensitivity among university men. Men Can Stop Rape's youth development program, the Men of Strength Club (MOST), is the country’s premier primary violence prevention program for mobilizing young men to prevent sexual and dating violence. The University established a MOST Club in 2014 and it provides young men with a structured and supportive space to build individualized definitions of masculinity that promote healthy relationships.
  - **MOST Club**: MOST Club meetings are held every other Tuesday on campus. MOST Club's 22-week curriculum aims to:
- Provide young men with a safe, supportive space to connect with male peers
- Promote an understanding of the ways in which traditional masculinity contributes to sexual assault and other forms of men's violence against women
- Expose young men to healthier, nonviolent models/visions of manhood
- Build young men's capacity to become peer leaders and allies with women
- Serve as a hub for social justice activism and nonviolence

Grant Activity - The Division of Student Affairs is actively engaged in pursuing funding opportunities to support initiatives aimed at addressing campus sexual assault. In 2012, UDC partnered with DC Coalition against Domestic Violence and was jointly awarded a Consortium grant. This grant was awarded in 2015 as part of an effort to address sexual violence at campuses in the District of Columbia by sharing best and relevant practices across campuses.

In March 2015, The Counseling and Student Development Center submitted a proposal to request funding from the Department of Justice to address campus sexual assault.

Campaign 9:30 and Students Overcoming All Risks (SOAR) are two grant funded programs that focus upon HIV/AIDS/Substance abuse and also addresses sexual violence. SOAR's primary focus is on mental health and suicide risks. SOAR recognize that students who get sexually assaulted are at greater risks for mental health challenges including depression.

In 2014, President Barack Obama and Vice President Joseph Biden launched the new public awareness and education It’s On Us campaign http://itsonus.org. This is a nationwide campaign that UDC has adopted and integrated into it’s programming. A critical feature of the campaign is the Student Body’s decision to become engaged by signing the It’s On Us pledge at various events. It’s On Us asks everyone -- men and women across America -- to make a personal commitment to step off the sidelines and be part of the solution to campus sexual assault. UDC students have access to the toolkit on the Counseling Center’s Website. The administration has publicly endorsed the campaign. This awareness campaign was designed to help put an end to sexual assault on college campuses.

Alcohol awareness campaigns. In conjunction with the DC Alcohol Beverages Regulation Administration, UDC sponsors walk-the-line programs, and drunk driving simulations with students annually. The partnership also promotes healthy dialogue about the implications of drinking in dating situations. The Counseling Center and Student Affairs promote health conversations throughout the year including at least one domestic violence forum with invited panels from around the region.

In addition to the aforementioned partners, DC Rape Crisis Center provides victim assistance (for all victims that we refer), DC Coalition against Domestic Violence provides quarterly training and technical support and DC House of Ruth provides victims advocacy support. DC
Metropolitan police department and UDC police offer support with incident investigations and outreach to the campus community to provide awareness and prevention programs.

Victims are not required to notify law enforcement. However, reporting to any office other than Counseling Services, the Health Center, or Campus Ministry will initiate an internal investigation by the University to determine any appropriate action that should be taken as a result of the report. Only the Offices of Counseling Services and Health Services can offer victims total confidentiality. These Offices will provide any and all necessary support to victims without the requirement to report to other University Offices or law enforcement.

Victims who report to any of the above listed offices will be provided with information about support services and resources available on and off campus and will receive assistance in notifying law enforcement if the survivor chooses to do so. Reporting an incident to one of the above offices does not commit the victim to further legal action. However, the earlier an incident is reported, the easier it will be for police to investigate, if the victim decides to proceed with criminal charges.

Seek Counseling Services - Victims of sexual assault often need extensive emotional support. Symptoms of anger, fear, anxiety, physical pain, sleep disturbance, lack of appetite, shame, guilt, depression, and intrusive thoughts can develop in the days and weeks following the assault. Many victims are reluctant to seek help because of the fear that thinking or talking about the assault will be too painful. However, most victims find counseling helpful in the recovery process. In the weeks following an assault, some victims develop physical and emotional symptoms, such as pain in the muscles, joints, pelvis and/or abdomen, lack of appetite, difficulty sleeping, or nightmares. Some victims find it very difficult to resume their habits and lifestyles. This collection of symptoms is called rape trauma syndrome and can last several months. Counselors found on-campus at the Counseling Center and other service providers listed in this policy can provide assistance and/or treatment in dealing with this syndrome and any other symptoms resulting from the assault.

The UDC Police Department patrols campus on foot and by vehicle providing a presence on campus to prevent crime. Additionally, this Office provides safety escorts 24 hours per day, seven days per week. This service provides students, faculty, and staff with walking or motor vehicle escort between locations on campus should they request the service.

The UDC Police Department performs outreach to student groups regularly throughout the academic year on a variety of topics including SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING prevention and awareness.

Reporting

University of the District of Columbia encourages any member of the campus community who has witnessed or experienced dating violence, domestic violence, sexual assault or stalking or who knows of a member of the campus community who has experienced any of these incidents to report the incident to the University of the District of Columbia’s Police Department (UDCPD).

The University will provide disciplinary amnesty to students who report an incident (as a victim or third party witness) or participate in good faith as a witness during an investigation. Amnesty will also be provided to those individuals a witness may identify who may have information relevant to the investigation but did not cause/participate in the violations covered by this policy. Amnesty will not
be provided to those individuals whose actions/violations caused harm to another person or participated or facilitated in any way, violations covered by this policy.

Incidents can be reported by:

- Students can report incidents in confidence to the University Health Services at 202.274.5030 or in person at the Health Suite located in Building 44, A-40.
- Students can report incidents in confidence to the Counseling Services Office by contacting a Counselor at 202.274.6000 for the Main Campus and 202.274.6839 for the Satellite Campuses or in person at Building #39, room 120.
- Contacting the UDC Police Department at 202.274.5050 or by reporting to the UDC Police Department located at Building #39 Room C-04.
- Anonymous reporting can be made via the Live Safe Application.
- Contacting the Title IX Investigator/Coordinator at 202.274.5442 or in person at the Office of Human Resources located in Building #39, 2nd floor.
- Students can also report incidents at The Division of Student Affairs at 202.274.5210 or in person at the office at Building #39, 3rd Floor.
- Student Athletes can also report to the Athletic Director at or in person in the office located in the University Gymnasium in Building #47.
- Employees may also report to the Office of Human Resources at 202.274.5020.

Victims are not required to notify law enforcement. However, reporting to any office other than Counseling Services or Health Services will initiate an internal investigation by the University to determine any appropriate action that should be taken as a result of the report.

Only the Offices of Counseling Services and Health Services can offer victims total confidentiality. These Offices will provide any and all necessary support to victims without the requirement to report to other University Offices or law enforcement.

Victims who report to any of the above listed offices will be provided with information about support services and resources available on and off campus and will receive assistance in notifying law enforcement if the survivor chooses to do so. Reporting an incident to one of the above offices does not commit the victim to further legal action. However, the earlier an incident is reported, the easier it will be for police to investigate, if the victim decides to proceed with criminal charges.

Retaliation

The University will not in any way retaliate or permit retaliation against any individual who makes a good faith report of sexual assault, domestic violence, dating violence, or stalking; or who assists or cooperates in any investigation into such crimes. Retaliation is a serious violation of this policy and should be reported immediately. Any person found to have violated this policy will be subject to disciplinary action up to and including dismissal from the University and/or termination of employment.

Procedures Victims Should Follow
If an incident of sexual assault, domestic violence, dating violence or stalking occurs, it is important to preserve evidence so that the University can successfully conduct an internal investigation and the potential for criminal prosecution remains an option for the survivor.

**SEXUAL ASSAULT**

This guidance is intended as a general guide for victims and family members or friends of a person who has been sexually assaulted. Specific direction about the victim’s situation should be sought from a person who is experienced in the care and management of victims, such as an emergency department doctor, nurse, sexual assault nurse examiner, or counselor.

**After Sexual Assault**

- Find a safe environment away from the assailant.
- Call a close friend or relative - someone who will offer unconditional support.
- Seek medical care.
  - Do not change clothes, bathe, douche, or brush your teeth until evidence is collected. New undergarments and sweat suits are available to victims at on-campus and off-campus service providers.
  - A complete medical evaluation includes evidence collection, a physical examination, treatment and/or counseling. Survivors may opt out of any part of this evaluation at their own discretion.
  - Follow up with a healthcare provider one to two weeks following the assault.
  - Seek counseling services.

**Seek Medical Care** - In the event a student presents to University Health Services for concerns regarding sexual assault, the Nurse Practitioner will triage the immediate needs of the student. He/She would medically stabilize the student, if necessary. Notification to UDC Police and MPD with consent. Referral to the nearest emergency room would be necessary to ensure timely collection of evidence. Information regarding UDC Counseling Center services would be provided to the survivor as well.

**Follow-up Care** - If the student necessitates follow-up care with University Health Services student would be assisted in scheduling follow-up care with UHS or patient’s primary care provider. During this visit, patient will receive follow-up testing and treatment as needed, in addition to discussing the recovery process and how the survivor is recovering. Additional visits, if necessary, may be recommended. UDC Counseling Center services would be recommended at this time.

**Seek Counseling Services** - Victims of sexual assault often need extensive emotional support. Symptoms of anger, fear, anxiety, physical pain, sleep disturbance, lack of appetite, shame, guilt, depression, and intrusive thoughts can develop in the days and weeks following the assault. Many victims are reluctant to seek help because of the fear that thinking or talking about the assault will be too painful. However, most victims find counseling helpful in the recovery process.

In the weeks following an assault, some victims develop physical and emotional symptoms, such as pain in the muscles, joints, pelvis and/or abdomen, lack of appetite, difficulty sleeping, or nightmares. Some victims find it very difficult to resume their habits and lifestyles. This collection of symptoms is called rape trauma syndrome and can last several months. Counselors found on-campus
at the Counseling Center and other service providers listed in this policy can provide assistance and/or treatment in dealing with this syndrome and any other symptoms resulting from the assault.

**Reporting Sexual Assault to the UDC Police Department** - The University encourages victims of sexual assault to report the incident(s) to the UDC Police Department and local law enforcement. However, victims are not required to report to either agency to receive services from the providers outlined in this policy.

**Domestic Violence/Dating Violence**

For the purposes of this policy, dating violence and domestic violence will be referred to as violence. Violence impacts individuals of all ethnicities, races, ages, educational levels, religions, and sexual orientations. Women are overwhelmingly the victims of abuse (with 85-90% of victims of violence being women abused by male partners), but men can also be victims of abuse by male or female partners and domestic violence/dating violence also occurs in same-sex relationships.

A partner’s decision to use abusive and/or violent tactics in a relationship is often hard to identify and notice at first. Abusive individuals are known to be extremely manipulative and in many cases are kind, attentive, and charming when a relationship begins. Often abusive behaviors, such as possessiveness (disguised as lots of attention) and jealously (portrayed as a caring concern for their partner), appear to be flattering in the early stages of a new relationship. In many cases, abuse becomes worse once the victim has developed emotional, economic, or social ties to the abuser that make leaving the relationship more difficult.

Each individual’s experience with violence is unique, so there is no “one way” an abusive relationship should look. But many of the tactics that abusive people use are similar, due to the fact that they are very effective tools to control and dominate others. Likewise, there is no “one way” to stop the violence and remove an individual from an abusive/violent relationship. Following are some general guidelines individuals in an abusive/violent relationship can follow:

- Find a safe environment away from the abusive/violent individual.
- Call a close friend or relative - someone who will offer unconditional support.
- Seek medical care if you are injured.
- Contact the UDC Police Department and/or your local Police Department.
- Follow up with a healthcare provider as needed.
- Seek counseling services.

University of the District of Columbia strongly encourages anyone who is involved in an abusive/violent relationship to report the violent behavior to local police or seek assistance from on-campus resources. UDC Police Department, Human Resources, Counseling Services and the Health Center are all offices that can provide assistance.

**STALKING**

The following guidelines will help increase the safety of individuals who are being stalked. The primary objective of any action taken against a stalker is to prevent contact and access to any personal information. Each case of stalking is unique and there is no “one way” to address stalkers or ensure complete safety. However, these guidelines will start an individual along the path of reclaiming control over the situation.
- Refrain from all contact and communication with the person stalking you.
- Keep text messages, emails, Facebook posts, voice mail and any other evidence of attempted contact made by the stalker.
- Report the stalking to UDC Police Department.
- Obtain a Civil Protection Order from the DC Superior Court (or the court in your local jurisdiction) and/or a No-Contact Order from the University.
- Tell close friends and relatives about the situation and provide a description of the stalker as well as the methods used to follow/contact you.
- Contact Student Affairs to request a room change if you live in on-campus housing.
- Do not accept any packages you did not expressly order.
- If at all possible try not to travel alone. UDC Police can provide escorts to and from locations on campus.

Suggestions for Your Phone and Social Media

- Remove any personally identifying information from all social media networks.
- Turn off location services on your phone, so that posts do not include your location.
- Talk to your service provider to request a new, unlisted cell phone number.
- Change/Re-record your voicemail message so that it no longer includes your name or your voice.
- Block calls and texts from your stalker.
- Select the highest security settings on any social networking sites. If possible, block the stalker’s profile on sites like Facebook and Twitter, and make your profile private.
- Be wary of giving out personal information when making online purchases.

University of the District of Columbia strongly encourages individuals who are being stalked to report the behavior to the UDC Police Department. Stalking behavior can escalate into more dangerous behavior. The University and UDC Police can take actions to prevent the behavior from escalating and take steps to increase your safety.

Bystander Intervention

Oftentimes, sexual assault, domestic violence, dating violence, and stalking are witnessed. These bystanders may not always recognize what they are witnessing, assume a situation isn’t a problem, or feel it is none of their business. They may assume that someone else will do something, or believe that other people weren’t bothered by the situation. In some cases, a person might feel their personal safety is at risk.

When people do intervene in a situation, they often say that it was the right thing to do, and that they would want someone to intervene if the roles were reversed. Members of University of the District of Columbia campus community may have an opportunity to take action to prevent or intervene in an incident. Following are some guidelines for bystander intervention:

- Be aware of your surroundings and able to recognize activities that are suspicious. Understand that you need to help.
- Create possible solutions. Through knowledge and training, you can better evaluate alternative courses of action.
- Take your time and think through your response so that you do not escalate the situation. Is the situation an emergency requiring direct intervention, or can you discuss at a later time?
Take a deep breath and stay calm. Enlist help if you can by publicly stating your intention to help. More often than not, people are as worried about the situation as you are, but aren’t willing to be the first to speak up.

- Intervene in the situation as soon as it is safe to do so. At the very least, speak up. A conversation will help determine if an ambiguous situation requires help.
- Keep an open dialogue and remember that the key to this is to remember your audience, the timing, location, and tone and why you are having the conversation. Try to understand other points of view.
- Help negotiate a solution. Tell your friend what behavior is or is not acceptable, and know the appropriate next step if you feel the discussion failed to yield a desirable outcome.

Resources

The University of the District of Columbia along with the DC Metropolitan Police Department, offer important resources that victims of sexual assault, domestic violence, dating violence and stalking may wish to utilize. University of the District of Columbia will provide written notification of these resources to victims of abuse and violence. Resources such as medical treatment, counseling, advocacy and law enforcement are all available to victims of these incidents.

A victim need not formally report an incident of sexual assault, domestic violence, dating violence or stalking to law enforcement or campus security to access the following resources.

University of the District of Columbia Offices:

Counseling Services, Building #39, Room #120, 202.274.6000

- Professional, confidential counseling, advocacy, guidance, and assistance in understanding options, rights, and outcomes.

Health Services, Building #44, Room A-40 202.274.5030

- Sexual Assault Examinations, medical treatment, specialist referrals, advocacy, guidance, and assistance in understanding options, rights, and outcomes.

UDC Police Department, Building #39, Room C-04, 202.274.5050

- Assistance in notifying local law enforcement, guidance, and assistance in understanding options, rights, and outcomes.

Title IX Coordinator/Investigator, Building #39, 2nd Floor, 202.274.5442

- Investigation of claims, assistance in making changes to academic, working, transportation, or living situation, advocacy, assistance in notifying law enforcement, guidance, and assistance in understanding options, rights, and outcomes.

Student Affairs, Building #39, A-level
- Guidance, advocacy, and assistance in understanding options, rights, and outcomes. Assistance in making changes to academic, working, transportation, or living situation, investigation of claims, and assistance in notifying law enforcement.

**Human Resources, Building #39, 2nd Floor, 202.274.5020**

- Guidance, advocacy, and assistance in understanding options, rights, and outcomes. Assistance in making changes to academic, working, transportation, or living situation, investigation of claims and assistance in notifying law enforcement.

**Office of Recruitment and Admissions, SEVIS Coordinator, #39, A-level, 202.274.6155**

- Visa and immigration assistance. Translators, assistance in contacting available resources.

**Financial Aid, Building #39, A-level, 202.274.5060**

- Financial aid information and assistance.

**Off-Campus Resources:**

**Sexual Assault Resources**

**Metropolitan Police Department**

- Sexual Assault Unit  
  (202) 727-3700

- Youth and Preventive Services Division  
  Investigates cases involving minors  
  (202) 576-6768

**Liaison Units for the Metropolitan Police Department**

- Gay and Lesbian Liaison Unit  
  This unit will call you back once you page them.  
  1-877-495-5995 (Pager)

- Latino Liaison Unit  
  (202) 673-4445

- Asian Liaison Unit  
  (202) 535-2653

**National Resources for Sexual Assault Victims**

- RAINN  
  National number to reach counselor anywhere in the country.  
  1-800-656-HOPE (4673)

- National Sexual Violence Resource Center  
  Provides information about sexual violence  
  1-877-739-3895

**Local Resources for Sexual Assault Victims**

- Child and Family Services Agency  
  Report suspect child abuse in DC  
  (202) 671-SAFE

- DC Rape Crisis Center  
  24-hour hotline, counseling for childhood and adult sexual assault, advocacy services.  
  (202) 333-RAPE (7273)
Men Can Stop Rape
Outreach and education and prevention work with men and boys. (202) 265-6530

Safe Shores
DC Children's Advocacy Center (202) 645-3200

Financial Assistance

Crime Victims Compensation Program (202) 879-4216
Chinatown Service Center - Crime Victims Assistance Partnership
Assists Asian victims who are seeking crime victim compensation (202) 898-0061

Ayuda, Inc.
Assists Spanish-speaking victims who are seeking crime victim compensation (202) 387-2870

Deaf and Hard of Hearing Resources for Sexual Assault (TTY Number)

Metropolitan Police Department
Deaf and Hard of Hearing Liaison Unit (202) 671-2864
email: dhhu2002@yahoo.com

DAWN (Deaf Abuse Women’s Network)
24-hour TTY Hotline, confidential, advocate available 1-800-290-DAWN (3296)
(202) 328-1371 From 9am to 5pm

Written Notification of Rights and Options

Any student or employee, who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their rights and options as provided for under this policy.

Exercise of these rights is at the discretion of the victim and include the rights to:

- Go to DC Superior Court to obtain a Civil Protection Order to restrain your attacker from abusing you, and/or an order directing your attacker to leave your household, building, school, college or workplace;
- Seek criminal complaint for threats, assault and battery, or other related offenses;
- Seek medical treatment;
- Notify local law enforcement and/or UDC Police or decline such notification. The University will assist the victim in notifying local law enforcement if the victim so chooses.
- Request the police to remain at the scene until your safety is otherwise ensured;
- Request that a police officer assist you by arranging transportation or by taking you to a safe place, such as a shelter or a family or friend’s residence; and
- Obtain a copy of the police incident report at no cost from the police department.

The University of the District of Columbia will work with the victim to make any reasonably available change to the victim’s academic and living situation regardless of whether a report is filed with local law enforcement or campus police.

When a reported incident of abuse or violence involves more than one member of the University community, the Vice President of Student Affairs, Title IX Coordinator, The UDC Police Department or
other authorized individual may issue a No Contact Order, prohibiting the individuals from contacting one another, either on or off campus.

Orders of protection issued by the court are fully upheld and enforced on all University-owned, and -controlled property. If any student, faculty, or staff member obtains an order of protection or restraining order, he/she must promptly inform the UDC Police Department and provide the department with a copy of the order. Should the University determine that a person’s presence on campus poses a danger to one or more members of the campus community an institutional No Contact Order or Bar Notice will be issued barring that individual from campus.

**Victim Confidentiality**

The University of the District of Columbia recognizes that sexual assault, domestic violence, dating violence, and stalking are sensitive subjects for all parties involved. The University is committed to maintaining the privacy of the parties involved to the fullest extent possible under applicable law. There may be instances when the institution determines it needs to investigate and take reasonable action even when the complainant requests anonymity or that no action be taken. Thus, absolute confidentiality cannot be guaranteed.

In such cases, the University will take all reasonable steps to investigate and respond to the complaint consistent with the complainant’s requests, and when it cannot do so, will keep the complainant informed, as deemed appropriate. In all cases, the University will take care to protect the identities of the parties by discussing the allegations only with those who have a legitimate administrative or legal reason to know.

Accommodations or protective measures provided to the victim will be kept confidential to the extent that maintaining confidentiality will not impair the ability of the University to provide such assistance.

Public records of sexual assault, domestic violence, dating violence, and stalking will be kept without disclosing the victim’s identity unless precluded by federal or state law.

If a report discloses an immediate threat to the campus community, the University may issue a Timely Warning of the conduct in the interest of the safety and well-being of the campus community. This warning will not contain any personally identifying information related to a victim.

The University will not disclose information about sexual assault, domestic violence, dating violence, or stalking to third parties except as may be required or permitted by federal or state law.

**Investigation and Decision Process**

University of the District of Columbia has a responsibility to respond promptly and effectively to reports of sexual assault, domestic violence, dating violence, and stalking. When a report that one of these crimes has occurred, the University will make every effort to ensure the safety and well-being of the victim(s) and ensure they understand their rights and options.

The University will assist any victim who requests assistance in notifying local law enforcement to take criminal action against the accused. Additionally, the University will conduct a prompt, impartial, and thorough investigation and take intermediate and final steps to resolve the situation.
Investigations will be carried out by personnel who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking. Additionally, the University personnel involved in investigations will not have a conflict of interest or bias for or against the victim or accused.

The University will take all reasonable actions to maintain the confidentiality of all parties during the investigation. However, if a victim insists their name not be disclosed to the accused, the institution’s ability to respond may be limited.

At the beginning of any investigation the University will take any and all reasonable initial remedies for victims to protect them from future abuse, violence or retaliation during the investigation. These measures may include schedule changes, housing changes, and any other reasonable measure it is within the power of the University to take.

Pursuant to the University’s Antidiscrimination and Anti-Harassment policy a 30 to 60 day time frame has been established from notice to resolution for these cases. All investigations will abide by this timeframe however, the University may delay an institutional investigation for several days to allow for the collection of evidence by law enforcement officers or other extreme circumstances and resume the investigation upon conclusion of those efforts. Should extreme circumstances result in a delay beyond this point, the delay will be documented and the University will continue to engage in all efforts to provide remedial support and assistance to the victim and community during the delay.

Investigations will continue regardless of civil or criminal action in the courts. The University will not delay internal investigations regardless of law enforcement investigations or court actions.

All investigations will be conducted in a fair and impartial manner. Investigations and disciplinary decisions will be conducted by applying a **preponderance of the evidence** standard. This means that investigators will use their best judgment to determine whether, more likely than not, a crime has been committed.

Both the victim and the accused parties are entitled to the opportunity to be accompanied to interviews or other related meetings by an **advisor** of their choice. These advisors may not participate in the meetings or interviews but are available to provide support to the individual.

Both the victim and the accused parties are entitled to timely and equal access to any information that will be used by University officials during informal and formal investigation and disciplinary meetings. All information provided to the victim and accused related to the investigation is classified as Confidential by the University. This means any Confidential Information provided to either party during the case is for their use and information only and **may not** be shared with anyone else. Disciplinary action, up to and including dismissal from the University, will be taken against any person who shares information classified as Confidential to a third party.

Investigations will be conducted by an investigative team comprised of trained University personnel. These teams will be led by the Title IX Investigator/ Coordinator, or their designee. The investigative team will:

- Conduct interviews of the victim, the accused, and relevant witnesses or other individuals who may have information pertinent to the investigation (as determined by the investigative team).
Victims and accused individuals will be offered the opportunity during their interviews to present evidence and identify witnesses to support their case.

- Implement interim mitigation measures to prevent contact and continued harassment/sexual violence during the investigation.
- Review student records, UDC Police Department records, and any other relevant documentation, evidence, or material as appropriate.
- Meet regularly as a team to review all evidence and statements collected throughout the investigation and once all evidence has been gathered to determine the outcome of the case.
- Generate a written Statement of Evidence that explains the evidence the investigative team believes to be true based on a preponderance of the evidence standard.
- Provide the victim(s) and accused individual(s) 24 hours to review the Statement of Evidence. Upon completion of their review, they may schedule a final interview (within 3 days) with the investigative team to rebut any information found in the Statement of Evidence.
- Review any new evidence provided by either party and render a final decision on the case. This final decision will also include any disciplinary action taken by the University against either party in the case.
- Notify both parties simultaneously, in writing, of the outcome of the case.

In cases where an employee is involved, the Title IX Investigator/Title IX Coordinator will work in cooperation with Human Resources to conduct the investigation. These cases will be conducted in the same manner as that prescribed for “student on student” cases.

Student disciplinary actions, while applied fairly and impartially, will be decided on a case-by-case basis and can include violator training, mandatory counseling, community/campus service, revocation of financial aid, housing reassignment, academic schedule changes, no contact orders, no trespass orders, suspension, and/or dismissal from the institution.

Employee disciplinary actions, while applied fairly and impartially, will be decided on a case-by-case basis and can include violator training, community/campus service, mandatory counseling, job/duty reassignment, no contact order, no trespass order, suspension and/or termination of employment.

**Appeal Process**

All Decisions rendered by the investigative team regarding violations of this and other University policies, rules, or regulations are final when rendered.

Only final decisions of suspension or dismissal rendered by the investigative team can be appealed. The suspended or dismissed individual must write an Appeal Letter stating their reasoning for the appeal to be considered and the pertinent facts of the case the individual believes should be considered. Appeal letters must be submitted to the Title IX Investigator no later than 72 hours following receipt of the Decision Letter.

Upon receipt of the Appeal Letter the Title IX Investigator will submit the letter, along with all evidence gathered during the investigation, to the Vice President for Student Affairs for adjudication. Both the Victim and Accused will be notified of the appeal decision made by the V.P. for Student Affairs simultaneously in writing. Appeal decisions rendered by the V.P. for Student Affairs are final, and are not subject to review by or appeal to any higher authority.
**STRATEGY: Group Intervention • Bring in an Authority Figure**
Studies indicate that most men are uncomfortable with our male peers harmful language or actions toward women, but most of us remain silent because we believe we are the only ones who feel that way. Other men are likely uncomfortable too with what’s happening so ask them to join you in intervening. Think about involving an authority figure too—someone that the people involved look up to and respect. Think outside the box: authority figures can be friends, relatives, teammates, classmates, RA’s, or anyone else!

**STRATEGY: Educate about Consequences • Offer Options**
Inform those involved about potential consequences to their actions—the harm done to the victim, but also possible arrest, expulsion or other sanction for the person committing the action. Two lives or more can be affected or ruined by violent or abusive actions. Offer options and other alternatives to what is happening, options that respect everyone involved, assume the best of everyone involved, and don’t wind up with anyone being disrespected or hurt.

**STRATEGY: Challenge the Behavior • Ask Questions • Clarification**
People who express attitudes connected to rape culture expect others to go along with them, to laugh, to agree, to join in. They do not expect to be questioned. Challenging what’s happening by asking questions such as, “I’m not clear about what you mean by that. Maybe you could explain?” helps to change the dynamic and flow of conversation. Also, people are encouraged to think about the assumptions that underlie their statements and attitudes. It is especially important to ask questions in a way that is not aggressive and will not escalate the confrontation.

**STRATEGY: Bring it Home • Value Women**
This strategy humanizes the person being demeaned. Reminding someone that their sister, mother, or girlfriend might be talked about in a negative or disrespectful way can also remind people that all women and girls deserve respect.

**STRATEGY: “I” Statements • “We’re Friends, Right?”**
No one enjoys when someone points the finger at them, when someone confronts or accuses them. “I” Statements are easier for others to hear since they are about the person making the statement. Take this a step further if you are close to the person committing problematic actions! Take your friend off to the side or wait until later to confront him or her. Let the person know you think they are a better person than what their actions suggest. This way you can avoid humiliating your friend and increase the likelihood that he or she will be able to hear what you say.

**STRATEGY: Distraction**
The goal of this strategy is not to directly confront rape-supporting behaviors, but rather to interrupt them. This is an especially useful technique in dealing with situations in which there is a higher risk of physical violence (e.g., street harassment or an assault in progress). Simply asking someone for the time or for directions might be enough to interrupt the behavior and give the target the opportunity to escape.

www.mencanstoprape.org
REPORTABLE CRIMES & DEFINITIONS
UDCPD adheres to the Federal Bureau of Investigation’s Uniform Crime Reporting Index for classifying and reporting crime statistics. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, larceny-theft, simple assault, intimidation, vandalism, weapons law violations, drug abuse violations, and liquor law violations are excerpted from the Uniform Crime Reporting Handbook. The definitions of sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

AGGRAVATED ASSAULT
An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Attempted aggravated assault that involves the display of—or threat to use—a gun, knife, or other weapon is included in this crime category because serious personal injury would likely result if the assault were completed.

ARSON
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

BURGLARY
The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

CRIMINAL HOMICIDE-MURDER AND NON-NEGLIGENCE MANSLAUGHTER
The willful (non-negligent) killing of one human being by another.

DRUG ABUSE VIOLATIONS
The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

INTIMIDATION
To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

LARCENY-THEFT
The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included in this definition.

LIQUOR LAW VIOLATIONS
The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.
MOTOR VEHICLE THEFT
The theft or attempted theft of a motor vehicle, which is defined as a self-propelled vehicle that runs on land surfaces and not on rails. The taking of a motor vehicle for temporary use by persons having lawful access is excluded from this definition.

ROBBERY
The taking or attempting to take anything of value from the care, custody, or immediate control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

SIMPLE ASSAULT
Assaults that do not involve the use of a firearm, knife or cutting instrument, or other dangerous weapon and in which the victim did not sustain serious or aggravated injuries.

VANDALISM
To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

WEAPON LAW VIOLATIONS
The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

SEX OFFENDER DEFINITIONS
From the National Incident-based Reporting System Edition of the Uniform Crime Reporting Program

SEX OFFENSES-FORCIBLE
Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

A. Forcible Rape - The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy - Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object - The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.
SEX OFFENSES-NONFORCIBLE
Unlawful, non-forcible sexual intercourse.

A. Incest - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. Statutory Rape - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

DATING VIOLENCE
The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

DOMESTIC VIOLENCE
The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

STALKING
The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (a) fear for his or her safety or the safety of others or (b) suffer substantial emotional distress.

HATE CRIMES
The University of the District of Columbia is also required to report statistics for hate (bias) related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession (see definitions above), and larceny, vandalism, intimidation, and simple assault (see definitions below).

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black’s Law Dictionary, 6th ed. as “where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.”)

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury...
involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property (Except "Arson"):** To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injury, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document. A hate or bias related crime is not a separate, distinct crime, but is the commission of a criminal offense which was motivated by the offender’s bias. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim’s race, religion, ethnicity, gender, sexual orientation, or disability, the assault is then also classified as a hate/bias crime.

*If you would like to know more about the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, please visit www.clerycenter.org.*
UDC LOCATIONS

Ward 3
Van Ness Campus
4200 Connecticut Ave., NW
Washington, DC 20008

Ward 5
Bertie Backus
5171 South Dakota Avenue, NE
Washington, DC 20017

Ward 6
Community College
801 North Capitol Street, NE
Washington, DC 20002

Ward 7
Shadd
5601 East Capitol Street, SE
Washington, DC 20019

Ward 8
United Medical Center
1310 Southern Ave. SE
Washington, DC 20332

Ward 8
PR Harris Education Campus
4600 Livingston Rd., SE
Washington, DC 20332

Virginia Location
Aerospace Technology Facility
Reagan Washington National Airport
Bldg. 30, Hangar No. 2
Washington, D.C. 20001

Maryland Location
Agricultural Experiment Station
Muir Park Research Farm
12001 Old Baltimore Pike
Beltsville, MD. 20705
**EMERGENCY CALL BOX LOCATIONS**

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|           | A – Level Rear Entrance  
|           | B – Level Garage  
|           | B1 – Level Garage |
| 42        | A – Level Main Entrance  
|           | C – Level  
|           | C – Level Garage (tunnel area) |
| 43        | A – Level |
| 44        | A – Level Main Entrance  
|           | B – Level Garage  
|           | C – Level |
| 46 East   | B – Level  
|           | C – Level |
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Crimes determined by sworn law enforcement personnel to be unfounded: 0
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<tr>
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IMPORTANT PHONe NUMBERS AND RESOURCES

ON CAMPUS
UDC Police Headquarters
Administration Building (39), Room C04

EMERGENCY/NON EMERGENCY: 202.274.5050

OFFICE OF HUMAN RESOURCES
Risk Management (formerly Environmental Health & Safety)
Administration Building (39), Second Floor
Phone: 202.274.7178
After normal business hours contact UDC Police 202.274.5050

OFF CAMPUS
DC Metropolitan Police Department (MPD) Headquarters
300 Indiana Avenue, NW Washington, DC 20001

911 EMERGENCIES (DC POLICE/FIRE/MEDICAL)
Note: When calling from a university phone, you must first dial 9 (for an outside line). For example, to place a 911 emergency call, dial 9 + 911.

Poision Center: 1.800.222.1222
American Red Cross, DC Chapter: 202.728.6401 or 1.800. REDCROSS

DC GOVERNMENT NON EMERGENCY 311
DC Fire & EMS (DCFEMS): 202.673.3320
DC Public Works (DPW): 202.673.6833

LOCAL UTILITIES/ORGANIZATIONS
Pepco: 202.833.7500
Verizon: 1.800.VERIZON (837.4966)
Washington Gas: 1.800.752.7520
“ANSWERS PLEASE” Social Services Referral: 202.INFO.211 (436.6211)

IMPORTANT WEBSITES
Washington DC Emergency Information Center
Visit: www.72hours.dc.gov (site has a comprehensive listing of emergency information)

Government of the District of Columbia
Visit: www.dc.gov (site has a complete listing of phone numbers and resource information)

Visit: www.dhs.gov (for up.to.date information)