

Minutes

Regular Meeting of the Board of Trustees Tuesday, February 26, 2019 – 6:00 p.m.

Trustees Present:

Christopher Bell, Chair
Elaine Crider
Charlene Drew Jarvis
James Dyke*
Reginald Felton
Ken Grossinger
Gwendolyn Lewis
Ronald Mason, ex-officio
Sandra Nkamgna
Carolyn Rudd
Barrington Scott
Jerome Shelton
Anthony Tardd
Joshua Wyner
**via teleconference*

Trustees Absent:

Esther Barazzone
Errol Schwartz

Executive Cabinet Present:

Lawrence T. Potter, Chief Academic Officer
William Latham, Chief Student Development and Success Officer
Troy Lemaile-Stovall, Chief Operating Officer
Evola Bates, Chief of Staff
Tony Summers, Chief Community College Officer
Avis Russell, Acting General Counsel

Staff Participants:

Sabine O'Hara, Dean, CAUSES and Land-Grant Programs
Maria Byrd, Director, Office of Planning and Institutional Effectiveness
Alexandria Washington, Director of Alumni Affairs and Outreach
Trelaunda Beckett, Special Assistant to the Chief Student Success and Development Officer
Beverly Franklin, Executive Secretary, Office of the Board of Trustees

Call to Order and Roll Call

Chair Bell called the meeting order at 6:14 p.m. Ms. Franklin called the roll and a quorum was found to be present.

Approval of Minutes

The Board of Trustees approved the minutes of the November 7, 2018, meeting. Trustee Jarvis noted that she had submitted corrections to the minutes, which Ms. Franklin reported she had applied before sending the revised minutes out to the Board.

Action Items:

Executive Committee

Chair Bell reported the first action item was the ratification of an approval from the Executive Committee for the proposed contract GS-2019-C00558 for infrastructure and network redesign and refresh between Networking for the Future and the Board of Trustees. Chair Bell read a portion of the resolution into the official record.

Motion:

UDC Resolution No. 2018 – 40: Approval of Proposed Contract GF-2019-C-0058 for Infrastructure and Network Redesign and Refresh between Networking for the Future, Inc. (“NFF”) and the Board of Trustees of the University of the District of Columbia (“University”)

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees (“Board”) has the power to make contracts, and procure and contract for goods and services;

WHEREAS, pursuant to 8B DCMR § 205.4(e), specific authorization of the Board is required for any commitment greater than One Million Dollars (\$1,000,000) in a single fiscal year;

WHEREAS, pursuant to D.C. Code § 1-204.51, the Council of the District of Columbia (“Council”) shall approve all contracts involving expenditures in excess of One Million Dollars (\$1,000,000) during a twelve (12) month period;

WHEREAS, NFF and the University desire to enter into the proposed contract for the award of goods and services, contract number GF-2019-C-0058 (the “Contract”) for infrastructure and network redesign and refresh for the University’s technology infrastructure in the total amount of Five Million Six Hundred Eighty-Eight Thousand Nine Hundred Eleven Dollars and Fifty-One Cents (\$5,688,911.51);

WHEREAS, the Board is satisfied that the Contract represents the proper culmination of the University’s procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that subject to the required approval of the Council, the Contract, substantially in the form attached hereto as Appendix A, is hereby approved by the Board, and the President is hereby authorized to enter into the Contract, substantially in the form attached hereto as Appendix A; and

BE IT FURTHER RESOLVED, that as soon as practicable, the President is hereby directed to transmit the Contract to the Council for its approval.

The Board of Trustees unanimously ratified the resolution.

Academic and Student Affairs Committee

Trustee Tardd reported that during the Academic and Student Affairs Committee meeting, the committee considered the approval for Renee McDonald Hutchins as the Dean of the UDC David A. Clarke School of Law. Dr. Potter noted that Ms. Hutchins is highly qualified for the position and has extensive experience in leadership, financial management, relationship building, fundraising and change management at the University of Maryland. The Academic and Student Affairs Committee recommended approval to the full Board. President Mason also spoke on behalf of the candidate.

Chair Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2019 – 01: Executive Appointment of Renee M. Hutchins as Dean for the University of the District of Columbia, David A. Clarke School of Law

WHEREAS, pursuant to 8B DCMR §210.1 the President is authorized to make executive appointments to designated positions in the Educational Service, in accordance with the provisions of 8B DCMR §§210 through 212; and
WHEREAS, pursuant to 8B DCMR §210.2 each person selected by the President for an executive appointment shall be qualified based on a description of their position or their roles and responsibilities, and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §212.1 et. seq., the position of Dean of an academic college shall be filled by executive appointment following a formal search and selection process; and

WHEREAS, pursuant to 8B DCMR §208.1, the Board determines executive compensation for administrators and non-administrators at Grade Level 1A and above, upon recommendation of the President through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, Renee M. Hutchins has been appointed to serve as Dean of the David A. Clarke School of Law, based upon her knowledge, past accomplishments, and anticipated contribution to the growth and development of the School of Law; and

WHEREAS, after review of her credentials, it has been determined that Renee M. Hutchins is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia approves the appointment of Renee M. Hutchins, as Dean of the David A. Clarke School of Law effective April 17, 2019, consistent with the terms and conditions of her appointment letter.

The resolution was unanimously approved by the Board of Trustees.

Ms. Hutchins was present at the meeting and briefly spoke about her appointment. Chair Bell thanked Dean Brittain for the great job he did as the Acting Dean of the Law School.

Dr. Tardd presented the approval of tenure for the position of Full Professor of Chemistry for Dr. Victor McCrary, Vice President for Research and Graduate Programs. It was noted that Dr. McCrary is an internationally recognized scientist with experience at various universities.

Chair Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2019-02: Tenure Approval for Dr. Victor R. McCrary, Jr., College of Arts and Sciences

WHEREAS, pursuant to 8B DCMR § 1462, the College of Arts & Sciences' Division of Science & Mathematics' Chemistry Faculty and Dean April Massey have determined that Dr. Victor R. McCrary, Jr., is qualified for the position of Full Professor of Chemistry; and

WHEREAS, pursuant to 8B DCMR § 1462, Dr. McCrary's background and record of achievements, highlights of which are set forth on Appendix A attached hereto, and determined that Dr. McCrary is an outstanding professor with distinguished skills and expertise who meets the criteria by which the University of the District of Columbia (the "University") faculty are evaluated, based on the 7th Master Agreement, noting he was ranked outstanding in his teaching effectiveness, grant acquisitions, publications, and service to his previous institution and community; and

WHEREAS, pursuant to 8B DCMR §§ 1468 the Dean of the College of Arts & Sciences, the Office of the Chief Academic Officer, and President have affirmed the recommendation of tenure for Dr. McCrary, and the President has forwarded the recommendation for tenure to the Board of Trustees (the "Board") of the University; and

WHEREAS, the Board desires to approve the award of tenure to Dr. McCrary of the College of Arts & Sciences, based on the recommendation of the Dean of the College of Arts & Sciences, the Office of the Chief Academic Officer, and President.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University approves the award of tenure to Dr. Victor R. McCrary, Jr., of the College of Arts & Sciences, at the rank of Full Professor.

The Board of Trustees unanimously approved the resolution. Chair Bell congratulated Dr. McCrary.

Trustee Tardd presented the tenure approval for Renee M. Hutchins. He briefly spoke about her impressive background and noted the Academic and Student Affairs Committee recommended approval by the full Board. Chair Bell read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2019-03: Tenure Approval for Renee M. Hutchins, the David A. Clarke School of Law

WHEREAS, the UDC David A. Clarke School of Law (“UDC-DACSL”) Faculty Evaluation and Retention Committee (FERC) appointed a subcommittee to prepare a report and make a recommendation to FERC regarding the tenure application of Professor Hutchins; and

WHEREAS, the tenure standard at UDC-DACSL states that “[a]ll members of the faculty have as their primary responsibilities teaching and contributing to the growth and understanding of the law,” and participating in and conducting “other school of law activities...necessary to the successful functioning and harmony of the institution...and other activities... which significantly relate to and advance a faculty member’s academic skills, including working in his or her special field”; and

WHEREAS, the FERC subcommittee conducted a review of Professor Hutchins’ teaching, scholarship and service to the legal profession, highlights of which are set forth on Appendix A attached hereto, and concluded that Professor Hutchins is a gifted teacher whose work reflects all the attributes of good teaching, that her scholarly and other writings satisfy the criteria for tenure, and that she would be a true asset to UDC-DACSL and to the legal profession; and

WHEREAS, the FERC subcommittee, upon consideration of the Standards for Promotion and Tenure and the Faculty Handbook, concluded that Professor Hutchins’ teaching, scholarship and service met all applicable standards for tenure and recommended to the full committee that it should recommend to the Acting Dean that Professor Hutchins be awarded tenure with the rank of Professor of Law; and

WHEREAS, the FERC considered the subcommittee’s report and voted to adopt the recommendation of the subcommittee and asked the Acting Dean to seek an award of continuous tenure for Professor Hutchins and;

WHEREAS, Acting Dean John Brittain evaluated Professor Hutchins’ teaching, scholarship, and service, and concurred in writing with FERC recommendation; and

WHEREAS, the President has affirmed the recommendation of tenure for Professor Hutchins and forwarded the recommendation for tenure to the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the award of tenure to Renee M. Hutchins, as Professor of Law at the UDC David A. Clarke School of Law.

The Board of Trustees unanimously approved tenure for Renee M. Hutchins.

Trustee Tardd discussed the conferral of an honorary degree for Jeh Johnson. He has had a long and dedicated service to this country. He was appointed by President Obama to serve as Secretary of the Department of Homeland Security. It was noted that a couple of years ago he spoke at the University’s commencement program. Chair Bell read a portion of the resolution into the record.

Motion:

UDC Resolution 2019 – 04: Conferral of Honorary Degree upon Jeh Johnson, Partner, Paul, Weiss, Rifkind, Wharton & Garrison, LLP

WHEREAS, pursuant to D.C. Code §38-1202.06(3), the Board of Trustees has authority to award degrees and to establish policy with respect to the award of degrees; and

WHEREAS, pursuant to 8 DCMR §315.2, the President, upon consultation with the Honorary Degree Committee and the Faculty Senate, has recommended that Jeh Johnson be awarded an honorary degree for his contributions to our nation as a public servant in a range of leadership positions spanning several decades, including service as the General Counsel of both the U.S. Department of the Air Force and of the Department of Defense, before his appointment by President Barack Obama to the role of U.S. Secretary of Homeland Security (2013 – 2017). In that position, he exhibited high intellect, strength, and compassion on the national and international stage, crafting and implementing policies and practices to address a range of national and international challenges to our nation. In addition, his talents as an attorney, as well as his service on various public and private boards and professional associations, and the award of eight honorary degrees and his recognition as the 2018 Ronald Reagan “Peace Through Strength” awardee help make him an outstanding role model leader and example of the positive influence a public servant can have in our society; and

WHEREAS, pursuant to 8 DCMR §315.3, the Board of Trustees must approve the recommendation of Jeh Johnson by an affirmative vote of three-fourths ($\frac{3}{4}$) of the members present at the meeting of the Board following the meeting at which the recommendation was made.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby approves the recommendation of the awarding of the degree of Doctor of Humane Letters to Jeh Johnson, with all the honors, privileges, and duties pertaining thereto.

The Board of Trustees unanimously approved the resolution.

Trustee Tardd introduced the resolution pertaining to the conferral of an honorary degree upon Deanna Mulligan, who was being recognized for her accomplishments as a business leader. He noted she is an outstanding role model, a leader, and public servant.

Chair Bell read a portion of the resolution into the record.

Motion:

UDC Resolution 2019-05: Conferral of Honorary Degree upon Deanna M. Mulligan, President and Chief Executive Officer, the Guardian Life Insurance Company of America

WHEREAS, pursuant to D.C. Code §38-1202.06(3), the Board of Trustees has authority to award degrees and to establish policy with respect to the award of degrees; and

WHEREAS, pursuant to 8 DCMR §315.2, the President, upon consultation with the Honorary Degree Committee and the Faculty Senate, has recommended that Deanna M. Mulligan be awarded an honorary degree for her impressive accomplishments as a leader in the world of business and for her commitment to cultivating the financial literacy of those who most need it. Over the past five years, under her leadership of Guardian Life Insurance Company of America, she has supported an academic-based initiative for community college partners, including the UDC Community College, and through which Guardian has contributed funding and faculty expertise designed to provide students with the critical knowledge and skills needed to manage their personal finances throughout their lives—and to help combat the wealth gap and stark disparities that undermine social and economic equality and growth. She is being recognized for her dedication to implementing and sustaining positive change in communities across the country, and for serving as a role model for women and leaders in business; and

WHEREAS, pursuant to 8 DCMR §315.3, the Board of Trustees must approve the recommendation of Deanna M. Mulligan by an affirmative vote of three-fourths ($\frac{3}{4}$) of the members present at the meeting of the Board following the meeting at which the recommendation was made.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia hereby approves the recommendation of the awarding of the degree of Doctor of Humane Letters to Deanna M. Mulligan, with all the honors, privileges, and duties pertaining thereto at a future Commencement.

The Board of Trustees unanimously approved the conferral of an honorary degree upon Deanna M. Mulligan.

Audit, Budget and Finance Committee

Chair Bell introduced the resolution pertaining to approval of the FY2019 Budget, Amendment Number 2. Trustee Jarvis reported the committee recommended approval of a supplement to the FY19 budget. She noted there are two sources of income for the \$6,411,476 increase in the budget: income from the fund balance and the endowment income. The funds are needed to complete the FY18 projects and to provide resources for facility projects.

Trustee Jarvis read a portion of the resolution into the official record.

Motion:

UDC Resolution No. 2019 – 06: Approval of FY2019 Budget Amendment #2

WHEREAS, pursuant to D.C. Code §38-1202.06(4), the Board of Trustees (“Board”) of the University of the District of Columbia (“University”) is “required to prepare and submit to the Mayor an annual budget request for each fiscal year”; and

WHEREAS, pursuant to 8B DCMR §400.2, the President of the University shall prepare an operating budget for Educational and General activities of the University, and an operating budget for Auxiliary Enterprise operations of the University; and

WHEREAS, pursuant to 8B DCMR §400.1, the Board shall approve all budgets for expenditures of the institutions of the University and, pursuant to 8B DCMR §400.4, any expansion in operations that would necessitate any substantial change in the approved budget shall be submitted to the Board for its approval; and

WHEREAS, pursuant to UDC Resolution No. 2017-31 dated November 28, 2017, the Board approved a proposed budget request for Fiscal Year 2019 for the University (“Proposed Budget Request”), which request was then submitted to the Government of the District of Columbia (“D.C. Government”) for inclusion in its draft FY2019 Proposed Budget and Financial Plan; and

WHEREAS, pursuant to UDC Resolution No. 2018-27 dated September 13, 2018, 2017, the Board approved a supplement to the Proposed Budget Request corresponding to the increased local subsidy in the D.C. Government’s FY2019 Proposed Budget and Financial Plan (“Revised Budget”); and

WHEREAS, the President has identified additional spendable endowment income of Six Million Four Hundred Eleven Thousand Four Hundred Seventy Six Dollars and No Cents (\$6,411,476.00), a revenue increase of approximately five percent (5%) over the amount set forth in the Revised Budget previously approved by the Board; and

WHEREAS, the President has prepared a supplement to the Revised Budget corresponding to the increased spendable endowment income, a copy of which is attached hereto as Exhibit A (“FY2019 Budget Amendment #2”); and

WHEREAS, the proposed FY2019 Budget Amendment #2 is reflective of the projected revenues and planned expenditures, consistent with the prudent fiscal and accounting practices, and is in line with the President’s and the Board’s vision for the University.

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby approves the Revised Budget, as amended to incorporate FY2019 Budget Amendment #2 attached hereto as Exhibit A.

The Board of Trustees unanimously approved the resolution.

Operations Committee

Trustee Shelton discussed the following resolutions: renovations of the CAUSES kitchen on the Bertie Backus Campus; upgrading the lighting in Building 46, Van Ness Campus; the relocation of the Van Ness Data Center to the Student Center; renovation of the EQTL Labs and Lab 215 and Lab 216 in Building 42, which is an important part of the infrastructure upgrade.

Dean O'Hara reported the CAUSES kitchen is essential to the land-grant programs. Food safety certification and nutrition education are offered. She noted that there are three components: teaching component that can be used by the Nutrition and Diet Health programs; commercial kitchen that is available for catering; and a demonstration kitchen. The four resolutions were considered *en bloc*.

Motion:

UDC Resolution No. 2019 – 07: Approval of Proposed Contract GF-2018-C-0005 for Renovation of the CAUSES Kitchen on the Bertie Backus Campus by and between Consys, Inc. (“Consys”) and the Board of Trustees of the University of the District of Columbia (“University”)

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees (“Board”) has the power to make contracts, and procure and contract for goods and services;

WHEREAS, pursuant to 8B DCMR § 3001.4, specific approval of the President is required for contracts totaling more than Two Hundred Fifty Thousand Dollars (\$250,000);

WHEREAS, pursuant to 8B DCMR § 205.4(e), specific authorization of the Board is required for any commitment greater than One Million Dollars (\$1,000,000) in a single fiscal year;

WHEREAS, pursuant to D.C. Code § 1-204.51, the Council of the District of Columbia (“Council”) shall approve all contracts involving expenditures in excess of One Million Dollars (\$1,000,000) during a twelve (12) month period;

WHEREAS, Consys and the University desire to enter into the proposed contract for the award of goods and services, contract number GF-2018-C-0005 (the “Contract”) for the renovation of the CAUSES Kitchen on the Bertie Backus Campus in the total amount of One Million Two Hundred Seventy-Four Thousand Four Hundred Sixty-Six Dollars and Zero Cents (\$1,274,466.00);

WHEREAS, the President has approved the Contract; and

WHEREAS, the Board is satisfied that the Contract represents the proper culmination of the University’s procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that subject to the required approval of the Council, the Contract, substantially in the form attached hereto as Appendix A, is hereby approved by the Board, and each of the President and the University’s Chief Contracting Officer is hereby authorized to enter into the Contract on behalf of the University, substantially in the form attached hereto as Appendix A; and

BE IT FURTHER RESOLVED, that as soon as practicable, the President is hereby directed to transmit the Contract to the Council for its approval.

UDC Resolution No. 2019 – 08: Approval of Proposed Contract GF-2018-C-0037 for Upgrade of Theater Lighting in Building 46 on the Van Ness Campus by and between Consys, Inc. (“Consys”) and the Board of Trustees of the University of the District of Columbia (“University”)

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees (“Board”) has the power to make contracts, and procure and contract for goods and services;

WHEREAS, pursuant to 8B DCMR § 3001.4, specific approval of the President is required for contracts totaling more than Two Hundred Fifty Thousand Dollars (\$250,000);

WHEREAS, pursuant to 8B DCMR § 205.4(e), specific authorization of the Board is required for any commitment greater than One Million Dollars (\$1,000,000) in a single fiscal year;

WHEREAS, pursuant to D.C. Code § 1-204.51, the Council of the District of Columbia (“Council”) shall approve all contracts involving expenditures in excess of One Million Dollars (\$1,000,000) during a twelve (12) month period;

WHEREAS, Consys and the University desire to enter into the proposed contract for the award of goods and services, contract number GF-2018-C-0037 (the “Contract”) for the upgrade of theater lighting in Building 46 on the Van Ness Campus in the total

amount of One Million Four Hundred Ninety-Seven Thousand Seven Hundred Eighty-Six Dollars and Zero Cents (\$1,497,786.00);

WHEREAS, the President has approved the Contract; and

WHEREAS, the Board is satisfied that the Contract represents the proper culmination of the University's procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that subject to the required approval of the Council, the Contract, substantially in the form attached hereto as Appendix A, is hereby approved by the Board, and each of the President and the University's Chief Contracting Officer is hereby authorized to enter into the Contract on behalf of the University, substantially in the form attached hereto as Appendix A; and

BE IT FURTHER RESOLVED, that as soon as practicable, the President is hereby directed to transmit the Contract to the Council for its approval.

UDC Resolution No. 2019 – 09: Approval of Proposed Contract GF-2018-C-0048 for the Relocation of the Van Ness Data Center by and between Consys, Inc. ("Consys") and the Board of Trustees of the University of the District of Columbia ("University")

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees ("Board") has the power to make contracts, and procure and contract for goods and services;

WHEREAS, pursuant to 8B DCMR § 205.4(e), specific authorization of the Board is required for any commitment greater than One Million Dollars (\$1,000,000) in a single fiscal year;

WHEREAS, pursuant to D.C. Code § 1-204.51, the Council of the District of Columbia ("Council") shall approve all contracts involving expenditures in excess of One Million Dollars (\$1,000,000) during a twelve (12) month period;

WHEREAS, Consys and the University desire to enter into the proposed contract for the award of goods and services, contract number GF-2018-C-0048 (the "Contract") for the relocation of the Van Ness Data Center on the Van Ness Campus in the total amount of One Million Nine Hundred and Ninety Seven Thousand Seven Hundred and Eighty Six Dollars and Zero Cents (\$1,997,786.00);

WHEREAS, the President has approved the Contract;

WHEREAS, the Board is satisfied that the Contract represents the proper culmination of the University's procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that subject to the required approval of the Council, the Contract, substantially in the form attached hereto as Appendix A, is hereby approved by the Board, and either the President or the Chief Contracting Officer of the University is hereby authorized to enter into the Contract, substantially in the form attached hereto as Appendix A; and

BE IT FURTHER RESOLVED, that as soon as practicable, the President is hereby directed to transmit the Contract to the Council for its approval.

UDC Resolution No. 2019 – 10: Approval of Proposed Contract GF-2018-C-0051 for Renovation of the EQTL Lab, Lab 215 and Lab 216 in Building 42 on the Van Ness Campus by and between Consys, Inc. ("Consys") and the Board of Trustees of the University of the District of Columbia ("University")

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees ("Board") has the power to make contracts, and procure and contract for goods and services;

WHEREAS, pursuant to 8B DCMR § 205.4(e), specific authorization of the Board is required for any commitment greater than One Million Dollars (\$1,000,000) in a single fiscal year;

WHEREAS, pursuant to D.C. Code § 1-204.51, the Council of the District of Columbia ("Council") shall approve all contracts involving expenditures in excess of One Million Dollars (\$1,000,000) during a twelve (12) month period;

WHEREAS, Consys and the University desire to enter into the proposed contract for the award of goods and services, contract number GF-2018-C-0051 (the "Contract") for the renovation of the EQTL Lab, Lab 215 and Lab 216 in Building 42 on the Van

Ness Campus in the total amount of One Million Three Hundred and Seventeen Thousand Seven Hundred and Eight Six Dollars and Zero Cents (\$1,317,786.00);

WHEREAS, the President has approved the Contract;

WHEREAS, the Board is satisfied that the Contract represents the proper culmination of the University's procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that subject to the required approval of the Council, the Contract, substantially in the form attached hereto as Appendix A, is hereby approved by the Board, and either the President or the Chief Contracting Officer of the University is hereby authorized to enter into the Contract, substantially in the form attached hereto as Appendix A; and

BE IT FURTHER RESOLVED, that as soon as practicable, the President is hereby directed to transmit the Contract to the Council for its approval.

The Board of Trustees unanimously approved the four resolutions *en bloc*.

Trustee Shelton presented the proposed rulemaking pertaining to the business enterprises and sales of products and services. He reported that the committee recommended the approval of this opportunity to sell products and services. Trustee Jarvis indicated she wondered why this resolution had not been referred to the Audit, Budget and Finance Committee. She expressed an interest in how these dollars were going to be used in planning a future budget.

Chair Bell read a portion of the resolution into the official record.

Motion:

UDC Resolution No. 2019 – 11: Notice Of Proposed Rulemaking, Amendment To 8B DCMR 411, Business Enterprises and Sales of Products and Services

WHEREAS, pursuant to D.C. Official Code § 38-1202.01(a), the Board of Trustees ("Board"); has the power to adopt, prescribe, amend, repeal, and enforce bylaws, rules, and regulations it considers necessary for the governance and administration of the University; and

WHEREAS, pursuant to D.C. Official Code § 38-1202.06(13), it is the duty of the Board to perform such duties and make such regulations as may be necessary to carry out the purposes of the University and that such regulations are adopted in accordance with the provisions of D.C. Official Code § 2-505(a); and

WHEREAS, the University is seeking an amendment to 8B DCMR 411 in order to permit the University to engage in business activities, including the direct sales of goods and services to the general public; and

WHEREAS, the University's auxiliary services department will provide oversight and ensure the University's compliance with applicable laws and regulations pertaining to such activities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of the District of Columbia hereby takes proposed rulemaking action to amend Chapter 4 of the University Rules (Title 8B DCMR) to permit the University to engage in business activities as indicated in the Notice of Proposed Rulemaking attached hereto as Appendix A; and

BE IT FURTHER RESOLVED that the Acting General Counsel of the University is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-505(a).

The Board of Trustees unanimously approved the resolution.

Report of the Chairperson

Chair Bell welcomed two new members to the Board of Trustees: Ken Grossinger and Carolyn Rudd. He acknowledged Dr. Gabriela Lemus' years of service on the Board. Chair Bell briefly

discussed the Board of Trustees Retreat which was held on February 9, 2019. He recognized Trustee Nkamgna for bringing issues to the Board that help to educate the Trustees concerning the University. He also announced that Trustees would receive their committee assignments by the end of the week. Trustee Scott will continue to serve on the UDC Foundation Board. A second trustee will be appointed to fill the vacant spot on the Foundation Board. Chair Bell acknowledged Trustee Jerome Shelton and Ms. Franklin, who received awards on Founders' Day.

Report of the President

President Mason introduced the new Chief Academic Officer, Dr. Lawrence Potter. President Mason discussed the campaign for UDC II, the Equity Imperative [EI] Plan, and the Performance Oversight Hearing (Thursday, September 28, 2019). The Board received copies of the Fact Book. Ms. Byrd thanked her staff for the work that was done on the book. There was a brief discussion regarding EAB [Education Advisory Board]. Dr. Latham spoke about the work being done with EAB in terms of academic affairs, student success and enrollment management.

Committee Reports:

Executive Committee

No committee report.

Committee of the Whole

No committee report.

Academic and Student Affairs Committee

Trustee Tardd briefly discussed the UDC National Alumni Society. Ms. Washington reported that the reinstatement work has been completed. There will be a vote on the bylaws. Once that occurs, the work will begin on the process of 501 (C) (3) reinstatement. Trustee Shelton spoke about the loss and re-establishment of the University's connection to the alumni. He acknowledged Ms. Washington and the work she has done with the alumni. Ms. Byrd discussed the Equity Imperative graphs and the First Quarter Goals. Dr. Latham reviewed the student lifecycle infographic which provides a step-by-step process to navigate the campus as a student from pre-matriculation through senior year. Trustee Shelton reported that Trustee Scott was inducted into the Athletic Hall of Fame. Trustee Scott noted his church has paid the college application fees for over 400 students. He encouraged interested students to contact him directly.

Communications Task Force

Trustee Nkamgna reported the student town hall meeting was successful. There were fewer complaints from the students, and the turnout was good. Most of the issues involved academics. The School of Engineering and Applied Sciences (SEAS) sent students to two conferences: Society of Women Engineers (held in Baltimore, Maryland) and the BEYA Conference, which several employers attended.

Trustee Nkamgna spoke about the African American Composers concert that was organized by the Music program. She also discussed the opening events of the Center for Diversity, Inclusion and Multicultural Affairs (CDIMA), and reported that the University is the first HBCU to have such a center.

Audit, Budget and Finance Committee

Trustee Jarvis reported that the committee discussed the amendment to the FY19 budget, which the Board approved. The report on the first-quarter revenue and expenses showed the budget and revenue projections are on target for each quarter. The audit for 2018 was available, and there were no findings.

Community College Committee

Trustee Tarrd reported the Community College hosted a site visit from the American Board of Funeral Service Education [ABSFE]. Team members stated that the strengths of the program were outstanding. At the exit interview, the team noted that the Mortuary Science program had met all the standards with no concerns. They reported this was only the fifth program in history to have no concerns.

Dr. Summers discussed the Pathways Initiative, which involves developing a strong articulation transition from the Community College programs to the University. Significant progress has been made, and six programs are ready to move to the Faculty Senate during the spring. He also noted that the Aviation Maintenance program received a grant or funding from the Northrup Foundation for \$12,000 to purchase technology and software.

Operations Committee

No additional report.

Student Outcomes Committee

Trustee Wyner provided a summary of the committee discussion. He spoke about various types of data: retention, progression, graduation, number of degrees, transfer students, and enrollment for credit and noncredit students. There was a presentation on the student lifecycle infographic. He noted that Trustee Nkamgna asked about access to some funding for graduate students, which the committee did not have a chance to consider.

Unfinished Business

Trustee Jarvis spoke about four tranches of students: first time in college [FTIC], transfers, non-degree seekers, and re-admits. There are increases in a couple of the tranches. She wanted to know how this information is used for marketing of the university and the strategies to capture the fact that there are increases. She requested information at a future meeting of a committee where the marketing plan should reside.

Trustee Scott asked about the UDC First Choice Program. President Mason noted this is a UDC campaign. There have been at least eight events including the Mayor's budgeting events which students and staff have attended.

President Mason congratulated Trustee Scott for receiving the Athletics Hall of Fame Award. He noted at the conference Trustee Nkamgna discussed [in her report], Dr. Thompson received an award. Trustee Nkamgna mentioned that SEAS (School of Engineering and Applied Sciences) won second place for the design challenge and received a \$2,500 check. SEAS sent forty students to the event.

President Mason spoke about the opening of the Institute of Politics Policy and History (IPPH), noted that Trustee Jarvis is on its advisory committee, and praised IPPH's inaugural event, a panel discussion about blackface.

Professor Brenda Brown (Vice President, UDCFA/NEA) asked for and was granted an opportunity to speak about faculty salaries during the Board of Trustees meeting.

Trustee Scott asked Dr. Beckett to discuss the Masonic Classic scholarship fundraiser. She reported that on Saturday, March 2, the second annual Masonic Classic would be held in order to continue financial support for the institution. It is part of the Historic Masonic Endowment to raise \$400,000 for scholarships on behalf of the institution.

With no further business, the meeting adjourned at 8:58 p.m.

Secretary's Signature

Date