

Minutes
Rescheduled Regular Meeting of the Board of Trustees
Tuesday, May 2, 2017 – 6:00 p.m.

Trustees Present:

Elaine Crider, Chair
Christopher Bell
Reginald Felton
Errol Schwartz
Jerome Shelton
Anthony Tardd
Barrington Scott
Gabriela Lemus*
Charlene Drew Jarvis
Gary Mills
Ronald Mason, *ex-officio*
*via telephone

Trustees Absent:

Esther Barazzone
James Dyke
Gwendolyn Lewis
Joshua Wyner

Executive Cabinet Present:

Karen Hardwick, General Counsel
Evola Bates, Chief of Staff
Troy Lemaile-Stovall, Chief Operating Officer
Tony Summers, Chief Community College Officer
William Latham, Chief Student Development and Success Officer

Staff Participants:

William Nelson, Associate Dean, David A. Clarke School of Law
Dwight Sanchez, Associate Vice President for Enrollment
Melba Broome, Director, Learning Resources Division
Mary Wright, Administrative Officer
Beverly Franklin, Executive Secretary, Office of the Board of Trustees

Call to Order and Roll Call

Chair Crider called the meeting to order at 6:11 p.m. Ms. Franklin called the roll and a quorum was present.

Chair Crider received approval from the Board of Trustees to add the following three items to the agenda:

- Proposed rulemaking for the increase in tuition
- Proposed rulemaking allowing the School of Law to charge the metropolitan tuition rate
- Approval of a contact related to the David A. Clarke School of Law [library relocation].

Approval of Minutes – February 22, 2017

The Board of Trustees unanimously approved the February 22, 2017 minutes.

Report of the Chair

No Report.

Report of the President

President Mason reminded the Board to complete the financial disclosure forms before May 15. He briefly discussed the President's Report and highlighted three areas: the Office of the Chief Academic Officer; faculty union negotiations; and the [Vision 2022] work plan. Dr. Jarvis discussed the work plan and suggested slight language changes. Trustee Felton proposed including the work plan under Unfinished Business. President Mason noted that at the November 2016 Board of Trustees meeting, the work plan, goals and time tables were presented to the Board and discussed, but were not presented for approval.

Action Items

Chair Crider presented the first action item which was the proposed rulemaking for updating tuition rates for Academic Year 2018-2019. Trustee Felton reported the Audit, Budget and Finance Committee did not have a quorum for the meeting. However, there was a detailed discussion regarding the impact of a tuition increase. The increase is 2.8 percent and tied to higher education [HEPI – Higher Education Price Index]. Trustee Mills expressed his opposition to the increase. Trustee Scott spoke in support of a legacy tuition rate for the families of university alums.

Chair Crider read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2017 – 08: Notice of Proposed Rulemaking, Amendments to Chapter 7, Updating Tuition Rates for AY 2018-2019

WHEREAS, District of Columbia law (D.C. Official Code §38-1202.06(8)) provides for the Board of Trustees of the University of the District of Columbia (the "University") to fix tuition to be paid by resident and nonresident students attending the University; provided, that such tuition is adopted by the Board of Trustees in accordance with the provisions of D.C. Official Code §2-505(a); and

WHEREAS, the University consists of a flagship urban land-grant university offering a broad range of academic and professional programs; a community college branch campus offering workforce development opportunities, academic certifications and academic associate degrees; and a law school whose mission is to recruit and enroll students from groups under-represented at the bar, to provide a well-rounded theoretical and practical legal education that will enable students to be effective and ethical advocates, and to represent the legal needs of low-income District of Columbia residents through the school's legal clinics; and

WHEREAS, the University is trying to avoid sporadic, significant tuition increases and trying instead to maintain existing cost structure consistent with the rate of inflation by implementing consistent incremental increases; and

WHEREAS, the Academic Year 2018-2019 tuition rate will be increased by 2.8% based on the 2016 Higher Education Price Index of 1.8%.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the University hereby takes proposed rulemaking action to amend Chapter 7 of the University Rules (Title 8B DCMR) to increase tuition to the rates as indicated in the attached Notice of Proposed Rulemaking; and

BE IT FURTHER RESOLVED that the General Counsel of the University is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-505 (a).

The resolution was approved with two no votes (Trustees Mills and Tardd) and one abstention (Trustee Shelton).

Chair Crider presented the proposed rulemaking which would establish a metropolitan area resident rate for the David A. Clarke School of Law. She read a portion of the resolution into the record.

Motion:

UDC Resolution No. 2017-09: Notice of Proposed Rulemaking, Amendments to Chapter 7, Establishment of Law School Metropolitan Area Residents

WHEREAS, District of Columbia law (D.C. Official Code §38-1202.06(8)) provides for the Board of Trustees of the University of the District of Columbia (the “University”) to fix tuition to be paid by resident and nonresident students attending the University; provided, that such tuition is adopted by the Board of Trustees in accordance with the provisions of D.C. Official Code §2-505(a); and

WHEREAS, the UDC David A. Clarke School of Law’s (the “Law School”) mission is to recruit and enroll students from groups under-represented at the bar; to provide a well-rounded theoretical and practical legal education that will enable students to be effective and ethical advocates; and to represent the legal needs of low-income District of Columbia residents through the school’s legal clinics; and

WHEREAS, the establishment of the Metropolitan Area Residents rate (“Metro Rate”) for the Law School would create a standard rate structure across the University; and

WHEREAS, creating a Metro Rate for the Law School will further the Law School’s efforts to increase enrollment over the next three years.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the University hereby takes proposed rulemaking action to amend Chapter 7, Admissions and Academic Standards, of subtitle B, University of the District of Columbia, of title 8, Higher Education (Title 8B DCMR) to provide for a Law School Metro Rate as indicated in the Notice of Proposed Rulemaking attached hereto as Appendix A; and

BE IT FURTHER RESOLVED that the General Counsel of the University is hereby directed to publish this Notice of Proposed Rulemaking in the D.C. Register as soon as is practicable for a comment period of not less than thirty (30) days, in accordance with the provisions of D.C. Official Code §2-505 (a).

The resolution was approved with one trustee voting no (Trustee Tard).

Chair Crider delayed the discussion regarding the law school library relocation until later in the meeting.

Report of the Academic and Student Affairs Committee

No Committee Report.

Alumni Task Force. Trustee Shelton reported the alumni are looking forward to a candidate being selected for the alumni position.

Student Communications Task Force. Trustee Mills discussed the Metro’s University pass [U-Pass] which is a big concern for students; longer library hours during final exams; and interruptions during technology instruction. President Mason reported the university has been in discussions with WMATA regarding the U-Pass.

Ms. Broome responded to the concerns raised by Trustee Mills regarding library hours, particularly during final exam periods. She noted the library is open from 8 a.m. until 11 p.m. (Monday thru Friday). Statistics have shown that there are very few students in the library at 8 a.m. and 11 p.m. Longer hours will require an increase in staff and additional funding. Trustee Bell suggested a pilot program, opening later in the morning and closing later. After further discussion, Ms. Broome indicated the library would try to stay open later one night during the fall finals week.

Report of the Audit, Budget and Finance Committee

Trustee Felton reported the committee discussed the tuition increase, tuition metro rate for the law school students, and the university budget. The audits currently underway were the National Science Foundation site visit and audit, and the A-133 audit.

Trustee Shelton spoke about updated quarterly reports for the Board of Trustees. Mr. Lemaile-Stovall reported the Audit, Budget and Finance Committee will receive the Second Quarter financial report at the next committee meeting which will take place in a few weeks.

With regard to technology problems mentioned by Trustee Mills, President Mason reported that at the next Operations Committee meeting, there will be a proposal to revamp the information system infrastructure.

President Mason briefly discussed the School of Business and Public Administration audit which resulted in good reports; the budget process; and the compliance and budget hearings.

Report of the Community College Committee

No Committee report.

A motion was made and seconded for the Board of Trustees to enter executive session. The roll was called. Chair Crider noted the meeting would reconvene following the executive session. The Board of Trustees entered executive session at 6:59 p.m.

Executive Session

Chair Crider reconvened the meeting at 7:17 p.m. She noted that an executive session was held and all matters acted upon in the executive session were proper. Dr. Crider confirmed that there was still a quorum.

Report of the Operations Committee

Chair Bell reported the committee met on March 21. A quorum was not present at the meeting. The committee was provided with a student update; information regarding the soccer field renovations; and an executive session which was informational to discuss performance management and 4250 [Connecticut Avenue].

Action Items - Continued

Chair Bell presented the relocation of the Law School library which was discussed in executive session. The relocation will require City Council approval. Chair Crider read a portion of the resolution into the record. She did note that there were several bids and the winning contract was approximately \$6.89 million.

Motion:

UDC Resolution No. 2017-10: Approval of Proposed Contract Number GF-2017-C-0014 for the David A. Clarke School of Law Library Relocation

WHEREAS, pursuant to D.C. Official Code § 38-1241.01, the University of the District of Columbia (the "University") has the authority and responsibility to procure and contract for goods and services; and

WHEREAS, pursuant to 8B DCMR § 205, the Board of Trustees (the "Board") is required to approve all proposed contracts in excess of one million dollars (\$1,000,000) prior to the presentation of such contracts to the Council of the District of Columbia (the "Council") for its approval; and

WHEREAS, the administration has presented a proposed contract for the award of goods and services contract number GF-2017-C-0014 (the "Proposed Contract") for the David A. Clarke School of Law Library Relocation; and

WHEREAS, the Board has received all terms of the Proposed Contract, as well as all necessary certifications from the administration; and

WHEREAS, the Board is satisfied that the Proposed Contract represents the proper culmination of the University's procurement process and represents the best value to the University.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the Proposed Contract and authorizes the submission of the agreement to the Council for its approval.

The resolution was unanimously approved.

Vision 2022 Work Plan

The Board of Trustees amended the agenda to add the approval of the President's work plan which originally was presented in November 2016. President Mason discussed the goals for the year which are to create an advanced academy; establish curriculum pathways; establish student success infrastructure; facilitate advanced teaching and learning; and increase the effectiveness of our teaching and learning support systems. The Board voted unanimously to approve the work plan.

On behalf of the Board of Trustees, Chair Crider thanked Trustee Gary Mills for his service on the Board as a representative of the students. She expressed appreciation for adding his voice in addressing student concerns.

Election of Officers

The Board of Trustees unanimously approved the following officers for the 2017 – 2018 term:

Chair – Christopher Bell

Vice-Chair – Reginald Felton

Secretary – Esther Barazzone

Treasurer – Errol Schwartz

Trustee Bell spoke about Chair Crider's dedication and commitment to the university. He thanked her for her leadership. Chair Crider extended congratulations to the newly elected officers. She expressed appreciation for the Board of Trustees and their support during her tenure as Board Chair. She recognized the Trustees for their hard work and dedication.

Closing Remarks

With no further discussion, the meeting adjourned at 7:34 p.m.

Secretary's Signature

Date