



Office of the Chief Financial Officer

Donald L. Rickford
Chief Financial Officer

FISCAL IMPACT STATEMENT

TO: The Board of Trustees

FROM: Office of the Chief Financial Officer (UDC) *Donald L. Rickford*

DATE: June 24, 2015

SUBJECT: Executive Appointment – Extension as Acting Provost/Vice President for Academic Affairs - Dr. Rachel Petty

Conclusion

The Office of the Chief Financial Officer of the District of Columbia has projected that there are sufficient unrestricted funds in the University's Academic Affairs Provost's Office to cover the cost of salary and benefits associated with the re-appointment of Dr. Rachel Petty to the position of Acting Provost and Vice President of Academic Affairs for the University of the District of Columbia (UDC.)

Background

The proposed resolution is for the approval of Executive Re-Appointment as Acting Provost and Vice President of Academic Affairs for Professor Rachel Petty effective August 1, 2015 to July 31, 2016. It should be noted that under District of Columbia law, this appointment is required to be an "at will" appointment, serving at the pleasure of the President and terminable at any time without appeal or right to compensation.

Financial Impact

The salary under this appointment will be Level 01 Step 5 of the non-union administrative salary schedule, paying \$235,930.00 per year. This position will continue to be fully eligible for cost of living increases in accordance with applicable University policy. It will also continue to be eligible for and may participate in University of the District of Columbia health insurance, life insurance, retirement, and disability programs in the same manner and under the same conditions as regular administrative employees hired on or about the date of the initial appointment. The University will continue to contribute seven percent (7%) of the employee salary to the Teacher Insurance Annuity Association/College Retirement Equities Fund (TIAA/CREF) retirement

account. The employee leave accrual rates are as follows: 22 days of annual leave and 12 days of sick leave.

Upon completion of this appointment, the employee will revert to his/her regular faculty appointment of Professor, with all associated compensation and benefits of that position.

The Executive Management within the Budget Department of the Office of the Chief Financial Officer of UDC has approved this request based on the information provided. We do not anticipate any risks at this time.

BOARD OF TRUSTEES

UNIVERSITY OF THE DISTRICT OF COLUMBIA

UDC RESOLUTION 2015-_____

SUBJECT: Extension of the Appointment of Dr. Rachel Petty as Provost and Vice President of Academic Affairs for the University of the District of Columbia

WHEREAS, pursuant to 8B DCMR §210.2 each person selected by the President for an executive appointment shall be qualified based on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee; and

WHEREAS, pursuant to 8B DCMR §210.4 and §212.3 a person serving in an “acting” status for an executive appointment shall be limited to one (1) year; and

WHEREAS, the Board may approve an extension or renewal due to extenuating circumstances as determined by the Board; and

WHEREAS, Dr. Petty has been recommended to continue to serve as the Acting Provost and Vice President of Academic Affairs for the University of the District of Columbia, based on her knowledge, past accomplishments, and extensive experience; and after review of her credentials it has been determined that she is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience; and

WHEREAS, Dr. Petty is currently serving as the Acting Provost and Vice President of Academic Affairs for the University of the District of Columbia and the Board has determined that the acting appointment should be extended based on extenuating circumstances;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the extension of the appointment of Dr. Rachel Petty as the acting Provost and Vice President of Academic Affairs for the University of the District of Columbia, effective August 1, 2015, consistent with the terms and conditions in her appointment letter.

Approved by the Executive Committee:

Date

Ratified by Board of Trustees:

Elaine Crider
Chairperson of the Board

Date

BOARD OF TRUSTEES

UNIVERSITY OF THE DISTRICT OF COLUMBIA

UDC RESOLUTION 2015 - _____

SUBJECT: Appointment of Dr. Connie Webster as Associate Provost for Academic Programs

WHEREAS, pursuant to 8B DCMR §212.2, the appointment of a faculty member to serve in an administrative position which reports directly to the Provost shall be an executive appointment as such appointments are defined in the university's rules and regulations; and

WHEREAS, pursuant to 8B DCMR §210.6, the Board shall determine Executive compensation for administrators and non-administrators at Grade level 1A and above, including initial compensation upon appointment and subsequent changes in compensation, upon recommendation of the President, through the Executive Committee or appropriate committee determined by the Board Chair; and

WHEREAS, Dr. Webster has been recommended to serve as the Associate Provost for Academic Programs, based on her knowledge, past accomplishments, and extensive experience; and after review of her credentials it has been determined that she is well – qualified for such position and that the recommended salary adequately reflects the job duties and experience;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Dr. Connie Webster as the Associate Provost for Academic Programs consistent with the terms and conditions in her appointment letter.

Approved by the Executive Committee:

Date

Ratified by Board of Trustees:

Elaine Crider

Chairperson of the Board

Date



Office of the Chief Financial Officer

Donald L. Rickford
Chief Financial Officer

Fiscal Impact Statement

TO: The Board of Trustees

FROM: Office of the Chief Financial Officer (UDC) *Donald L. Rickford*

DATE: June 24, 2015

SUBJECT: Appointment of Dr. Connie Webster as Associate Provost for Academic Programs

Conclusion

It is projected that there are sufficient unrestricted funds in the University's Office of the VPAA/Provost to cover the cost of the salary and benefits associated with the appointment extension of Dr. Connie Webster to the position of Associate Provost for Academic Programs.

Background

The proposed resolution is to appoint Dr. Connie Webster as the Associate Provost for Academic Programs effective August 16, 2015. It should be noted that under District of Columbia law, this appointment is required to be an "at will" appointment, serving at the pleasure of the President and terminable at any time without appeal or right to compensation. The salary under this appointment will be Level 1A Step 8 of the non-union administrative salary schedule, paying \$162,583 per year. The total cost of salary and benefits for this position is estimated at \$209,244 annually.

This position will continue to be fully eligible for cost of living increases in accordance with applicable University policy. It will also continue to be eligible for and may participate in University of the District of Columbia health insurance, life insurance, retirement, and disability programs in the same manner and under the same conditions as regular administrative employees hired on or about the date of the initial appointment. The University will continue to contribute seven percent (7%) of the employee salary to the Teacher Insurance Annuity Association/College Retirement Equities Fund (TIAA/CREF) retirement account. The employee leave accrual rates are as follows: 7 hours of annual leave per pay period and 4 hours of sick leave per pay period.

Upon completion of this appointment, the employee will revert to his/her regular faculty appointment of Professor, with all associated compensation and benefits of that position.



Fiscal Impact Statement

TO: The Board of Trustees
FROM: Chief Financial Officer (UDC) *David L. Jenkins*
DATE: June 18, 2015
SUBJECT: Executive Appointment of James Maiden – Assistant Dean College of Arts and Sciences

Conclusion

It is projected that there are sufficient unrestricted funds in the University's Office of the VPAA/Provost to cover the cost of the salary and benefits associated with the executive appointment of Dr. James Maiden to the position of Assistant Dean – College of Arts and Sciences.

Background

Pursuant to 8 DCMR, Chapter 2, the request is to appoint Dr. James Maiden as the Assistant Dean of the College of Arts and Sciences. This appointment is effective July 1, 2015. The total annual cost of salary and benefits (\$92,640 Salary \$26,588 Benefits) for this executive appointed position is estimated at \$119,228.

Financial Impact

The funding will come from unrestricted operating funds of the University, within the College of Arts and Sciences' Office of the VPAA/Provost - specifically the vacant Assistant Dean of the College of Arts and Sciences. The salary and benefits for this position are budgeted at \$125,780 for FY 2015. The Associate Dean for the College of Arts and Sciences position is an "at will" executive appointment and can be terminated at any time without appeal or rights to compensation.

BOARD OF TRUSTEES

UNIVERSITY OF THE DISTRICT OF COLUMBIA

UDC RESOLUTION 2015-_____

SUBJECT: Appointment of Mr. James Maiden as Assistant Dean for the College of Arts and Sciences

WHEREAS, pursuant to 8B DCMR §212.1 each person to be appointed as an Assistant Dean of an academic college of the University shall be given an executive appointment as such appointments are defined in the university's rules and regulations; and

WHEREAS, pursuant to 8B DCMR §210.2 each person selected by the President for an executive appointment shall be qualified on a description of their position or their roles and responsibilities and shall be approved by the Executive Committee prior to the appointment being made; and

WHEREAS, Mr. James Maiden has been recommended to serve as the Assistant Dean for the College of Arts and Sciences at the University of the District of Columbia, based on his knowledge, past accomplishments and experience; and

WHEREAS, after review of his credentials it has been determined that he is well-qualified for such position;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Mr. James Maiden as the Assistant Dean for the College of Arts and Sciences of the University of the District of Columbia, consistent with the terms and conditions in the proposed appointment letter.

Approved by the Executive Committee:

Date

Ratified by the Board of Trustees:

Elaine A. Crider
Chairperson of the Board

Date



Donald L. Rickford
Chief Financial Officer

Office of the Chief Financial Officer

FISCAL IMPACT STATEMENT

TO: The Board of Trustees

FROM: Office of the Chief Financial Officer (UDC) *Donald L. Rickford*

DATE: June 18, 2015

SUBJECT: Executive Appointment as Chief of Staff - Evola Christophe Bates

Conclusion

The Office of the Chief Financial Officer of the District of Columbia has projected that there are sufficient unrestricted funds in the University's Office of the President to cover the cost of salary and benefits associated with the appointment of Evola Christophe Bates to the position of Chief of Staff with the University of the District of Columbia (UDC.)

Background

The proposed resolution is for the approval of Executive Appointment as Chief of Staff with the University of the District of Columbia effective July 6, 2015. It should be noted that under District of Columbia law, this appointment is required to be an "at will" appointment, serving at the pleasure of the President and terminable at any time without appeal or right to compensation.

Financial Impact

The salary under this appointment will be Level 1A Step 7 of the non-union administrative salary schedule, paying \$159,062.00 per year. This position will continue to be fully eligible for cost of living increases in accordance with applicable University policy. It will also continue to be eligible for and may participate in University of the District of Columbia health insurance, life insurance, retirement, and disability programs in the same manner and under the same conditions as regular administrative employees hired on or about the date of the initial appointment. The University will continue to contribute seven percent (7%) of the employee salary to the Teacher Insurance Annuity Association/College Retirement Equities Fund (TIAA/CREF) retirement account. The employee leave accrual rates are as follows: 7 hours per pay period and 4 hours per pay period of sick leave.

The Office of the Chief Financial Officer at the University of the District of Columbia has approved this request based on the information provided. We do not anticipate any risks at this time.

BOARD OF TRUSTEES

UNIVERSITY OF THE DISTRICT OF COLUMBIA

UDC RESOLUTION 2015-_____

SUBJECT: Appointment of Evola Christophe Bates as Chief of Staff at the University of the District of Columbia

WHEREAS, pursuant to the District of Columbia Comprehensive Merit Personnel Act, D.C. Code §1-601.01 *et seq.*, the Board of Trustees has the authority to fill positions within the University; and

WHEREAS, pursuant to 8B DCMR §210.1, the President may make an executive appointment to appoint highly qualified and experienced executive talent to senior administrative positions; and

WHEREAS, pursuant to 8B DCMR §210.6, the Board determines the amount of compensation for each executive appointee at Grade Level 1A or above, through the Executive Committee or appropriate committee as determined by the Board Chair; and

WHEREAS, Ms. Evola Christophe Bates has been recommended to serve as the Chief of Staff at the University of the District of Columbia, based on her knowledge, past accomplishments, and experience serving as Chief of Staff for a combined 15 years at Jackson State University and Southern University System; and

WHEREAS, after review of her credentials it has been determined that she is well-qualified for such position and that the recommended salary adequately reflects the job duties and experience;

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the University of the District of Columbia approves the appointment of Ms. Evola Christophe Bates as the Chief of Staff at the University of the District of Columbia effective July 9, 2015.

Approved by the Executive Committee:

_____ Date

Ratified by the Board of Trustees:

Elaine A. Crider
Chairperson of the Board

_____ Date