

Advising Form - BIOLOGY - BS degree

Student's Name
ID#: _____
Phone number: _____
Email address: _____

Advisor's Name: _____
Phone number: _____
Email address: _____

121
Credits To
graduate

Semester 1

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	110	Foundation Writing I	3			
BIOL	101	Biological Sciences Lecture I	3			
BIOL	103	Biological Sciences Laboratory I	1			
MATH	113	Pre-Calculus with Trigonometry	3			
CHEM	111	General Chemistry Lecture I	3			
CHEM	113	General Chemistry Laboratory I	1			
ORTN	101	Freshman Orientation	1			

Total Credits	15	Advisor's Signature/Date _____ Student's Signature/Date _____
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Semester 2

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	111	Foundation Writing II	3			
BIOL	102	Biological Sciences Lecture II	3			
BIOL	104	Biological Sciences Laboratory II	1			
MATH	114	Pre-Calculus with Trigonometry II	3			
CHEM	112	General Chemistry Lecture II	3			
CHEM	114	General Chemistry Laboratory II	1			
IGED	130	Foundation in Oral Communications	3			

Total Credits	17	Advisor's Signature/Date _____ Student's Signature/Date _____
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Semester 3

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	210	Discovery Writing	3			
MATH	215	Calculus for Bus, Social/Life Sciences	4			
BIOL	225	Invertebrate Zoology Lecture	3			
BIOL	224	Invertebrate Zoology Laboratory	1			
CHEM	231	Organic Chemistry Lecture I	3			
CHEM	233	Exp Organic Chemistry I	2			

Total Credits	16	Advisor's Signature/Date _____ Student's Signature/Date _____
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Semester 4

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
PHIL	105	Introduction to Logic	3			
IGED	140	Foundations in Ethics and Values	3			
BIOL	235	Botany Lecture	3			
BIOL	234	Botany Laboratory	1			
CHEM	232	Organic Chemistry Lecture II	3			
CHEM	234	Exp Organic Chemistry II	2			
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		

Semester 5

		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
IGED	250	Discovery Effective Use of Technology	3			
IGED	270	Discovery Diversity	3			
BIOL	241	General Microbiology Lecture	3			
BIOL	240	General Microbiology Laboratory	1			
PHYS	101	Introduction to College Physics I Lecture	3			
PHYS	103	Introduction to College Physics I Laboratory	1			
		University Elective	3			
Total Credits			17	Advisor's Signature/Date Student's Signature/Date		

Semester 6

		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
IGED	280	Discovery Civics	3			
BIOL	361	General Genetics Lecture	3			
BIOL	360	General Genetics Laboratory	1			
BIOL		BIOL Elective #1 (300 level or above)	4			
PHYS	102	Introduction to College Physics II Lecture	3			
PHYS	104	Introduction to College Physics II Laboratory	1			
Total Credits			15	Advisor's Signature/Date Student's Signature/Date		

Semester 7

		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
IGED	391	Frontier Exploration & Capstone I	1.5			<i>Complete a Graduation Audit with your advisor</i>
BIOL		BIOL Elective #2 (300 level or above)	4			
BIOL		BIOL Elective #3 (300 level or above)	4			
		University Elective	3			
Total Credits			12.5	Advisor's Signature/Date Student's Signature/Date		

Semester 8						
		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
BIOL	493/ 494	Senior Seminar <i>(Writing in the major)</i>	2			<i>Apply for Gradation during the first week of the semester</i>
BIOL		BIOL Elective #4 <i>(300 level or above)</i>	4			
IGED	392	Frontier Exploration & Capstone II	1.5			
		University Elective	3			
		University Elective	3			
Total Credits			13.5	Advisor's Signature/Date		
Total Credit Hours Required for Graduation:			121	Student's Signature/Date		
				Notes:		

PROGRAM and UNIVERSITY POLICIES:

Advising

All students in the Program should have formal advising *at least* once during a semester, but especially in November to register for Spring courses and in April to register for Fall courses. Every student in an academic program is assigned to an academic advisor either in the Advising Center (for freshman and sophomores) or in the Major department (for juniors and seniors).

Degree Offered

The Program offers the Baccalaureate or B.S. degree in Biology.

Admission Statement

Biology is an unrestricted major. Any student eligible for admission to the University is eligible to declare this major.

GPA Requirements

Students must maintain a program grade point average of 2.0 to continue in the Major. Students must maintain a minimum 2.0 cumulative GPA to graduate from the University.

Program requirements

Each student must take four BIOL electives (4 credits, 300 level and above). Exceptions: Cancer Causes and Prevention, General Physiology, and Ecology (listed as 200 level classes).

Residency Statement for the University

The University confers the bachelor's degree upon students who complete the last 30 credit hours of study in residence at UDC.

Transfer Credits

All transfer credits are evaluated by a Transfer Student Counselor in the Office of Recruitment and Admission. Academic departments reserve the right to determine those credits that will be used to satisfy degree requirements. Students must visit Admissions to have transfer credits applied to their UDC transcript.

Developmental Course Exemptions

Only college-level courses numbered 100 and above are counted in the GPA and total credits earned. In other words, developmental courses, those numbering below 100 (ex. 015 or 004), are not counted in the GPA or in the total credits earned. Exclusion of these courses happens upon application for graduation. All excluded courses are identified on the transcript with an “E”.

Add/Drop Procedures

Continuing students may change their schedule any time during the Continuing Student Registration period or during the official Course Adjustment period. (Check the Academic Calendar for dates.) These changes may be made online.

Students may also change their schedule during the official Add/Drop period, but will be charged an add/drop fee for each successful transaction. Alternately, if the change leaves a balance, then the student may be entitled to a refund. (See the Refund Policy in the Course Catalog.)

Withdrawal From a Course

Students may officially withdraw from a course without penalty up to five weeks prior to the beginning of the scheduled final examination. Once the withdrawal is processed in the Office of the Registrar, a grade of “W” will be entered on the student’s transcript. If a student stops attending class, or fails to file the Change of Program/Withdrawal form by the posted deadline date, the student may receive a failing grade. If applying for or receiving any form of financial aid, the student must contact the Office of Financial Aid before withdrawing from any course since withdrawals may affect eligibility for current or future aid.

Student Organizations

The Biology program supports the Biology Club—a very active student group on campus.

Dean’s List

A Dean’s List of all undergraduate students who have a cumulative grade point average of 3.00 and a term GPA of 3.30 or higher is certified by the Vice President of Academic Affairs at the end of each semester. To qualify for the Dean’s List, a student must have registered for a minimum of 12 credit hours and not failed or withdrawn from any courses during the semester in question. Generally, the College celebrates all Dean’s List students once a year.

Financial Aid Eligibility Term Limits for the Pell Grant

The amount of Federal Pell Grant funds a student may receive over his or her lifetime is limited by federal law to the equivalent of six years or a total of 72 months of funding. Since the maximum amount of Pell Grant funding a student can receive each year is equal to 100%, the six-year equivalent is 600%. An award year is a period from July 1 of one calendar year to June 30 of the next calendar year. Consult the Office of Financial Aid for full details.

Policy Changes

The Program reserves the rights to make needed or required curriculum revisions without prior notice or publication, provided these changes would at no time lengthen the period of time required to obtain the degree. These changes may become effective prior to publication of the next catalog.

Application for Graduation

Students who expect to complete their academic requirements during any given semester should submit an Application for Graduation to the Office of the Registrar the semester before they expect to graduate or no later than the deadline date indicated in the Academic Calendar, and pay the required graduation fee in the Cashier’s Office; however, the submission of an application does not guarantee graduation. Only

those students who have met ALL academic requirements and who have satisfied ALL financial obligations will be cleared for graduation.

Division of Sciences and Mathematics

Division Chairperson	Dr. Xueqing Song	Bldg. 32/Room B01-01	(202) 274-7425	xsong@udc.edu
Biology Program Coordinator	Dr. Samuel Waters	Bldg. 32/Room B01-011	(202) 274-5937	samuel.waters@udc.edu
Division Secretary	Mrs. Lisa Sutton	Bldg. 32/Room B01-01	(202)274-7401	lsutton@udc.edu
Laboratory Manager	Ms. Joni Robinson	Bldg. 44/Room 305a	(202)274-5872	jrobinson@udc.edu
Laboratory Manager	Ms. Maggie Sone	Bldg. 44/Room 302a	(202)274-5876	msone@udc.edu

Faculty Advisors

STUDENT LAST NAME	ADVISOR	BLDG. 32/RM:	PHONE	EMAIL
B, W, M, E, N	Dr. Brandy Huderson	B01-06	(202)274-5889	brandy.huderson@udc.edu
Z, T, Y, R & Premed	Dr. Carolyn Cousin	B01-014	(202)274-5874	ccousin@udc.edu
O, E, D, V,	Dr. Freddie Dixon	B01-015	(202)274-6474	fdixon@udc.edu
J, H, P, L, K	Dr. Mathilde Knight	B01-012	(202)274-5888	mathilde.knight@udc.edu
C, X, U, S	Dr. Samuel Waters	B01-011	(202)274-5937	samuel.waters@udc.edu
A, Q, I, G	Dr. Rosie Sneed	B01-013	(202)274-6022	rsneed@udc.edu