

## English - Advising Form - BA Degree

**Student's Name**

**ID#:**

**Phone number:**

**Email address:**

**Advisor's Name:**

**Phone number:**

**Email address:**

**120  
Credits To  
graduate**

### Semester 1

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	110	Foundation Writing I	3			
IGED	120	Quantitative Reasoning	3			
IGED	130	Foundation Oral Communications	3			
IGED	250	Discovery Technology	3			
		Elective	1			
<b>Total Credits</b>			<b>13</b>	<b>Advisor's Signature/Date Student's Signature/Date</b>		

### Semester 2

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	111	Foundation Writing II	3			
IGED	220	Discovery Quantitative Reasoning II	3			
		English Elective 100 or 200 level	3			
ENGL		Elective	3			
		Elective	1			
<b>Total Credits</b>			<b>13</b>	<b>Advisor's Signature/Date Student's Signature/Date</b>		

### Semester 3

		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	140	Foundation Ethics	3			
IGED	210	Discovery Writing	3			
IGED	250	Discovery Technology	3			
		English Elective 200 level	3			
ENGL		Elective	3			
<b>Total Credits</b>			<b>15</b>	<b>Advisor's Signature/Date Student's Signature/Date</b>		

Semester 4						
		Course Name	Credits	Semester/ Year	Grade/ Transfer Equivalent	Gateway requirements, substitution notes, and other comments (with dates)
IGED	260	Discovery Science + Lab	4			
IGED	270	Discovery Diversity	3			
IGED	280	Discovery Civics	3			
ENGL	213	Introduction to Critical Writing	3			Engl Dept Gateway; need at least B
ENGL		English Elective 200 or 300 level	3			
<b>Total Credits</b>			<b>16</b>	<b>Advisor's Signature/Date</b> <b>Student's Signature/Date</b>		
Semester 5						
		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
ENGL	314	Structure of English	3			Students may take 314 <i>or</i> 316; take elective when complete
ENGL	351	Major American Authors	3			
ENGL	354	African American Literature	3			Course offered fall term only
ENGL	467	Literary Theory	3			
ENGL		English Elective 200- or 300-level	3			
<b>Total Credits</b>			<b>15</b>	<b>Advisor's Signature/Date</b> <b>Student's</b> <b>Signature/Date</b>		
Semester 6						
		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
ENGL	316	Advanced Grammar	3			Students may take 314 <i>or</i> 316; take elective when complete
ENGL	470	Technical Writing	3			Students may take 317 <i>or</i> 471; take elective when complete
ENGL	330	Major British Authors	3			
ENGL		English Elective 300- or 400-level	3			
		Elective	3			
<b>Total Credits</b>			<b>15</b>	<b>Advisor's Signature/Date</b> <b>Student's</b> <b>Signature/Date</b>		
Semester 7						
		Course Name	Credits	Semester/ Year	Grade/ Transfer	Gateway requirements, substitution notes, and other comments (with dates)
ENGL	439	Shakespeare	3			Complete a Graduation Audit with your advisor Course offered fall term only
ENGL	470	Writing for the Web	3			Students may take Tech Writing <i>or</i> Writing for the Web; take elective when complete
ENGL	485	Internship	3			
ENGL		English Elective 300- or 400-level	3			

IGED	391	Frontier Capstone I	1.5			
		Elective	3			
<b>Total Credits</b>			<b>16.5</b>	<b>Advisor's Signature/Date Student's Signature/Date</b>		
<b>Semester 8</b>						
		<b>Course Name</b>	<b>Credits</b>	<b>Semester/ Year</b>	<b>Grade/ Transfer</b>	<b>Gateway requirements, substitution notes, and other comments (with dates)</b>
						<i>Apply for Graduation during the first week of the semester</i>
ENGL	480	Senior Thesis	3			
ENGL		English Elective 300- or 400-level	3			
ENGL		English Elective 300- or 400-level	3			
IGED	392	Frontier Capstone II	1.5			Frontier Capstone I
		Elective	3			
		Elective	3			
<b>Total Credits</b>			<b>16.5</b>	<b>Advisor's Signature/Date Student's Signature/Date</b>		
<b>Total Credit Hours Required for Graduation:</b>			<b>120</b>	<b>Notes:</b>		

### PROGRAM and UNIVERSITY POLICIES:

#### Note Regarding Degree Plan

This map is a term-by-term sample course schedule. The gateway courses listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. The general education courses must be selected to satisfy your program area. Gateways are courses and special requirements necessary for timely progress to complete a major. Gateway courses must be taken when sequenced. If you wish to defer a gateway course to another semester your program coordinator must grant permission.

#### Advising

All students in the Program should have formal advising *at least* once during a semester, but especially in November to register for Spring courses and in April to register for Fall courses. Every student in an academic program is assigned to an academic advisor either in the Advising Center (for freshman and sophomores) or in the Major department (for juniors and seniors).

#### Degree Offered

The Program offers the Baccalaureate of English degree (BA).

#### Admission Statement

English is an unrestricted major. Any student eligible for admission to the University is eligible to declare this major.

**GPA Requirements**

Students must maintain a Program grade point average of 2.5 to continue in the Major. Students must maintain a minimum 2.0 cumulative GPA to graduate from the University.

**Residency Statement for the Program**

The English Program requires that all Majors complete at least 21 of the program's required 45 credit hours in residence at the University.

**Residency Statement for the University**

The University confers the bachelor's degree upon students who complete the last 30 credit hours of study in residence at UDC.

**Transfer Credits**

All transfer credits are evaluated by a Transfer Student Counselor in the Office of Recruitment and Admission. Academic departments reserve the right to determine those credits that will be used to satisfy degree requirements. Students must visit Admissions to have transfer credits applied to their UDC transcript.

**Add/Drop Procedures**

Continuing students may change their schedule any time during the Continuing Student Registration period or during the official Course Adjustment period. (Check the Academic Calendar for dates.) These changes may be made online.

Students may also change their schedule during the official Add/Drop period but will be charged an add/drop fee for each successful transaction. Alternately, if the change leaves a balance, then the student may be entitled to a refund. (See the Refund Policy in the Course Catalog.)

**Withdrawal From a Course**

Students may officially withdraw from a course without penalty up to five weeks prior to the beginning of the scheduled final examination. Once the withdrawal is processed in the Office of the Registrar, a grade of "W" will be entered on the student's transcript. If a student stops attending class or fails to file the Change of Program/Withdrawal form by the posted deadline date, the student may receive a failing grade. If applying for or receiving any form of financial aid, the student must contact the Office of Financial Aid before withdrawing from any course since withdrawals may affect eligibility for current or future aid.

**Student Organizations**

Students are encouraged to join the Department's chapter of Sigma Tau Delta, the international honors society for the study of English. A cumulative GPA of 3.0 or higher is required for membership. For more information, contact Dr. Helene Krauthamer ([hkrauthamer@udc.edu](mailto:hkrauthamer@udc.edu)) and visit [www.english.org](http://www.english.org).

**Dean's List** A Dean's List of all undergraduate students who have a cumulative grade point average of 3.00 and a term GPA of 3.30 or higher is certified by the Vice President of Academic Affairs at the end of each semester. To qualify for the Dean's List, a student must have registered for a minimum of 12 credit hours and not failed or withdrawn from any courses during the semester in question. Generally, the College celebrates all Dean's List students once a year.

**Financial Aid Eligibility Term Limits for the Pell Grant**

The amount of Federal Pell Grant funds a student may receive over his or her lifetime is limited by federal law to the equivalent of six years or a total of 72 months of funding. Since the maximum amount of Pell Grant funding a student can receive each year is equal to 100%, the six-year equivalent is 600%. An

award year is a period from July 1 of one calendar year to June 30 of the next calendar year. Consult the Office of Financial Aid for full details.

### **Developmental Course Exemptions**

Only college-level courses numbered 100 and above are counted in the GPA and total credits earned. In other words, developmental courses, those numbering below 100 (ex. 015 or 004), are not counted in the GPA or in the total credits earned. Exclusion of these courses happens upon application for graduation. All excluded courses are identified on the transcript with an “E”.

### **Policy Changes**

The Program reserves the right to make needed or required curriculum revisions without prior notice or publication, provided these changes would at no time lengthen the period of time required to obtain the degree. These changes may become effective prior to publication of the next catalog.

### **Application for Graduation**

Students who expect to complete their academic requirements during any given semester should submit an Application for Graduation to the Office of the Registrar the semester before they expect to graduate or no later than the deadline date indicated in the Academic Calendar, and pay the required graduation fee in the Cashier’s Office; however, the submission of an application does not guarantee graduation. Only those students who have met ALL academic requirements and who have satisfied ALL financial obligations will be cleared for graduation.

### **ADVISING NOTES:**