UNIVERSITY OF THE **DISTRICT OF COLUMBIA** —1851

Office of Financial Aid
4200 Connecticut Avenue NW
Building 39, Room A-133
Washington, DC 20008
Appeal Submission: **fadocs@udc.edu;** Fax: **(202) 274-6060**

Spring 2024 Satisfactory Academic Progress (SAP) Appeal Extension Request

Submission Deadline: Friday, January 12, 2024

Please Note: This request form is only for students who have a previously approved SAP Appeal and have adhered to the probationary terms of their appeal. If you did not adhere to the terms of an appeal previously granted, you may be ineligible to submit any further appeals.

_____   _____   N00-_____

Last Name   **First Name**   **Student ID #**

 Dear Appeal Committee:

I am submitting a SAP extension request. I was granted a one-term financial aid probation period for the *(INSERT SEMESTER)* _____. I adhered to the terms* of my one term probation period by achieving a term GPA of 2.0 (Undergraduate)/ 3.0 GPA (Graduate). Additionally, I did **not** fail, withdraw, or receive incompletes during my one term probation period. However, I have not yet reached the cumulative requirements to remove my SAP flag.

If approved, I understand that I must adhere to the terms of my probation period (receive no F's, W's, or Incompletes and achieve a GPA of at least 2.0 for the term as an Undergraduate/or 3.0 as a Graduate student. Additionally, if I adhere to the terms, I must submit an Appeal Extension Request Form each semester until I meet the minimum SAP requirements. If I do not adhere to these terms, I understand that no further extension requests will be granted.

Student Signature _____**Date:**_____

FINANCIAL AID OFFICE USE ONLY	Cumulative GPA:
	Term GPA*:
Approved (RRAAREQ=Y) ☐ Denied (RRAAREQ=Z) ☐ **Appeal Notes:**	Course Completion Rate %:
	Other:_____ *If term
RHACOMM Updated ☐ ROAMESG Updated ☐ ROASTAT Updated ☐	GPA below 2.0 UG/3.0 GRAD, student is ineligible for an extension. _____
SAP Review Committee Member Signature _____	**Date** _____