



Title IV Authorization Release Non-Institutional Charges

Name: _____, _____ UDC ID # _____ (Please print)
Last First MI

Authorization to Apply Federal Financial Aid to Non-Institutional Charges Federal student financial aid can only cover "institutional charges" as defined by the U.S. Department of Education. This definition includes current year charges for tuition and fees, and on-campus room and board. It also includes other fees, such as: lab fees, workshops, university registration fees, facilities usage fees, and other specialized departmental or college fees associated directly with taking a class.

Unless authorization is received, federal financial aid cannot be used to cover non-institutional charges such as:

- Health insurance (if you did not go online to waive)
- Book and Supply purchases (from the University bookstore)
- Parking pass,
- Parking fines,
- Library fines,
- Breakage fees,
- Any charges not directly tied to taking a class.

YOU MUST CHECK THE BELOW BOX TO AUTHORIZE YOUR FINANCIAL AID FUNDS TO BE USED TO PAY OR ANY OR ALL OF THE ABOVE CHARGES. **This form will allow Student Accounts to apply you federal financial aid to your non-institutional charges.**

I DO authorize UDC to apply my federal student financial aid to any non-institutional charges on my student account.

I DO **NOT** authorize UDC to apply my federal student financial aid to any non-institutional charges, as defined above, on my student account. **Note: You will NOT be allowed to purchase books from the University Bookstore, health insurance or any other non-institutional charge using your financial aid. You WILL be BILLED and require to immediately pay for any of non-institutional charge on your student account.**

By signing this form, I understand that this authorization will remain in effect until I submit a new Title IV Authorization form to cancel this authorization.

Student Signature _____ Date _____