UNIVERSITY OF THE DISTRICT OF COLUMBIA 1851

PROPERTY DISPOSAL ACTION

TO: Office of Contracting & Procurement
Personal Property Division
2100 Adams Place, NE, 2nd Floor
Washington, DC 20018-3627

1. PDA No.	2. Date
3. Department	
4. Agency/Division	
5. Address	
6. Telephone	7. Fax No.
8. Contact Person(s)	

9. PROPERTY FOR DISPOSAL AND/OR TRANSFER

(a) Item No.	(b) Description (Item name, manufacturer, serial & model number, type material)	(c) Quantity	(d) Unit	Acquisition Cost	
				(e) Unit	(f) Total
				Total	

Copy Distribution: Original - To be returned to Property Manager by PPD Copy 2 - PPD Inventory Control
99-0065PM5