



UNIVERSITY OF THE DISTRICT OF COLUMBIA 1851 | 2022 ANNUAL SECURITY & FIRE SAFETY REPORT





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## **THE CLERY ACT**

In 1990, Congress enacted the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101-542), which amended the Higher Education Act of 1965 (HEA). The act was amended in 1992, 1998, 2000 and 2008. The 1998 amendments renamed the law the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act in memory of Jeanne Ann Clery, a 19-year-old freshman. She was raped and murdered at Lehigh University in her residence hall room on April 5, 1986. It is referred to as the Clery Act in section 485(f) of the HEA. On March 7, 2013, the Violence Against Women Reauthorization Act of 2013 (VAWA) (Public Law 113-14) was signed into law. VAWA includes amendments to the Clery Act. These changes require institutions to disclose statistics, policies and programs related to dating violence, domestic violence, sexual assault and stalking, among other changes. The intention of the Clery Act is to provide students and their families with accurate, complete and timely information about campus safety.

## **COMPLYING WITH FEDERAL REPORTING REQUIREMENTS**

The Clery Act applies to public and private institutions of higher education that participate in federal student financial aid programs (under Title IV of the Higher Education Act of 1965) and is enforced by the U.S. Department of Education (ED). The Clery Act requires all postsecondary institutions participating in HEA's Title IV student financial assistance programs to provide certain information about campus safety policies and procedures to current and prospective students and employees and to provide statistical information concerning certain crimes that occur on and near their campus. Other information mandated by this Act includes statements about campus law enforcement policies, campus security education and prevention programs, alcohol and drug policies, fire safety, missing student reporting requirements, sexual assault education and prevention programs and procedures for reporting and handling incidents involving sexual assault.

## **ABOUT THIS PUBLICATION**

In accordance with the 1990 Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the University of the District of Columbia's Office of Public Safety and Emergency Management (OPSEM) is responsible for preparing and publishing an annual security report by October 1 of each year (due to COVID-19, the date for the 2020 report was extended to December 31, 2020) for the purpose of disclosing and disseminating information regarding campus crime statistics, security policies and campus law enforcement. In compliance with this federal law, OPSEM makes this information public by way of the Annual Security Report. The publication is made available to current and prospective students and employees and is

disseminated via the University's website at <http://www.udc.edu/police> (click on publications). Printed copies are available upon request from the OPSEM, located in Administration Building (39), Room C04. The crime statistics for the University of the District of Columbia (UDC or University), contained in this report, are submitted to the U.S. Department of Education (ED) through a web-based data collection system and can be viewed at this website: <https://ope.ed.gov/campusafety/#/>

## **MESSAGE FROM THE ACTING CHIEF OF POLICE/DIRECTOR OF OPSEM ORLANDO TREADWELL**



The University of the District of Columbia, Office of Public Safety and Emergency Management (OPSEM) 2022 Annual Security Report provides insightful information about our campus and crime statistics.

OPSEM constantly works to maintain a “steady state of safety” on each campus. Our operation runs 24 hours a day, seven days a week. We employ sophisticated safety strategies to include the latest in technology for surveillance and a combination of pedestrian, vehicular, virtual and bike patrols. Additionally, we augment our forces with contract security forces to provide a positive force multiplier on our system of safety. We utilize modern software applications that

can be used on computers or hand-held devices such as mobile phones. The application the University uses is LiveSafe, which is free and can be downloaded. Using the app, you can communicate with OPSEM by sending texts, photos, videos and audio messages directly to us. We can also provide safe walks if you activate your GPS on your device. If you need to contact us by phone, our number is 202-274-5050.

In addition, OPSEM participates with the Behavioral Intervention Team and the Threat Assessment Team. This helps us, as an early warning system, identify where we need to offer extra support and mitigate potentially adverse future events.

We believe to maintain a “steady state of safety” on all our campuses requires a partnership with OPSEM, students, faculty, staff and visitors. If you SEE SOMETHING suspicious or that just raises your curiosity: SAY SOMETHING. Quite simply, working together produces better outcomes.

Students are our primary focus. We developed a “steady state of safety” mindset so that you can achieve your goals. We are mindful that you must face unprecedented challenges and ever-increasing complexities of life in the new-normal world. So, stay focused on your higher education goals, and we will remain committed to staying focused on you and maintaining a “steady state of safety” while you are on *your* campuses. You deserve that, and OPSEM will work tirelessly to ensure that is the reality.

Stay safe, and I wish you nothing but the best in your pursuit of higher education.

## **ABOUT THE UNIVERSITY OF THE DISTRICT OF COLUMBIA**

The University of the District of Columbia (UDC) emerged from the consolidation in 1976 of three predecessor institutions—District of Columbia Teachers College, Federal City College and Washington Technical Institute—as the first and only public university in Washington, D.C. Embracing its essence as a public, historically black, urban-focused, land-grant University in the nation's capital, UDC is dedicated to serving the needs of the community of the District of Columbia and producing lifelong learners who are transformative leaders in the workforce, government, nonprofit sectors and beyond.

Under the leadership of President Ronald Mason Jr., UDC supports the District's effort to be the model of a sustainable, resilient and equitable community, creating solutions to urban challenges and providing training and support for an exemplary workforce at all levels.

Accredited by the Middle States Commission on Higher Education, UDC offers 81 undergraduate and graduate academic degree programs through the College of Arts and Sciences (CAS); the School of Business and Public Administration (SBPA); the School of Engineering and Applied Sciences (SEAS); the College of Agriculture, Urban Sustainability and Environmental Sciences (CAUSES); and the David A. Clarke School of Law. UDC's Community College offers industry certification and a two-year associate degree. The UDC Community College Division of Workforce Development and Lifelong Learning (WDLL) provides District of Columbia residents with job skills training that enables them to pursue employment opportunities.

## CAMPUS GEOGRAPHY

As an urban university, UDC has a main campus and additional locations strategically placed in communities in Washington, D.C. and Maryland, where the University can best serve the needs of our diverse and nontraditional student population. The information contained in this report covers UDC's main campus, Van Ness and seven other locations.

### UDC Van Ness Campus

4200 Connecticut Ave NW  
Washington, DC 20008



### UDC Community College (UDC-CC) – 5171 South Dakota Avenue NE, Washington, DC 20017

The **UDC Community College (UDC-CC)** includes new classrooms, computer and science labs, a Student Success Center, a one-stop student services center and college faculty and administrative offices. It is also the center of Workforce Development and Lifelong Learning (WDLL) program administration, including Continuing Education, faculty and staff and a multipurpose room with 170 seats—an ideal place for UDC-CC and general community events. Student study and lounge spaces near employee offices provide easy access to faculty and encourage interaction.

### UDC WDLL Bertie Backus – 5171 South Dakota Avenue NE, Washington, D.C. 20017

Home to UDC-CC's practical nursing, nursing assistant, home health aide programs and the architectural engineering, fashion merchandising and construction management degree programs.



**UDC WDDL Old Congress Heights – 3100 Martin Luther King Jr. Avenue, SE Washington, D.C. 20032**

Certificate programs available under the University's Workforce Development and Lifelong Learning (WDLL) are offered at this site.

**Greenleaf Gardens – 203 N. Street SW, Washington, D.C. 20024**

Certificate programs available under the University's Workforce Development and Lifelong Learning (WDLL) are offered at this site.

**UDC East Capitol Urban Farm – 5901 East Capitol Street SE, Washington, D.C. 20019**

East Capitol Urban Farm is one of several urban food hubs pioneered by CAUSES to improve food security and sustainability in D.C. neighborhoods through food production, preparation, distribution and waste and water management.

**UDC Aviation Maintenance – Reagan National Airport Hangar #2, 2801 Thomas Avenue, Washington, D.C. 20001**

UDC-CC's Aerospace Technology Program offers two related paths of training in aviation: The Aircraft Mechanic's Certification and the Aviation Maintenance Technology (AVMT) Associate Degree Program. Both programs are centered at the UDC-CC's aviation facilities (Hangar #2) at the Ronald Reagan Washington National Airport.

**UDC Firebird Research Farm – 12001 Old Baltimore Pike, Beltsville, MD 20705**

Firebird Research Farm, formally named the Agricultural Experimentation Station of the District of Columbia, was established by the USDA to research and test urban agricultural techniques consistent with sustainable practices.

**ABOUT THE OFFICE OF PUBLIC SAFETY AND EMERGENCY MANAGEMENT (OPSEM)**

OPSEM comprises 33 professionally trained police officers, supervisors and civilian communication specialists. Patrol Operations is the largest component of OPSEM, with a vast array of duties ranging from patrolling and investigating complaints to staffing special events and traffic control. Patrol Operations consist of three overlapping shifts, with individual command personnel who remain available to provide immediate response and direction for critical or environmental hazards or emergencies. OPSEM personnel respond to and investigate all calls for service, whether criminal or noncriminal, both on and near the Van Ness Campus, 24/7, 365 days a year and as deemed appropriate for the University's other locations.

**Authority and Jurisdiction**

OPSEM police officers are commissioned through the D.C. Metropolitan Police Department (MPD), pursuant to the provisions of DC Code § 5.129.02., the College and University Campus Security Amendment Act of 1995 (DCMR Title 6A). UDC Police officers are armed and have the authority to arrest without a warrant for offenses committed within their jurisdiction, which extends to those buildings and properties owned or controlled by the University of the District of Columbia. While MPD has primary jurisdiction and authority in all areas off-campus in Washington, D.C., UDC Police Officers will respond to student- and staff-related incidents that occur on or immediately adjacent to campus locations. For properties associated with the University located outside of the District of Columbia, UDC Police Officers will respond as representatives of the University (the jurisdiction's local law enforcement retains primary authority).

**Relationship Between OPSEM and State/Local Law Enforcement Agencies**

OPSEM maintains positive and meaningful communications with the D.C. Metropolitan Police Department (MPD) and through partnerships with the District's Consortium of Universities to various local, state and federal law enforcement and emergency response agencies. We rely on these entities for mutual support, guidance and intelligence for public safety operations. Through these alliances, training opportunities, information sharing, and other types of assistance are rendered.

When OPSEM receives information regarding criminal activity involving a member of the University community occurring on or near university properties, we will actively investigate and collaborate with MPD and other law enforcement entities. Accordingly, MPD will communicate with OPSEM on serious incidents occurring on or near the campus, especially those involving University students or employees. For cases that are referred to OPSEM by another law enforcement entity, OPSEM will collaborate with the UDC Office of Judicial Affairs and the Office of Human Resources to ensure the appropriate resolution is reached in accordance with the rules and regulations outlined in the UDC Code of Student Conduct and the District of Columbia Municipal Regulations.

Finally, OPSEM supports the District of Columbia's Homeland Security and Emergency Management Agency (HSEMA). Through this partnership, OPSEM members, on a rotational on-call basis, are called upon to staff the MPD Joint Operations Command Center (JOCC) within HSEMA in the event of a District-wide emergency. This type of interagency collaboration exemplifies the commitment of the numerous emergency response agencies that service the District of Columbia.

## Divisions

OPSEM is organized into five units: Police Training, Compliance and Emergency Management; Professional Responsibility and Administrative Services; Public Safety Technology and Strategic Services; Patrol Support Services; and Patrol Operations Command. All the units fall under the Executive Office of the Chief of Police and receive direction from the Acting Chief of Police Orlando Treadwell.

## Location

OFFICE OF PUBLIC SAFETY AND EMERGENCY MANAGEMENT/UDC POLICE DEPARTMENT (UDCPD)

4200 Connecticut Ave. N.W.

Administration Building 39, Room C04

Washington, D.C. 20008

**Emergency Communications Center (ECC)**

**Phone Number: 202-274-5050** (24/7/365)

## Services

### Campus Escorts, Lockouts and Jump-starts

OPSEM offers many services to University students, faculty, staff and guests. One of these services is escorting people to and from campus buildings or parking facilities. In addition, we offer lockout and jump-start services for your vehicle. All these services are available 24 hours a day, seven days a week, year-round. To request these services, please contact OPSEM at 202-274-5050.

### Emergency Drills and Exercises

OPSEM conducts various emergency response exercises every year, including tabletop drills and mass notification system tests. These exercises are designed to assess and evaluate the University's capabilities and the Emergency Operations Plan ([udc.edu/public-safety/emergency-procedures](http://udc.edu/public-safety/emergency-procedures)).

## **CAMPUS SECURITY AND ACCESS TO UNIVERSITY FACILITIES**

Access to University-owned and controlled buildings and grounds is a privilege that is extended to students, faculty, staff and guests. By the very nature of its location, the University promotes an open and welcoming environment. However, the University reserves the right to apply appropriate limitations to ensure the safety and well-being of our community. Except for times when the University is officially closed, most campus facilities are open when classes are in session or by special arrangement. Authorization for the use of campus facilities and premises by non-University persons or entities must be obtained in advance through the Office of Space Reservation at [udcevents@udc.edu](mailto:udcevents@udc.edu).

### After Hours Facility Use



OPSEM encourages University community members who will be at any University site between 10:00 p.m. and 6:30 a.m. or during times when the University is officially closed to contact the Public Safety Operations Center at 202-274-5050 upon entering and leaving the location. Everyone must obtain prior approval from OPSEM or have approval on file with OPSEM to access facilities when the University is officially closed. To obtain additional information, please contact the OPSEM ECC at 202-274-5050.

## **REPORTING CRIMES AND OTHER INCIDENTS**

All incidents and crimes should be reported to OPSEM to aid in providing timely warnings to the community when appropriate. OPSEM is in the Administration Building (39), Room C04, on the Van Ness Campus. We are open 24/7/365. Many satellite locations also have UDC Police Officers on-site during operational periods.

After receiving information concerning an incident, a police officer will be dispatched to investigate and document the incident and take appropriate action. Action may include working with other law enforcement agencies (local, federal and state). Cases may be adjudicated through the local criminal justice system or University judicial affairs (whichever is appropriate). The University encourages all crimes and suspicious activity to be reported to OPSEM to ensure inclusion in the annual security report. OPSEM encourages anyone who is a victim or witness to any crime to promptly report the incident.

### **In Person or By Phone**

OPSEM Public Safety Operations Center – Administration Building (39), Room C04 (staffed 24/7/365), 202-274-5050

### **LiveSafe Application**

Download the LiveSafe app for use on your smartphone, tablet device or personal computer. The application provides instant communication with a representative at OPSEM and comes equipped with tools such as alerts, an instant messenger app and emergency preparedness guides.

### **Emergency Call Boxes**

Emergency call boxes are strategically located at multiple sites on the Van Ness Campus, Community College and the Bertie Backus location, providing two-way communication with the OPSEM Public Safety Operations Center. When call boxes are activated, the caller's location is displayed in the Public Safety Operations Center, and an officer is immediately dispatched. Call boxes are easily identifiable (yellow in color). Please become familiar with the location of these various call boxes as you traverse the campus.

<b>EMERGENCY CALL BOX LOCATIONS</b>	
<b>BUILDING</b>	<b>LOCATION DESCRIPTION</b>
39	A – Level/Main Entrance from Dennard Plaza
41	A – Level/Main Entry by LRD
41	A – Level/Rear Adjacent Van Ness Street
41	B – Level/Garage @ B22
41	B – Level/Garage @ B12
41	B1 – Upper Level/Garage @ B1-22
42	A – Level/Main Entry/Vending
42	C – Level/Rear Garage by Gov't. Vehicle Gated Parking
42	C – Level/Garage @ Reserve Space 22

42	C – Level/Garage/Tunnel Area
43	A – Level/Ceramics Lab
44	A – Level/Main Entry
44	B – Level/Garage @ B9
44	C – Level/Garage @ C14
44	B – Level Parking Attendant Booth
44	B – Level/Garage @ B13
44	B – Level/Garage Stairwell Adjacent Freight Elevator
44	B – Level/Garage @ B8
44	B – Level/Garage @ B13/17
46E	C – Level/Auditorium /Box Office
46E	B – Level/Auditorium
46E	C – Level/Exterior near piano practice modules
46W	A – Level/Main Entry
52	Garage – West Side
Backus	Main Entrance
Backus	Gallatin Street Entrance
Backus	Parking Entrance
Backus	Faculty Entrance

## Confidential Reporting

If you are the victim of a crime and do not want to pursue University or criminal intervention, you are still encouraged to make a confidential report. With your permission, OPSEM can file a report on the details of the incident without revealing your identity. Confidential reporting allows OPSEM to take steps to ensure the safety of yourself and others while complying with your wish to remain anonymous. It also permits the University to include the incident in the annual disclosure of crime statistics without compromising the request for confidentiality.

## CAMPUS SECURITY AUTHORITIES

OPSEM acknowledges that certain University administrators have a separate and additional responsibility under federal law to inform OPSEM of specified on-campus crimes witnessed by them or reported to them. These administrators are known as Campus Security Authorities (CSA). A CSA is defined as “an official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings.” OPSEM has identified the departments and individuals below as CSAs:

### Student Housing

- Jennifer Brad – Director of Residence Life – 202-274-6360 [jennifer.brad@udc.edu](mailto:jennifer.brad@udc.edu)

### Judicial Affairs



- Marc Strothers – Assistant to the Vice President for Student Development and Success – 202-274-5974 [mstrothers@udc.edu](mailto:mstrothers@udc.edu)

#### Athletic Directors and team coaches

- Patricia Thomas – Director of Intercollegiate Athletics 202-274-7257 [pthomas@udc.edu](mailto:pthomas@udc.edu)
- Mike Riley – Head Men's Basketball Coach 202-274-6379 [mriley@udc.edu](mailto:mriley@udc.edu)
- Anthony Iati – Assistant Men's Basketball Coach 202-274-6787 [aiati@udc.edu](mailto:aiati@udc.edu)
- Rodger Colbert – Head Men's Lacrosse Coach 202-274-5368 [rodger.colbert@udc.edu](mailto:rodger.colbert@udc.edu)
- Matthew L. Thompson – Head Men's Soccer Coach 202 274-5074 [mlthompson@udc.edu](mailto:mlthompson@udc.edu)
- Iain Langstone – Assistant Men's Soccer Coach 202-274-5328 [iain.langstone@udc.edu](mailto:iain.langstone@udc.edu)
- T. Richard Mahaffey III – Head Coach Men's & Women's Tennis 202-274-5966 [tmahaffey@udc.edu](mailto:tmahaffey@udc.edu)
- John Nakpodia – Head Women's Basketball Coach 202-274-6987 [john.nakpodia@udc.edu](mailto:john.nakpodia@udc.edu)
- Jasmine Rich – Assistant Women's Basketball Coach 202-274-6897 [jasmine.rich@udc.edu](mailto:jasmine.rich@udc.edu)
- Zhane Ruffin – Head Women's Lacrosse Coach 202-274-6297 [zhane.ruffin@udc.edu](mailto:zhane.ruffin@udc.edu)
- Simone Grant – Women's Cross Country and Track & Field Head Coach 202-274-5381 [simone.grant1@udc.edu](mailto:simone.grant1@udc.edu)
- T. Richard Mahaffey III – Head Men's & Women's Tennis Coach 202-274-5966 [tmahaffey@udc.edu](mailto:tmahaffey@udc.edu)

#### Faculty Advisors to student groups or organizations

- Dr. Letitia Williams – Faculty Advisor to Student Groups and Organizations – letitia.williams2@udc.edu 202-274-5989

#### Student Center Administrators and Staff

- Charles Amerson – Student Center Director 202-274-6902 [charles.amerson@udc.edu](mailto:charles.amerson@udc.edu)

#### Coordinators or Staff Advisors of Greek Life

Dr. Letitia Williams – Faculty Advisor to Student Groups and Organizations 202-274-5989 [letitia.williams2@udc.edu](mailto:letitia.williams2@udc.edu)

#### International Students Office

- Susan Cuffee – International Student Coordinator 202-274-6317 [susan.cuffee@udc.edu](mailto:susan.cuffee@udc.edu)

### DAILY CRIME LOG

The Daily Crime Log contains information on recent crimes and incidents that have occurred at the University within a 60-day period. Daily Crime Log entries include the nature of the crime (offense classification) or noncriminal activity (information), the incident report number, date reported, date of the publication, time and location of occurrence, a brief description of the incident and the disposition. According to federal law, an institution may temporarily withhold information from the Daily Crime Log in instances where disclosing the information could compromise the safety of an individual or an ongoing investigation, cause a suspect to flee or evade detection or result in the destruction of evidence. The Daily Crime Log is open to public inspection. It can be viewed upon request during normal business hours at the OPSEM Public Safety Operation Center, located in the Administration Building (39), Room C04.

### TIMELY WARNINGS

Where conditions or circumstances warrant, OPSEM will issue timely warnings to the University community about any Clery Act crime that is considered to represent a serious and continuing threat to students and employees. These timely warnings offer preventative safety and security precautions that arm the University community with information to protect

themselves. OPSEM will alert the applicable local, state and/or federal law enforcement authorities so they can respond as appropriate.

Timely warnings are sent by University-wide electronic mail, LiveSafe and AlertDC.

## **CAMPUS SAFETY ALERTS AND EMERGENCY NOTIFICATIONS**

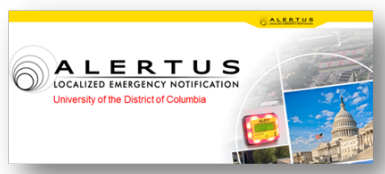
OPSEM will issue emergency notifications upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on or near campus.

Emergency notifications are sent through University-wide electronic mail and are posted on the UDC website and “MYUDC.” In addition, emergency notifications are sent via LiveSafe and AlertDC. OPSEM also issues community alerts, particularly in instances when a crime or condition occurs near the campus. OPSEM collaborates with other local, state and/or federal law enforcement authorities to minimize or eliminate crime and crime risks.

OPSEM recognizes that being prepared to rapidly disseminate accurate emergency information before, during, and after a disaster is critical in protecting life, mitigating casualties, and minimizing chaos.

UDC has taken a proactive step to modernize campus safety by launching LiveSafe, the leading mobile technology solution used by schools in 23 states across the U.S. In furthering its commitment to increasing campus safety, UDC adopted the solution to allow students, faculty and staff to contact campus police directly and seamlessly for a broad range of safety issues. The LiveSafe app enables a two-way communication system between students and employees and the OPSEM Communications Center. Users can share information—anonously if they choose—via text, photo, and video, directly from their smartphones. The “Report Tips” feature displays a set of incident types that UDC community members are encouraged to report, including Accidents, Assault/Abuse, Disturbances, Drugs/Alcohol, Harassment, Mental Health, Repairs Needed, Suspicious Activity, Theft, Vandalism, Other and Suggestions. OPSEM receives the tips in real-time and responds through a live chat, helping ensure response immediacy to maintain a safe environment for community members. Another feature of the LiveSafe app, Safe Walk, allows users to invite their friends to “virtually escort” them by watching them move along a real-time map. “Safe Walkers” can simultaneously chat with one another to maintain constant contact as they walk. Additionally, app users can receive important broadcast notifications sent by OPSEM. LiveSafe is available to the UDC community to download free on iOS and Android devices.

UDC also maintains a partnership with the D.C. Homeland Security and Emergency Management Agency (DC HSEMA) that disseminates information using AlertDC, adding an additional layer to OPSEM’s emergency alert program. AlertDC is the official District of Columbia communications system that sends emergency alerts, notifications, and updates to users’ devices. This system enables the District to share critical information about situations such as traffic conditions, government



closures, public safety incidents and severe weather. Users receive the alerts directly from the District of Columbia’s public safety officials and emergency managers. District officials can quickly notify users using this emergency alert and warning system when an incident or emergency occurs. AlertDC is a personal connection to real-time updates and instructions to protect individuals, their loved ones and communities. All members of the University community are encouraged to sign up for this free public service, in addition to

LiveSafe. To sign up, follow this link to the DCCEMA/Alert DC site: <http://hsema.dc.gov/page/alertdc>, then click on sign up for alerts. During the registration process, select “University of the DC” as your College/University. UDC OPSEM has added yet another layer of Emergency Notification. The ALERTUS Desktop notification system allows OPSEM to notify all UDC networked computers of an emergency weather-related event or incident. When the system is activated, users’ desktop screens will prominently display the emergency notification.

## **EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

OPSEM oversees and coordinates the University’s response in the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees and visitors occurring on campus. Floor Monitors



have been appointed and trained to assist OPSEM with various critical incidents, including evacuations and assisting at-risk members of the community in a crisis. These individuals fulfill many operational functions during an emergency and are responsible for coordinating and managing potential crisis situations. Department Captains are unit leaders responsible for disseminating information to their designated Floor Monitors in the event of an emergency. Both roles share the responsibility of ensuring accountability and the safety of their respective departments.

Upon the confirmation of a campus emergency, Department Captains will, without delay and considering the safety of the University community, determine the content of notifications. Department Captains will also initiate the notification system to appropriate segments of the University community unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Emergency notifications to the campus community are sent by way of University-wide electronic mail, HD displays (Van Ness Campus and 801 North Capital locations), LiveSafe Mobile App, Alertus, and by way of AlertDC to those with registered accounts, as described above. The University also tests its emergency response and evacuation procedures annually, and such tests may be announced or unannounced. The University documents each test to include the relevant exercise, date, and time and whether the test was announced or unannounced. Further, the University publicizes its emergency response and evacuation procedures in conjunction with at least one test in a manner designed to reach students and staff. Additional information is available by visiting the OPSEM's webpage at <https://www.udc.edu/public-safety/emergency-management/>

## **MISSING STUDENT NOTIFICATION PROCEDURES**

In the District of Columbia, there is no time limit that you must wait to report a person as missing, whether he/she is considered missing or a runaway. You do not have to wait 48 hours to file a report. If a student is missing or there is a concern for a student's welfare, community members are encouraged to notify OPSEM as soon as possible. An OPSEM representative will determine if the report requires additional investigating. MPD publishes a Missing Persons Guide that provides instructions on immediate actions to be taken for missing persons. To view the MPD Missing Persons Guide, go to [www.mpd.dc.gov](http://www.mpd.dc.gov) (click on Unsolved Crimes and Missing Persons under the Get Involved tab - <https://mpdc.dc.gov/unsolved>).

## **SUZANNE'S LAW**

President George W. Bush signed Suzanne's Law as part of the national AMBER Alert bill, amending Section 3701(a) of the Crime Control Act of 1990. This federal law provides that there shall be no waiting period before a law enforcement agency initiates an investigation of a missing person under the age of 21 and reports the missing person to the National Crime Information Center of the Department of Justice. Suzanne's Law is named after Suzanne Lyall, a student at the State University of New York at Albany, who has been missing since 1998. OPSEM complies with this Law and immediately reports such missing persons to MPD.

## **CAMPUS SEX CRIMES PREVENTION ACT**

The Campus Sex Crimes Prevention Act (CSCPA) (Section 1601 of Public Law 106.386) was enacted in October of 2000 and provides for the tracking of sex offenders enrolled at or employed by higher education institutions. CSCPA amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offenders Registration Act (the Wetterling Act). Under the Wetterling Act, state and local law enforcement agencies must obtain information concerning registered sex offenders' enrollment or employment at higher education institutions and must make this information available promptly to a campus police department or other appropriate law enforcement agency having jurisdiction where the institution is located.

The CSCPA also requires higher education institutions to provide information to the campus community about where sex offender information may be obtained and ensures that federal laws governing the privacy of educational records do not prevent the University from disclosing information concerning registered sex offenders.

## Sex Offender Registry

The Metropolitan Police Department (MPD) has an established sex offender registration program for the District of Columbia, with sex offender information available to the public. If you would like further information, please contact the MPD – Sex Offender Registry Unit at 300 Indiana Avenue, N.W., Washington, DC 20001, or call 202-727-4407. The public may view the entire sex offender registry by visiting one of the Police Districts, the Sex Offender Registry Unit or by viewing the following web address: [www.mpdc.dc.gov](http://www.mpdc.dc.gov) (click on Sex Offender Crime Registry under Services).

## UNIVERSITY AND COMMUNITY RESOURCES

### Threat Assessment Team (TAT)

TAT is a multidisciplinary team comprised of a variety of University offices that evaluates and addresses concerns about potential threats to the safety and security of individuals within the University community. TAT conducts risk assessments of individuals based on information available at the time and intervenes accordingly in a coordinated manner. TAT can be convened rapidly to assess situations of concern whenever they arise.

### Behavioral Intervention Team (BIT)

BIT is a multidisciplinary assessment group designed to proactively identify warning signs of potentially harmful or violent behavior and evaluate and address behaviors of concern related to students and employees that negatively affect the learning environments of the campus community. BIT aims to prevent threatening or violent behavior before it occurs by developing and implementing strategies to mitigate or eliminate risk.

### Emergency Response Team

OPSEM trains and deploys certified members in skills ranging from those of Crisis Intervention Officers to Active Shooter Response. OPSEM also trains various members of the UDC community to assist with evacuations and other emergencies.

### Health Services

University Health Services (UHS) strive to ensure a healthy campus environment and promote student health and wellness. UHS provides confidential, caring and affirmative services in clinical settings and prevention and education through other campus programs.

Clinical services include physical exams, health assessments, sexual health services, gynecological exams, disease screening and counseling, sick care, vision and hearing screening, health maintenance support, nutrition education, weight management services, in-house laboratory and medication support, athletic and clinical clearances and responses to campus emergencies. Clinic professionals also facilitate appropriate referrals and resources as needed. They will offer guidance and support in identifying appropriate services available to students through the D.C. Department of Health or community-based resources.

Students are encouraged to call to schedule appointments. Walk-ins are accepted based on availability and clinical urgency. To learn more about services available, call 202-274-5030 or visit the Health Center located in the Natural and Health Sciences Building (44), A-Level (entrance next to Dennard Plaza).

### Employee Assistance Program (EAP)

The University's Employee Assistance Program (EAP) is available through INOVA, a third-party vendor. EAP is an effective tool for employees dealing with personal issues and concerns. EAP provides confidential assessment, counseling and referral services to faculty and staff seeking assistance with problems that affect their lives and job performance. Professional staff is available to assist faculty and staff who are experiencing social, health and work-related issues that occur at home or in the workplace that may have an adverse impact on their performance. Some problems addressed by



the EAP include stress, feelings of depression and anxiety, marital concerns, family pressures, crisis intervention, anger management, elder care and substance abuse (alcohol and other drugs). A telephone call to the EAP can begin the problem-solving process. Employees can contact EAP by calling 1(800) 346-0110 or 1(877) 845-6465 (TDD) or by visiting <https://inova.org/eap>.

## **Counseling Services**

The Counseling and Wellness Center provides free, confidential counseling and mental health services for enrolled undergraduate and graduate students at the University of the District of Columbia. Students are encouraged to begin counseling to work through any personal challenges or concerns, including but not limited to anxiety, depression, relationship or family issues, stress management, chronic mental illness, identity questions and self-esteem issues. The Center is dedicated to promoting psychological well-being that enriches personal, career and academic growth. Our counseling services and programs emphasize self-awareness, relational fulfillment, self-care and personal growth. Students should call 202-274-6000 or go to Building 39, Room 120, to make an appointment at Van Ness or call 202-274-6173 or at the Community College Bertie Backus, go to Room 120 or to make an appointment call 202-274-6213.

## **EQUAL EMPLOYMENT OPPORTUNITY & AFFIRMATIVE ACTION**

UDC is committed to equal opportunity in education and employment and does not discriminate against any person in recruitment, admission, hiring, examination, training, promotion, retention, discipline or any other aspect of employment and education administration based on race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, family responsibilities, matriculation, political affiliation, genetic information or disability or veteran status. In addition, the University does not discriminate against persons seeking access to programs or services based on familial status, credit information, source of income, place of residence or business or status as a victim of an intrafamily offense.

## **SEXUAL HARASSMENT POLICY**

UDC is committed to providing a work and academic environment that encourages intellectual and academic excellence and promotes the emotional well-being of its students, faculty and staff. It is the policy of the University that all students and employees work and learn in an environment free from sex and gender discrimination, sexual harassment and sexual assault/sexual violence.

Each member of the University community plays a significant role in ensuring that the University is free from all forms of discrimination and harassment and that any incidents of discrimination or harassment are promptly reported. If a member of the University community believes they have been subjected to discriminatory or harassing conduct, the individual is advised to report the matter to the Title IX Coordinator or other designated University employees as provided in the Title IX Policy. The University's policy on sexual harassment is designed to address and resolve complaints, support complainants, protect the confidentiality and preclude retaliation against complainants and those who cooperate with an investigation.

View UDC's Title IX Policy at [UDC Title IX Policy](#).

Sexual harassment is prohibited by Title IX, including same-sex harassment, regardless of either party's sexual orientation or gender identity, as well as harassment by a subordinate of their supervisor.

## **Training & Professional Development**

At the University of the District of Columbia, training and professional development are team efforts. Employee training and professional development include multiple kinds of employee learning. Training is a program that helps employees learn

specific knowledge or skills to improve performance in their current roles. Development is more expansive and focuses on employee growth and future performance.

Subject matter experts from many departments provide training and professional development services. The University also leverages online training offered by the District of Columbia Human Resources – Center for Learning and Development. The Center coordinates training programs and activities for District Government agencies (Including the University of the District of Columbia) and employees at all levels.

The following list includes training, information and professional development resources available to faculty and staff at the University of the District of Columbia via the Skillport /Percipio Module in PeopleSoft.

#### Compliance Training - Required for All UDC Employees

- [Unlawful Harassment Prevention](#)
- [Ethics for DC Employees Online](#)
- [LGBT Cultural Competency Online](#)
- Cybersecurity Awareness Training Online
- [Preventing Discrimination and Sexual Violence: Title IX and the SAVE Act Online.](#)

### **EDUCATION, PREVENTION AND AWARENESS PROGRAM**

OPSEM, in partnership with Student Development and Success, provides education programs, including access to self-defense education, to promote awareness of rape, acquaintance rape and other forcible and non-forcible sex offenses. To address sexual assault, domestic violence, dating violence and stalking, the University of the District of Columbia requires all students, faculty and staff to participate in annual training. The University has a comprehensive array of prevention and educational programs aimed at ending sexual assault and harassment, domestic violence and stalking, which include the following:

- **New Student and Employee Orientation:** New students and new employees must attend a presentation by OPSEM that includes crime prevention and other related information.
- **LiveSafe App:** An important tool that empowers effective safety-related communication via a campus safety app linked to a cloud-based command dashboard. The goal is for individuals to share information with friends and safety officials about sexual assault, mental health issues, and violence, thereby preventing incidents before they occur.
- **UASK DC (Assault Services Knowledge) is both a website and an app.** UASK DC is a consortium-wide initiative to combat sexual misconduct offenses at all universities in the District of Columbia. Students may download the UASK DC app for real-time personal security.

This invaluable tool includes a panic button that immediately calls local emergency personnel, the ability to alert friends and share your GPS location with select contacts, and campus and community resources in the event you experience sexual violence.

- The website <http://www.assaultservicesknowledge.org/uaskdc> also includes a wealth of resources, including a 24-hour chat line and links to MedStar Washington Hospital Center, which can provide a medical forensic exam for victims of sexual assault and dating or intimate partner violence, 24 hours a day, seven days a week. Other UASK programs listed on the website and the app include transportation services, medical forensic exam programs and other support services for victims (and perpetrators) of sexual assault.



- **Men Can Stop Rape:** UDC has partnered with Men Can Stop Rape (MCSR) to create a culture of sensitivity among University men. Men Can Stop Rape's youth development program, the Men of Strength Club (MOST), is the country's primary violence prevention program for mobilizing young men to prevent sexual and dating violence. The University established a MOST Club in 2014, and it provides young men with a structured and supportive space to build individualized definitions of masculinity that promote healthy relationships.
  - MOST Club meetings are held twice a month during the academic year at the Van Ness Campus. The MOST Club's 22-week curriculum aims to:
    - Provide young men with a safe, supportive space to connect with male peers.
    - Promote understanding of how traditional masculinity contributes to sexual assault and other forms of men's violence against women.
    - Expose young men to healthier, nonviolent models/visions of manhood.
    - Build young men's capacity to become peer leaders and allies with women.
    - Serve as a hub for social justice activism and nonviolence.
    - Provide prevention and awareness information to students regarding sexual assault and post-assault help in line with back-to-school activities and partnership with Men Can Stop Rape organization, Med Star's DC Forensic Nurse Examiners, and D.C. Victim Hotline.

## SEXUAL AND INTERPERSONAL AWARENESS

The Counseling and Wellness Center provided free resources and information on dating and domestic violence, sexual assault prevention, risk reduction, developing a safety plan, bystander intervention, helping a friend in the wake of a sexual or domestic violence incident, seeking help after a sexual or domestic violence incident, and the cycle and continuum of violence. Sexual assault awareness was also promoted through a weeklong informational campaign. Student-athletes received mandatory training on sexual assault prevention and awareness, consent, and bystander intervention that was hosted by the Counseling Center, Public Safety and Emergency Management, and Judicial Affairs. Athletics staff also received mandated training on interpersonal and sexual violence prevention and intervention.

## CODE OF STUDENT CONDUCT AND DISCIPLINARY PROCESS

The Code of Student Conduct establishes the student disciplinary system, identifies misconduct as academic or nonacademic, provides sanctions for behavior that violates standards and explains the step-by-step process and procedures for complaints, hearings and appeals. The Code of Student Conduct fosters and protects the core mission of the University. The regulations within the Code have been developed to create and maintain a

### AWARENESS AT SOCIAL EVENTS

- Plan to be with at least one other friend when going out to a bar, club, or party.
- Be sure that at least one person is identified as the designated driver.
- Keep your friends or roommates informed of where you are going, when you plan on returning and who you'll be with.
- Do not drink beverages that are already open handed to you by people you don't know or trust. Never leave your drink unattended.
- Trust your instincts. If any social situation becomes uncomfortable or feels wrong, remain calm and leave immediately.
- If at any point, you or a friend feels disoriented or unusually intoxicated for what you have consumed, leave the bar or party immediately. Get medical help if necessary.
- Be aware of your surroundings and travel the safest route available.
- Adhere to all of the rules and regulations set forth in the student handbook.

safe, supportive and inclusive campus community, encourage scholarly and civic development and foster students' academic success, personal growth and responsible citizenship.

Complaints are investigated and handled in a just manner that considers the rights of the respondent, the rights of the complainant and the safety and needs of the University community, pending an investigation. When appropriate, student offenders may be subject to interim suspension (upon receipt of a complaint) in the interest of protecting the safety or health of another person. The University reserves the right to proceed with disciplinary action under the Code of Student Conduct, notwithstanding any pending criminal, civil or administrative investigation or proceeding. Both the complainant and the respondent may have an advisor present during a formal campus disciplinary proceeding. However, the advisor may not participate in the disciplinary proceeding.

Students found to be in violation of the Code of Student Conduct will be subject to University sanctions and any conditions associated with those sanctions. Sanctions imposed by the Student Disciplinary System could include disciplinary reprimand, disciplinary probation, interim suspension, suspension or expulsion.

Allegations of sexual misconduct are referred to the Title IX Coordinator, who will assign the complaint for investigation, a hearing and determination in accordance with the University's Title IX Policy.

### **Complaint Procedures, Penalties & Sanctions**

All members of the University of the District of Columbia community are expected to demonstrate due diligence, care and support in preserving and upholding all institutional, local, state and federal laws. Students and employees are subject to prosecution under applicable local, state or federal laws, penalties imposed by external law enforcement entities and any applicable disciplinary action imposed by the University. University community members found to violate institutional policies through the procedures and systems prescribed in the University's policies and regulations are subject to sanctions, up to and including suspension, expulsion, or termination, as applicable. The University reserves the right to proceed with disciplinary action even if criminal proceedings are pending. The outcome of disciplinary action will not be subject to challenge because criminal charges involving the same incident were dismissed or reduced.

Complaints received against students are forwarded to the Office of Student Conduct. The Student Handbook contains a complete outline of student policies, regulations, disciplinary sanctions and the Code of Student Conduct. Copies of the Student Handbook are available on the University's website. Complaints received against employees are forwarded to the Office of Human Resources for a resolution consistent with University and District policies and regulations. If an employee or student exhibits disorderly behavior or poses a dangerous or immediate threat, members of the University community are strongly encouraged to contact OPSEM immediately.

### **CLERY REPORTABLE CRIMES & DEFINITIONS**

OPSEM adheres to the Federal Bureau of Investigation's Uniform Crime Reporting Index for classifying and reporting crime statistics. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, larceny-theft, simple assault, intimidation, vandalism, weapons law violations, drug abuse violations and liquor law violations are excerpted from the Uniform Crime Reporting Handbook. The definitions of sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

- **AGGRAVATED ASSAULT**

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by using a weapon or by means likely to produce death or great bodily harm. Attempted aggravated assault that involves the display of—or threat to use—a gun, knife, or another weapon, is included in this crime category because serious personal injury would likely result if the assault were completed.

- **ARSON**

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

- **BURGLARY**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking, safecracking, and all attempts to commit any of the aforementioned.

- **CRIMINAL HOMICIDE-MURDER AND NON-NEGLIGENT MANSLAUGHTER**

The willful (non-negligent) killing of one human being by another.

- **DRUG ABUSE VIOLATIONS**

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and the making of narcotic drugs.

- **INTIMIDATION**

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

- **LARCENY-THEFT**

The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Attempted larcenies are included in this definition.

- **LIQUOR LAW VIOLATIONS**

The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

- **MOTOR VEHICLE THEFT**

The theft or attempted theft of a motor vehicle is defined as a self-propelled vehicle that runs on land surfaces and not on rails. The taking of a motor vehicle for temporary use by persons having lawful access is excluded from this definition.

- **ROBBERY**

The taking or trying to take anything of value from the care, custody or immediate control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

- **SIMPLE ASSAULT**

Assaults that do not involve the use of a firearm, knife or cutting instrument or other dangerous weapons and in which the victim did not sustain serious or aggravated injuries.

- **VANDALISM**

To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth or any other such means as may be specified by local law.



- **WEAPON LAW VIOLATIONS**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

## **HATE CRIMES**

The University of the District of Columbia is also required to report statistics for hate(bias)-related crimes by the type of bias as defined below for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug violations and/or illegal weapons possession (see definitions above), larceny, vandalism, intimidation and simple assault (see definitions below):

### **Hate Crime Offenses**

***Larceny-Theft:*** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.

***Simple Assault:*** An unlawful physical attack by one person upon another where neither the offender displays a weapon nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

***Intimidation:*** To unlawfully place another person in reasonable fear of bodily harm using threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

***Destruction/Damage/Vandalism of Property (Except "Arson"):*** To willfully or maliciously destroy, injure, disfigure or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

If a hate crime occurs where there is an incident involving intimidation, vandalism, larceny, simple assault or other bodily injuries, the law requires that the statistic be reported as a hate crime even though there is no requirement to report the crime classification in any other area of the compliance document. Hate- or a bias-related crime is not a separate, distinct crime but is the commission of a criminal offense motivated by the offender's bias. For example, if a subject assault a victim, which is a crime, if the facts of the case indicate that the offender was motivated to commit the offense because of his/her bias against the victim's race, religion, ethnicity, gender, sexual orientation, or disability, the assault is then also classified as a hate/bias crime.

## **VIOLENCE AGAINST WOMEN ACT (VAWA) OFFENSES**

On March 7, 2013, the Violence Against Women Reauthorization Act (VAWA) was signed into law to amend section 485(f) of the Clery Act. The amendment requires institutions to compile statistics for incidents of dating violence, domestic violence, sexual assault, and stalking and to include certain policies, procedures and programs pertaining to these incidents in their annual security reports.

### **Sex Offense Definitions**

From the National Incident-based Reporting System Edition of the Uniform Crime Reporting Program

### Sex Offenses-Forcible

- **Sexual Assault** - Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent:
- **Forcible Rape** – The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will, where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- **Forcible Sodomy** – Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly against the person’s will, where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- **Sexual Assault With An Object** – The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will, where the victim is incapable of giving consent because of his/her youth, or because of his/her temporary or permanent mental or physical incapacity.
- **Forcible Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth, or because of his/her temporary or permanent mental incapacity.

### Sex Offenses Non-Forcible

Unlawful, non-forcible sexual intercourse.

- **Incest** – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

### Sexual Assault, Domestic Violence, Dating Violence and Stalking

The University of the District of Columbia prohibits dating violence, domestic violence, stalking or sexual assault crimes as those terms are defined for the purposes of the Clery Act. UDC encourages all members of the University community to report all incidents of dating violence, domestic violence, stalking, and sexual assault. A victim of sexual assault, domestic violence, dating violence, or stalking, has several options:

1. Report the crime to OPSEM or MPD to proceed with criminal charges.
2. Report the crime to the University’s Title IX Coordinator for an investigation and determination under the University’s Title IX Policy
3. Report the crime anonymously to OPSEM, MPD or the Title IX Coordinator
4. Not report the crime, but seek confidential counseling through the University’s Counseling and Wellness Center and/or the University Health Services

Law enforcement investigations by OPSEM and/or MPD are separate from and independent of the University's Title IX administrative investigation.

Following a Title IX investigation, those individuals whom the University determines by a preponderance of the evidence to have engaged in these activities are subject to penalties up to and including dismissal from the institution, even if they are not facing criminal or civil charges in a court of law.

### **Certain Definitions**

**Consent:** DC Code Section 22-3001 (4) provides a definition of consent in reference to sexual activity: "Consent" means words or overt actions indicating a freely given agreement to the sexual act or contact in question. Lack of verbal or physical resistance, or submission by the victim, resulting from the use of force, threats, or coercion by the defendant, shall not constitute consent.

It is the responsibility of the person who wants to engage in sexual activity to ensure that he/she has the consent of the other to engage in the activity.

### **Additional considerations include:**

- Lack of protest or resistance is not consent. Nor may silence, in and of itself, be interpreted as consent. For that reason, solely relying on nonverbal communication can lead to misunderstanding.
- Previous relationships, including past sexual relationships, do not imply consent to future sexual acts.
- Consent to one form of sexual activity cannot automatically imply consent to other forms of sexual activity.
- To give consent, one must be of legal age.
- Consent must be present throughout a sexual activity and may be withdrawn at any time. If there is confusion as to whether there is consent or whether prior consent has been withdrawn, it is essential that the participants stop the activity until the confusion is resolved.
- Consent cannot be obtained using physical force, threats, intimidating behavior, or coercion. Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure used. When someone makes it clear that he/she does not want sex, or wants to stop, that he/she does not want to do certain things, or that he/she does not want to go beyond a certain point, continued pressure can be coercive.
- If you have sexual activity with someone you know or should know is incapacitated, you are in violation of this policy. The relevant standard is whether a sober, reasonable person in the same position should have known that the other party was incapacitated and, therefore, unable to consent. Incapacitated, for the purposes of this policy, means that the person's decision-making ability is impaired. Incapacitation may result from:
  - Sleep or unconsciousness
  - Temporary or permanent mental or physical disability
  - Involuntary physical restraint
  - The influence of alcohol, drugs, or medication, including Rohypnol, Ketamine, GHB, and other substances used to facilitate "date-rape" or "sexual misconduct."



The Clery crimes of dating violence, domestic violence, sexual assault, and stalking are defined under the laws of the District of Columbia as follows: DC Code 16-1001 (8)(A) defines an “intrafamily offense” as an offense punishable as a criminal offense against an intimate partner, a family member, or a household member.

### Dating Violence and Domestic Violence:

*DC Code Section 16-1001(6A)* defines intimate partner violence as a person:

- (A) To whom the offender is or was married.
- (B) With whom the offender is or was in a domestic partnership.
- (C) With whom the offender has a child in common; or
- (D) With whom the offender is, was, or is seeking to be in a romantic, dating, or sexual relationship.

### Stalking:

*DC Code Section 22-3133* prohibits the criminal offense of stalking and provides that: “(a) It is unlawful for a person to purposefully engage in a course of conduct directed at a specific individual:

(1) With the intent to cause that individual to:

- (A) Fear for his or her safety or the safety of another person;
- (B) Feel seriously alarmed, disturbed, or frightened; or
- (C) Suffer emotional distress;

(2) That the person knows would cause that individual reasonably to:

- (A) Fear for his or her safety or the safety of another person;
- (B) Feel seriously alarmed, disturbed, or frightened; or
- (C) Suffer emotional distress; or

(3) That the person should have known would cause a reasonable person in the individual’s circumstances to:

- (A) Fear for his or her safety or the safety of another person;
- (B) Feel seriously alarmed, disturbed, or frightened; or
- (C) Suffer emotional distress.

(b) This section does not apply to constitutionally protected activity.

(c) Where a single act is of a continuing nature, each 24-hour period constitutes a separate occasion.

(d) The conduct on each of the occasions need not be the same as it is on the others.

### Sexual Assault

DC Law provides for five categories of sexual assault.

*DC Code Section 22-3002* defines First Degree Sexual Abuse: “engages in or causes another person to engage in or submit to a sexual act in the following manner: (1) By using force against that other person; (2) By threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury, or kidnapping; (3) After rendering that other person unconscious; or (4) After administering to that other person by force or threat of force, or without the knowledge or permission of that other person, a drug, intoxicant, or other similar substance that substantially impairs the ability of that other person to appraise or control his or her conduct.”

*DC Code Section 22-3003* defines Second Degree Sexual Abuse: “engages in or causes another person to engage in or submit to a sexual act in the following manner: (1) By threatening or placing that other person in reasonable fear (other

than by threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury, or kidnapping); or (2) Where the person knows or has reason to know that the other person is: (A) Incapable of appraising the nature of the conduct; (B) Incapable of declining participation in that sexual act; or (C) Incapable of communicating unwillingness to engage in that sexual act.”

*DC Code Section 22-3004* defines Third Degree Sexual Abuse: “engages in or causes sexual contact with or by another person in the following manner: (1) By using force against that other person; (2) By threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury, or kidnapping; (3) After rendering that person unconscious; or (4) After administering to that person by force or threat of force, or without the knowledge or permission of that other person, a drug, intoxicant, or similar substance that substantially impairs the ability of that other person to appraise or control his or her conduct.”

*DC Code Section 22-3005* defines Fourth Degree Sexual Abuse: “engages in or causes sexual contact with or by another person in the following manner: (1) By threatening or placing that other person in reasonable fear (other than by threatening or placing that other person in reasonable fear that any person will be subjected to death, bodily injury, or kidnapping); or (2) Where the person knows or has reason to know that the other person is: (A) Incapable of appraising the nature of the conduct; (B) Incapable of declining participation in that sexual contact; or (C) Incapable of communicating unwillingness to engage in that sexual contact.”

*DC Code Section 22-3006* defines Misdemeanor Sexual Abuse as: “Whoever engages in a sexual act or sexual contact with another person and who should have knowledge or reason to know that the act was committed without that other person’s permission.”

### **Procedures for Victims to Follow**

If an incident of sexual assault, domestic violence, dating violence, or stalking occurs, it is important to preserve evidence so that the University can successfully conduct an internal investigation, and the potential for criminal prosecution remains an option for the survivor.

This guidance is intended as a general guide for victims and family members or friends of a person who has been sexually assaulted. Specific direction about the victim’s situation should be sought from a person who is experienced in the care and management of victims, such as an emergency department doctor, nurse, sexual assault nurse examiner, or counselor.

### **After Sexual Assault**

- Find a safe environment away from the assailant.
- Call a close friend or relative – someone who will offer unconditional support.
- Do not change clothes, bathe, douche, or brush your teeth until evidence is collected. New undergarments and sweat suits are available at some off-campus service providers.
- Seek counseling services.
- Seek medical care – In the event a student presents to University Health Services with concerns regarding sexual assault, a Nurse Practitioner will triage the immediate needs of the student. He/she will medically stabilize the student if necessary. Notification to UDC Police and MPD will be made only **with consent**. Referral to the nearest emergency room would be necessary to ensure the collection of evidence. Information regarding UDC counseling services would be provided to the survivor as well.

### Sexual Assault Nurse Examiner (SANE) Program

SANE (Sexual Assault Nurse Examiner) medical exams are available at Washington Hospital Center, at 111 Irving St NW, Washington, DC 20010, for individuals 13 years or older who have been assaulted within the past 96 hours in the District of Columbia. The exam is provided at no cost and without proof of insurance. No police report or proof of citizenship is required.

A forensic nurse will:

- Complete a head-to-toe medical exam.
- Document injuries using tools like digital photography.
- Collect DNA evidence ("rape kit")
- Administer sexually transmitted infection, HIV, and pregnancy prevention, medications.
- Complete toxicology screening

An exam may take between 2-4 hours, depending on the assault and evidence collection.

DCFNE partners with the Network for Victim Recovery of DC (NVRDC) <http://www.nvrdc.org/> to provide:

1. Advocacy
2. Case management
3. Legal services
4. Therapeutic Programs

To maximize the potential for DNA evidence collection, try not to:

- Shower
- Douche
- Use the restroom.
- Brush teeth
- Change clothes.
- Eat or drink.

**To obtain a SANE exam, go to MedStar Washington Hospital Center Emergency Department, 110 Irving St NW, Washington, DC 20010. In an emergency, you can always call 9-1-1. For more information about SANE exams, visit <http://dcforensicnurses.org/intimate-partner-violence/>**

***If you have questions, need assistance, or would like to speak with a sexual assault survivor advocate at any time, 24 hours a day, 365 days a year, call the DC Victim Hotline at 1(844)-4HELPDC (1-844-443-5732), or the DC Rape Crisis Center hotline, at 202- 333-RAPE.***

\*DCFNE is a member of the District of Columbia Sexual Assault Response Team (DC SART), which is a multidisciplinary collaboration to support victims of sexual assault. DCFNE is responsible for employing the forensic nurses who conduct the SANE exams.

**Follow-up Care** - If the student necessitates follow-up care with University Health Services, the student would be assisted in scheduling follow-up care with UHS or the patient's primary care provider. During this visit, the patient will receive follow-up testing and treatment as needed, in addition to discussing the recovery process and how the survivor is recovering. Additional visits, if necessary, may be recommended. UDC Counseling Center services would be recommended at this time.



**Seek Counseling Services** – Victims of sexual assault often need extensive emotional support. Symptoms of anger, fear, anxiety, physical pain, sleep disturbance, lack of appetite, shame, guilt, depression, and intrusive thoughts, can develop in the days and weeks following an assault. Many victims are reluctant to seek help because of the fear that thinking or talking about the assault will be too painful. However, most victims find counseling helpful in the recovery process.

In the weeks following an assault, some victims develop physical and emotional symptoms, such as pain in the muscles, joints, pelvis and/or abdomen, lack of appetite, difficulty sleeping, or nightmares. Some victims find it difficult to resume their habits and lifestyles. The Counseling and Wellness Center at the Van Ness campus or the Counseling and Accessibility Resource Center at UDC's 801 N. Capitol location and other service providers listed in this policy can provide assistance and/or treatment in dealing with any distress resulting from the assault.

- To receive support 24/7/365, contact the DC Victim Hotline at 1(844)4HELPDC (1-844-443-5732).

### **Victim's Options for Reporting**

The University of the District of Columbia encourages any member of the campus community who has witnessed or experienced dating violence, domestic violence, sexual assault, stalking, or knows of a member of the campus community who has experienced any of these incidents to report the incident to the University of the District of Columbia's Police Department (OPSEM).

The University may provide disciplinary amnesty for students who have violated the University's drug and alcohol policy and report an incident (as a victim or third-party witness) or participate in good faith as a witness during an investigation. Amnesty may also be provided to those individuals who witness the incident or identify people who may have information relevant to the investigation but did not cause or participate in the violations. Amnesty will not be provided to individuals whose actions caused harm to another person or who participated in or facilitated violations in any way.

**Reporting Incidents: Incidents can be reported to any University employee.**

**Confidential reporting can be made to the following:**

- University Health Services at (202)274-5030, or in person at Health Services, located in Building 44, A-40.
- Counselors at the Counseling and Wellness Center, at 202-274-6000, on the Van Ness Campus, or at the Counseling and Accessibility Resource Center at 5171 S. Dakota Avenue, NE, at 202-274-6173.

**Non-confidential reporting can be made by:**

- Contacting the UDC Police Department at 202-274-5050 or by reporting to the UDC Police Department located at Building #39, Room C-04. Anonymous reporting can be made via the LiveSafe Application.
- **Contacting Sheilah Vance, Compliance Officer/Title IX Coordinator, 202-573-4855**  
**sheilah.vance@udc.edu or Title IX@udc.edu.**
- Students also can report incidents at the Office of the Chief Student Development and Success Officer at 202-274-5210, Building 38, A-10.
- Student-Athletes can also report to the Athletic Director in person in the office located in the Sports Complex (47) or by calling 202-274-5024.

- Students can report incidents to the Office of Student Conduct, located in the Student Center (56), Room 128, or by calling 202-274-5974.

Victims are not required to notify law enforcement. However, reporting to any office other than Counseling Services or Health Services may initiate an internal investigation by the University to determine any appropriate action that should be taken as a result of the report.

Only the Offices of Counseling Services and Health Services can offer victims confidentiality. Victims who report to any of the above-listed offices will be provided with information about support services and resources available on and off-campus and will receive assistance in notifying law enforcement if the survivor chooses to do so. Reporting an incident to one of the above offices does not commit the victim to further legal action. However, the earlier an incident is reported, the easier it will be for police to investigate if the victim decides to proceed with criminal charges.

### **Victim Confidentiality**

The University of the District of Columbia recognizes that sexual assault, domestic violence, dating violence, and stalking are sensitive subjects for all parties involved. The University is committed to maintaining the privacy of the parties involved to the fullest extent possible under applicable law. There may be instances when the institution determines it needs to investigate and take reasonable action, even when the complainant requests anonymity or that no action be taken. Thus, absolute confidentiality cannot be guaranteed.

In such cases, the University will take all reasonable steps to investigate and respond to the grievance, consistent with the complainant's requests; when it cannot do so, we will keep the complainant informed, as deemed appropriate. In all cases, the University will protect the identities of the parties by discussing the allegations only with those who have a legitimate administrative or legal reason to know.

Accommodations or protective measures provided to the victim will be kept confidential to the extent that maintaining confidentiality will not impair the ability of the University to provide such assistance. Public records of sexual assault, domestic violence, dating violence, and stalking, will be kept without disclosing the victim's identity unless precluded by federal or state law.

If a report discloses an immediate threat to the campus community, the University may issue a timely warning of the conduct in the interest of the safety and well-being of the campus community. This warning will not contain any personal information related to a victim.

As stated previously, information shared with a mental health counselor in counseling sessions at the UDC Counseling and Wellness Center (Van Ness campus) or with a mental health counselor at the Counseling and Accessibility Resource Center (801 N. Capitol location) will remain confidential. There are a few exceptions to confidentiality in these offices, detailed in their respective informed consent forms that each student signs prior to being seen for their appointment. For counseling, the exceptions to confidentiality are cases in which the clinician assesses that the patient poses a substantial risk of imminent and serious physical injury to themselves or to others; if the clinician has reason to suspect child abuse or neglect has occurred; or if there is an adult in need of protective services. Even in these cases, disclosures are limited to the minimum amount of information necessary to keep the student or others safe.

For students receiving treatment at Health Services, the following exceptions to confidentiality apply: if the clinician assesses that the patient requires a higher level of care than the clinician can provide in that setting, and the patient is unwilling to seek the appropriate medical care voluntarily; if the clinician assesses that the patient poses a substantial risk of imminent and serious physical injury to themselves or to others; if the clinician has reason to suspect child abuse or neglect has occurred; or there is an adult in need of protective services. Even in these cases, disclosures are limited to the minimum amount of information necessary to keep the student or others safe.

The University will not disclose information about sexual assault, domestic violence, dating violence or stalking, to third parties, except as required or permitted by federal or state law.

### Written notification of rights and options

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their rights and options.

### Exercise of these rights is at the discretion of the victim and includes the right to:

- Go to DC Superior Court to obtain a Civil Protection Order (<https://www.dccourts.gov/services/domestic-violence-matters/get-a-protection-order>) to restrain your attacker from abusing you, and/or an order directing your attacker to leave your household, building, school, college, or workplace.
- Seek criminal complaints for threats, assault and battery, or other related offenses.
- Seek medical treatment.
- Notify local law enforcement and/or UDC Police or decline such notification; the University will assist the victim in notifying local law enforcement if the victim so chooses.
- Ask the police to remain at the scene until your safety is otherwise ensured.
- Request that a police officer assist you by arranging transportation or by taking you to a safe place, such as a shelter or a family or friend's residence; and
- Obtain a copy of the police incident report at no cost from the police department.

**Domestic Violence Intake Centers are located at the Moultrie Courthouse at 500 Indiana Avenue, NW, Room 4550, Washington, DC 20001; and the United Medical Center at 1328 Southern Avenue, SE, Suite 311, Washington, DC 20032.**

The University of the District of Columbia will work with the victim to make any reasonably available change to the victim's academic and living situation, regardless of whether a report is filed with local law enforcement or campus police. When a reported incident of abuse or violence involves more than one member of the University community, the Office of Judicial Affairs, Title IX Coordinator, the UDC Police Department, or other authorized individuals may issue a No-Contact Order, prohibiting the individuals from contacting one another, either on or off campus.

Orders of protection issued by the court are fully upheld and enforced on all University-owned and -controlled property. If any student, faculty, or staff member obtains an order of protection or restraining order, he/she must promptly inform the UDC Police Department and provide the department with a copy of the order. Should the University determine that a person's presence on campus poses a danger to one or more members of the campus community, an institutional no-contact order or bar notice will be issued, barring that individual from campus.

### Bystander intervention

Often sexual assault, domestic violence, dating violence and stalking are witnessed. Bystanders may not always recognize what they are witnessing and assume a situation isn't a problem or feel it is none of their business. They may assume that someone else will do something or believe that others weren't bothered by the situation. In some cases, a person might feel that their personal safety is at risk.

When people intervene in a situation, they often say that it was the right thing to do and would want someone to intervene if the roles were reversed. Members of University of the District of Columbia campus community may have an opportunity to prevent or intervene in an incident of sexual assault, domestic violence, dating violence or stalking. The following are some guidelines for bystander intervention:

- Be aware of your surroundings and be able to recognize activities that are suspicious. Understand that you need to help.
- Create possible solutions. Through knowledge and training, you can better evaluate alternative courses of action.
- Take your time and think through your response so that you do not escalate the situation. Is the situation an emergency requiring direct intervention, or can you discuss it later? Take a deep breath and stay calm. Enlist help if you can by publicly stating your intention to help. Often, people are as worried about the situation as you are but aren't willing to be the first to speak up.
- Intervene in the situation as soon as it is safe to do so. At the very least, speak up. A conversation will help determine if an ambiguous situation requires help.
- Keep an open dialogue and remember that the key to this is to remember your audience, the timing, location, tone, and why you are having the conversation. Try to understand other points of view.
- Help negotiate a solution. Tell the parties which behavior is or is not acceptable and know the appropriate next step if you feel the discussion failed to yield a desirable outcome.

### Sexual Violence Risk Reduction

Everyone's experience with violence is unique, so there is no "one way" that an abusive relationship looks. However, many of the tactics that abusive people use are similar because they are very effective tools to control and dominate others. Likewise, there is no "one way" to stop the violence and remove an individual from an abusive or violent relationship. Following are some general guidelines that individuals in abusive or violent relationships can follow:

- Find a safe environment away from the abusive or violent individual.
- Call a close friend or relative – someone who will offer unconditional support.
- Seek medical care if you are injured. Follow up with a healthcare provider as needed.
- Contact the UDC Police Department and/or your local police department.
- For support, resources, and advocacy, 24 hours a day, 365 days a year, contact the DC Victim Hotline: 1-(844)-4HELPDC (1-844-443-5732), or the National DV Hotline: 1-(800)-799-7233 and TTY 1-800-787-3224.
- You may choose to visit one of the DV Intake Centers, which are one-stop shops for domestic violence and sexual assault survivors for resources, emergency services, and legal remedies. If you want to obtain a Temporary Protective Order (TPO), you will go to one of the DV Intake Centers. The DV Intake Centers are located at United Medical Center, 1328 Southern Ave, Suite 311, Washington, DC 20019, phone # (202) 561-3000; or at DC Superior Court, Moultrie Courthouse, 500 Indiana Ave NW, Room 4550, Washington, DC 20001.
- Seek counseling services.

The University of the District of Columbia strongly encourages anyone involved in an abusive or violent relationship to report the behavior to the police or seek assistance from on-campus resources. The UDC Police Department, Human Resources, Counseling Services, and the Health Center can provide assistance.

The following guidelines will help increase the safety of individuals who are being stalked. The primary objective of any action taken against a stalker is to prevent contact and access to any personal information. Each case of stalking is unique, and there is no "one way" to address stalkers or ensure complete safety. However, following these guidelines will put an individual on the path of reclaiming control over the situation:

- Refrain from all contact and communication with the person stalking you.
- Keep text messages, emails, Facebook posts, voice mail, and any other evidence of attempted contact made by the stalker.



- Report the stalking to the UDC Police Department.
- Obtain a Civil Protection Order from the DC Superior Court (or the court in your local jurisdiction) and/or a No-Contact Order from the University.
- Tell close friends and relatives about the situation, and provide a description of the stalker, as well as the methods used to follow and/or contact you.
- Contact Student Development and Success to request a room change if you live in on-campus housing.
- Do not accept any packages you did not expressly order.
- If at all possible, try not to travel alone. UDC Police can provide escorts to and from locations on campus.
- For support or assistance, 24 hours a day, 365 days a year, contact the DC Victim Hotline at 1-844-4HELPDC (1-844-443-5732); or Safe Horizon at 1-800-HOPE (1-800-621-4673).
- Seek counseling.

### Suggestions for Your Phone and Social Media

- Remove any personally identifying information from all social media networks.
- Turn off location services on your phone so that posts do not include your location.
- Talk to your service provider to request a new, unlisted cell phone number.
- Change/Re-record your voicemail message so that it no longer includes your name or your voice.
- Block calls and texts from your stalker.
- Select the highest security settings on social networking sites. If possible, block the stalker's profile on sites like Facebook and Twitter, and make your profile private.
- Be wary about giving out personal information when making online purchases.

The University of the District of Columbia strongly encourages individuals being stalked to report the behavior to the UDC Police Department. Stalking behavior can escalate into more dangerous behavior. The University and UDC Police can take actions to prevent the behavior from escalating and take steps to increase your safety.

### Title IX Policy and Process

Title IX is a federal law, 20 U.S.C §1681, passed in 1972 that prohibits sex-based discrimination in all activities and programs of educational institutions receiving federal funds, which includes the University of the District of Columbia. Once the institution knows or should know of a potential Title IX violation, the institution has an obligation to investigate and respond. Title IX covers ALL assaults, regardless of the sex of the harasser, i.e., even if the harasser and the person being harassed are members of the same sex. Under Title IX, the University is required to investigate all matters involving gender-based harassment or violence, including stalking and domestic violence.

### Investigation and Decision Process

The University of the District of Columbia has a responsibility to respond promptly and effectively to all reports of sexual assault, domestic violence, dating violence, and stalking. When a report is received that one of these crimes has occurred, the University will make every effort to ensure the safety and well-being of the victim(s) and ensure they understand their rights and options. Upon receipt of a complaint or notice of an alleged policy violation, the Title IX Coordinator will initiate a prompt initial assessment to determine the steps the University needs to take. The Title IX Coordinator will contact the Complainant to offer supportive measures and determine whether the Complainant wishes to file a formal complaint.

### UDC's Responsibilities

The University will assist any complainant who requests assistance in notifying local law enforcement to take criminal action against the respondent. Additionally, the University will conduct a prompt, impartial, and thorough investigation and take intermediate and final steps to resolve the situation.

Investigations will be carried out by personnel who receive training on issues related to domestic violence, dating violence, sexual assault, and stalking. Additionally, the University personnel involved in investigations will not have a conflict of interest or bias for or against the complainant or respondent.

The University will take all reasonable actions to maintain the confidentiality of all parties during the investigation. However, if a complainant insists that their name not be disclosed to the respondent, the University is unable to conduct a formal investigation. The University will employ any and all protective measures to protect complainants and respondents from future abuse, violence, or retaliation during the investigation. These measures may include schedule changes, housing changes, and any other reasonable actions.

Investigations will continue regardless of civil or criminal action in the courts. The University will not delay internal investigations regardless of law enforcement investigations or court actions. All investigations will be conducted in a fair and impartial manner. Investigations and disciplinary decisions will be conducted by applying a preponderance of the evidence standard. This means that investigators will use their best judgment to determine whether, more likely than not, a violation of the policy has occurred.

Investigations will be conducted by a Title IX investigator after the submission of a formal complaint. The investigator will interview the complainant, respondent, and witnesses. The investigator has the responsibility of gathering evidence sufficient to make the determination of responsibility. The investigator will review documents and evidence relevant to the complaint.

The investigator will provide to the Complainant and Respondent all evidence obtained as part of the investigation, whether or not relied on by the investigator. After receipt of the information, the Complainant and Respondent will have ten days to submit a written response to the evidence, which the investigator will consider before issuing the investigative report.

After the investigation has been completed, the investigator will issue an investigative report to the Complainant and the Respondent.

Both the complainant and the respondent are entitled to the opportunity to be accompanied to interviews, hearings, and other related meetings by an advisor of their choice. In cases where an employee is involved, the Investigator will conduct the cases in the same manner as that prescribed for “student on student” cases.

When the investigation has been completed, the matter will be sent to a decision maker for a hearing. The decision maker presides over the hearing and makes a determination of responsibility. If the respondent is found responsible for a violation of Title IX, the decision maker will provide the penalty to be imposed.

Student disciplinary actions, while applied fairly and impartially, will be decided on a case-by-case basis and may include, but are not limited to any of the following: violator training, mandatory counseling, community or campus service, housing reassignment, academic schedule changes, no-contact orders, no-trespass orders, suspension, or dismissal from the institution.

Employee disciplinary actions, while applied fairly and impartially, will be decided on a case-by-case basis and may include, but are not limited to violator training, community or campus service, mandatory counseling, job or duty reassignment, no-contact order, no-trespass order, suspension or termination of employment.

Both the complainant and respondent have the right to appeal the decision of the decision maker. When the decision is final, the decision is provided to the Office of Student Conduct for students and to Human Resources for staff to implement the discipline as determined by the decision maker.

### Who Must Comply with Title IX?

All University community members must comply with Title IX, including, *without limitation*: students, employees and visitors.

### How to Report Title IX Violations

UDC students, employees and other University community members who believe that sex-based discrimination (including sexual harassment or violence) is occurring and who receive complaints to that effect should contact:

- **Sheilah Vance, Compliance Officer/Title IX Coordinator, 202-573-4855 [sheilah.vance@udc.edu](mailto:sheilah.vance@udc.edu) or [Title IX@udc.edu](mailto:Title IX@udc.edu).**
- U.S. Department of Education Office for Civil Rights, 1-800-421-3481, [ocr@ed.gov](mailto:ocr@ed.gov). Online complaint forms available at: <http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>.

Any person may report sex-based discrimination, including sexual harassment (whether the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by e-mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report.

**Except:** The following persons are designated as confidential support employees and are not required to report information that identifies the alleged complainant or third-party complainant:

- UDC Counseling and Wellness Center: 202-274-6000
- UDC Health Services: 202-274-5030

**Note:** Conduct prohibited by Title IX also may implicate other state, federal, or DC laws. Making a complaint to the Title IX Coordinator does not replace the complainant's right to pursue other options or remedies under the law, nor does it satisfy any timeliness requirements for asserting a claim under state, federal or DC law.

To view the UDC Title IX Brochure, visit <https://www.udc.edu/title-ix/>

### Retaliation

The University will not in any way retaliate or permit retaliation against any individual who makes a good faith report of sexual assault, domestic violence, dating violence, stalking, sex-based discrimination (including sexual harassment and violence), or who assists or cooperates in any investigation into such matters. Retaliation, if established, may result in disciplinary action against the offending party up to and including discharge from employment, and dismissal or expulsion from the University, as applicable. It shall not be retaliation, however, for a respondent to defend himself/herself against a charge of discrimination or harassment, nor shall it be considered retaliation to discipline an individual for false and malicious accusations.

### University Resources and Support

The University of the District of Columbia, along with the DC Metropolitan Police Department, offers important resources that victims of sexual assault, domestic violence, dating violence, and stalking may wish to utilize. The

University of the District of Columbia will provide written notification of these resources to victims of abuse and violence. Resources such as medical treatment, counseling, advocacy, and law enforcement, are all available to victims of these incidents.

**A victim need not formally report an incident of sexual assault, domestic violence, dating violence or stalking to law enforcement or campus security in order to access the following resources.**

<b>University of the District of Columbia Offices</b>	
Counseling and Wellness Center, Building #39, Room #120, 202.274.6000.	Professional, confidential counseling, guidance, and assistance in understanding options, rights, and outcomes.
Counseling and Accessibility Resource Center (CARC) – 5171 South Dakota Avenue, Bertie Backus, room 120, (202) 274-6213.	Professional, confidential counseling, guidance, and assistance in understanding options, rights, and outcomes.
Health Services, Building #44, Room A-40 202-274-5030.	Provides medical treatment, specialist referrals, SANE referrals and sick care.
UDC Police Department, Building #39, Room C-04, 202-274-5050.	Assistance in notifying local law enforcement, guidance, and assistance in understanding options, rights, and outcomes.
Title IX Coordinator, Building 39, 2 <sup>nd</sup> floor, 202-573-4855.	Investigation of claims; assistance in making changes to academic, working, transportation, or living situation; advocacy. Assistance in notifying law enforcement, guidance, and assistance in understanding options, rights, and outcomes.
Student Development and Success, Building #39, A-level and Student Center, 1 <sup>st</sup> Floor, Room 130A, 202-274-5900.	Guidance, advocacy, and assistance in understanding options, rights, and outcomes. Assistance in making changes to academic, working, transportation, or living situation; investigation of claims; and assistance in notifying law enforcement.
Human Resources, Building #39, 2nd Floor, 202-274-5380.	Guidance, advocacy, and assistance in understanding options, rights, and outcomes. Assistance in making changes to academic, working, transportation, or living situation; investigation of claims; and assistance in notifying law enforcement.
SEVIS Coordinator, #39, A-level, 202-274-6155.	Visa and immigration guidance; assistance in contacting available resources.
Office of Student Conduct Building #56 (Student Center), Room #128. 202-274-5974.	Assistance in notifying local law enforcement; guidance and assistance in understanding options, rights, and outcomes.

Complainants are not required to notify law enforcement. However, reporting to any office other than Counseling Services or Health Services will initiate an internal investigation by the University to determine any appropriate action that should be taken because of the report. Only the Counseling and Wellness Center and Health Services can offer complainants confidentiality. Those offices will provide all necessary support to complainants without the requirement to report to other University offices or law enforcement.

Complainants who report to any of the above-listed offices will be provided with information about support services and resources available on and off campus and will receive assistance in notifying law enforcement if the survivor chooses to do so. Reporting an incident to one of the above offices does not commit the complainant to further legal action. However, the earlier an incident is reported, the easier it will be for police to investigate if the complainant decides to proceed with criminal charges.

**Seek Counseling Services** – Complainants of sexual assault often need extensive emotional support. Symptoms of anger, fear, anxiety, physical pain, sleep disturbance, lack of appetite, shame, guilt, depression, and intrusive thoughts can develop in the days and weeks following the assault. Many complainants are reluctant to seek help because of their fear that thinking or talking about the assault will be too painful. However, most complainants find counseling helpful in the recovery process. On-campus counseling is available through the Counseling and Wellness Center (CWC). The CWC also provides referrals to specialists in treating victims of violence through agencies such as the DC Rape Crisis Center.

The Division of Student Development and Success, the Student Wellness Cluster, and the Office of Counseling Services offer a variety of prevention, outreach, and educational campus programs and activities that address health and wellness, dating and domestic violence, sexual assault, mental health, and suicide prevention.

### Off-Campus Sexual Assault Resources

<b>Metropolitan Police Department</b>	
<b>Sexual Assault Unit</b>	202-727-3700
<b>Youth and Family Services Division</b>	202-576-6768
<b>Lesbian, Gay, Bisexual and Transgender Liaison Unit (LGBTLU)</b>	202-506-0714 TTY: 202-347-8164
<b>Latino Liaison Unit</b>	202-673-4445
<b>Asian Liaison Unit</b>	202-535-2653
<b>Deaf and Hard of Hearing Liaison Unit</b>	202-671-2864 <b>24/7 On Call Number:</b> 202-553-7874 EMAIL: mpd.dhhu@dc.gov
<b>DIAL 911 FOR ALL POLICE SERVICES</b>	

<b>Resources for Sexual Assault Complainants</b>	
<b>RAINN</b> National number to reach counselors anywhere in the country.	1-800-656-HOPE (4673)
<b>National Sexual Violence Resource Center</b> Provides information about sexual violence	1-877-739-3895
<b>Child and Family Services Agency</b> Report suspected child abuse in DC	202-671-SAFE (7233)
<b>DC Rape Crisis Center</b> has a 24-hour hotline, counseling for childhood and adult sexual assault, and advocacy services.	202-333-RAPE (7273)
<b>Men Can Stop Rape</b> Outreach and education and prevention work with men and boys	202-265-6530
<b>Safe Shores - DC Children's Advocacy Center</b>  If you know or suspect that a child is being, or has been, abused, we encourage you to report it. CFSA Child Protective Services (CPS) takes reports of known or suspected child abuse in the District 24 hours a day at 202-671-SAFE (7233).	202-645-3200
<b>U ASK DC</b>	www.uask.org

<b>Financial Assistance</b>	
<b>Crime Victims Compensation Program</b>	202-879-4216



<b>Chinatown Service Center - Crime Victims Assistance Partnership</b> assists Asian victims who are seeking crime victim compensation	202-898-0061
<b>Ayuda, Inc. Assists Spanish-speaking victims who are seeking crime</b> victim compensation	202-387-2870

<b>Deaf and Hard of Hearing Resources for Sexual Assault</b>	
<b>DAWN (Deaf Abuse Women's Network)</b> 24-hour TTY Hotline, confidential, advocate available	1-800-290-DAWN (3296)

## **DRUG AND ALCOHOL OFFENSES**

### **Drug and Alcohol Policy**

The unlawful possession, use, or distribution of illicit drugs and alcohol by students, employees or guests on University property or as part of any University activity is prohibited. Federal and District of Columbia laws prohibit the unlawful use, manufacture, possession, control, sale and dispensation of any illegal narcotic, dangerous drug or alcohol. The legal drinking age in the District of Columbia is 21. The University enforces DC's underage drinking law, as well as federal and District of Columbia drug laws. The consumption or sale of alcohol on University property or at University events shall be allowed only with prior approval by appropriate University officials, as indicated in the University guidelines.

The University's Alcohol and Drug policy prohibits:

1. The unlawful possession, misuse, abuse and/or excessive consumption of alcoholic beverages or illegal drugs by students and employees on University property or as part of any University event.
2. Possession, distribution, or consumption of alcoholic beverages on University property in which students reside.
3. The storage, consumption, or possession of alcoholic beverages or containers in University-sponsored housing facilities and surrounding areas, including shared areas (such as the main lounges, laundry rooms, study lounges and workout rooms), pool areas, courtyards, parking lots, stairs and elevators.

The health risks associated with the use of illicit drugs and the abuse of alcohol include physical and neurological impairment, emotional and psychological deterioration, development of chronic diseases, fine and gross motor degeneration, addiction and death. Drinking excessive amounts of alcohol can lead to alcohol poisoning, resulting in loss of consciousness, low blood pressure and body temperature, coma, respiratory depression or death.

The University Counseling Center (202-274-6000) provides confidential services and referrals for students regarding drug and alcohol abuse. The UDC Employee Assistance Program (EAP) provides confidential counseling and referral services to employees with problems related to drug use and alcohol abuse. Employees seeking information or assistance related to drug or alcohol abuse may contact EAP by calling 1-800-346-0110 or 1-877-845-6465 (TDD) or by visiting <https://inova.org/eap>.

The University will impose disciplinary sanctions on students for violations of the standards of conduct set forth in the University's Alcohol and Drug Policy.

Students or student organizations found in violation of the policy may be charged and sanctioned in accordance with procedures set forth in the Code of Student Conduct. Per the Code of Student Conduct, sanctions for students found in violation of this policy may include disciplinary reprimand, disciplinary probation, suspension and expulsion.

### **DC Penalty for Drinking and Driving**

Maximum Penalty		Mandatory Minimum Jail Time			
Offense Status	Maximum Penalties	Refusal or Alcohol Score below .20 Breath or Blood Alcohol Content (BrAC/BAC) or .25 Urine Alcohol Content (UAC)	.20 BrAC/BAC	>.25 BrAC/BAC	>.30 BrAC/BAC
	(Jail & Fines)		.25 Urine Alcohol Content (UAC)	>.32 UAC	>.39 UAC
	License Revocation				
1st Offense	180 days and/or \$1,000 6-month license revocation	none	10 days	15 days	20 days
2nd Offense	1 year and/or \$2,500-\$5,000 1-year license revocation	10 days	25 days	30 days	35 days
3rd Offense	1 year and/or \$2,500-\$10,000 2-year license revocation	12 days	35 days	40 days	45 days
4th and Subsequent Offenses	1 year and/or \$2,500-\$10,000	45 days (add 30 days for each subsequent offense)	65 days (add 30 days for each subsequent offense)	70 days (add 30 days for each subsequent offense)	75 days (add 30 days for each subsequent offense)

### Additional Mandatory Minimum Penalties

- **Minor in the Vehicle.** In addition to the penalty in the chart, a person will receive five days Mandatory Minimum sentence for each minor who is properly restrained in an appropriate car seat, booster seat, or seat belt, and 10 days Mandatory Minimum sentence for each minor who is not properly restrained. In addition, the possible maximum fine, noted in the second column of the chart, is increased by \$500 for each properly restrained minor and \$1,000 for each improperly restrained minor.
- **Prohibited Drugs.** Persons driving while impaired who have a Schedule I chemical, controlled substance, PCP, Cocaine, Methadone, Morphine, or one of their active metabolites or analogs in their blood or urine will receive an additional Mandatory Minimum sentence. The amount of required jail time begins with 15 days for a first offense and increases with each subsequent conviction.
- **Commercial Vehicles, including taxis and pedicabs.** In addition to the penalties in the chart, drivers of these vehicles will receive a 5-day Mandatory Minimum sentence. \*\*\* Note that a person driving a commercial vehicle is "per se" (in and of itself) impaired if their BRAC/BAC/UAC is .04 or above.

### Zero Tolerance for Youth

Thirty-one percent of young drivers, 15 to 20 years old, who were killed in alcohol-related vehicle crashes, had blood alcohol concentrations (BACs) of .01 or greater, and 26 percent of young drivers had BACs of .08 or greater. The risk of a fatal crash for drivers under 21 is greater at low alcohol levels than it is for older drivers.

It is illegal in every state for persons under the age of 21 to purchase and publicly possess alcoholic beverages. In support of these laws, it is illegal for persons under 21 who have been drinking to drive. A zero-tolerance law makes it illegal "per se" (in and of itself) for persons under the age of 21 to drive with any measurable amount of alcohol in their blood.

The use-lose statutes make it illegal for anyone under the age of 21 to purchase, possess, transport, or consume alcohol. A youth with a measurable amount of alcohol in his or her body is in violation of the law and loses his or her driver's license, usually for six months to one year. For youths not yet licensed to drive, the law typically delays the issuance of a driver's license for a specific period (usually six months to a year).

\*\*\*Adults/Parents who aid minors in obtaining alcohol may be fined \$300 and have their licenses revoked for up to 90 days.

### Underage (Under 21) Laws and Consequences

- **Drinking and Driving.** ANY measurable amount of alcohol in breath, blood, or urine puts the person on the chart above and qualifies them for additional mandatory minimum periods.
- **Possession of a false ID, altered driver's license or lying about one's age to get alcohol.** Criminally prosecuted, \$300 - \$1,000 fine, and suspension of driver's license for 90 days to one year.
- **Consuming alcohol.** Civil fine of \$300 - \$1,000, and suspension of driver's license for 90 days to one year.

Additional Information may be found by visiting: <http://www.towardzerodeathsd.c.com/>

### District of Columbia Illicit Drug Penalties

Schedule of Drug	Penalty
Schedule I or II substance that qualifies as a "narcotic or abusive" drug	maximum penalty of 30 years in prison and a maximum fine of \$500,000
Schedule I, II, or III substance that is not a "narcotic or abusive drug"	maximum sentence for a conviction is 5 years along with a maximum fine of \$50,000
Schedule IV substance	maximum penalty 3 years in prison and maximum fine of \$25,000
Schedule V	maximum penalty is 1 year and a \$10,000 fine.

## WEAPON OFFENSES



### WEAPONS: UNAUTHORIZED USE AND POSSESSION

Unauthorized possession or use of a firearm or explosive device (of any description), and anything used to threaten or harm, including, but not limited to, fireworks, compressed air guns, pellet guns, BB guns, paint guns, tasers and water guns, is prohibited.

### UNMANNED AIRCRAFT SYSTEMS (UAS)

No unmanned aircraft systems (UAS), commonly referred to as drones and/or remote-controlled model aircraft, may be flown or operated on University property.



### HOVERBOARDS

No self-balancing two-wheeled electric scooters, also known as hoverboards, will be permitted for use, charging, possession, or storage while on University grounds or inside buildings, including campus housing. The ban remains in place until adequate safety standards are implemented for those devices and the University administration can develop a formal policy.

## ANNUAL CRIME STATISTICS

## Understanding Clery Crime Statistics

In 1990, Congress enacted the *Crime Awareness and Campus Security Act of 1990* (Title II of Public Law 101-542), which amended the *Higher Education Act of 1965* (HEA). This act required all postsecondary institutions participating in HEA's Title IV student financial assistance programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000 and 2008. The 1998 amendments renamed the law the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* in memory of a student who was slain in her dorm room in 1986. It is referred to as the *Clery Act* in section 485(f) of the HEA.

The UDC ASR breaks down these statistics into the following categories by location and type of crime as set out in the charts on Pages 39-42.

### Clery Crime Statistics

The *Clery Act* requires institutions to publish annual reports listing their previous three years' crime statistics for the following categories: Criminal Homicide, including Murder and Non-negligent Manslaughter, and Manslaughter by Negligence; Sexual Assault, including Rape, Fondling, Incest, and Statutory Rape; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; and Arson.

### Hate Crime Statistics

The second category of statistics that must be disclosed after Criminal Offenses is Hate Crimes. A Hate Crime is *a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim*.

### Violence Against Women Act (VAWA) Offense Statistics

The third category of crime statistics that must be disclosed is that added to the *Clery Act* by the *Violence Against Women Act*. It includes Dating Violence, Domestic Violence, Sexual Assault, and Stalking.

### Weapons, Drug, and Liquor Law Violation Statistics

The fourth category of crime statistics that must be disclosed covers Arrests and Referrals for Disciplinary Action for Weapons—Carrying, Possessing, etc. Law Violations, Drug Abuse Violations, and Liquor Law Violations.

### Unfounded Crime Statistics

A crime is considered unfounded for *Clery Act* purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Those statistics must be included in an institution's annual review.






<div>UNIVERSITY OF THE DISTRICT OF COLUMBIA</div> <div>1851</div>	<div>Greenleaf Gardens</div> <div>203 N Street, SW</div> <div>Washington, DC 20024</div>								
	On Campus			Non-Campus Building or Property			Public Property		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	1
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	1	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	1	1	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	1	0
JUDICIAL REFFERALS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
Crimes determined by sworn law enforcement personnel to be unfounded: 0									

<div>UNIVERSITY OF THE DISTRICT OF COLUMBIA</div> <div>1851</div>	<div>Old Congress Heights</div> <div>3100 Martin Luther King Jr. Avenue, SE</div> <div>Washington, DC 20032</div>								
	On Campus			Non-Campus Building or Property			Public Property		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	1	0
Aggravated Assault	0	0	0	0	0	0	0	0	1
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	1	1
Arson	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	1	0
JUDICIAL REFFERALS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
Crimes determined by sworn law enforcement personnel to be unfounded: 0									



UNIVERSITY OF THE DISTRICT OF COLUMBIA 1851	East Capitol Farm 5901 East Capitol Street SE Washington, DC 20019								
	On Campus			Non-Campus Building or Property			Public Property		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS									
Liquor law Violations	0	0	0	0	0	0	0	1	0
Drug Abuse Violations	0	0	0	0	0	0	0	1	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
JUDICIAL REFFERRALS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
Crimes determined by sworn law enforcement personnel to be unfounded: 0									

 UNIVERSITY OF THE DISTRICT OF COLUMBIA 1851	Firebird Farm 12001 Old Baltimore Pike Beltsville, Maryland 20705								
	On Campus			Non-Campus Building or Property			Public Property		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Murder and Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	1	0	0
Arson	0	0	0	0	0	0	0	0	0
Hate Crimes	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0
ARRESTS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
JUDICIAL REFFERALS									
Liquor law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons (Carry, possession, etc.)	0	0	0	0	0	0	0	0	0
Crimes determined by sworn law enforcement personnel to be unfounded: 0									

## **ANNUAL FIRE REPORT**

The Clery Act requires any institution with on-campus student housing facilities to maintain a record of all fire-related events that occur in the facility. The University of the District of Columbia houses students in leased rooms on private property within a block of the Van Ness (Main) Campus on Van Ness Street. The locations are at 3003 Van Ness Street (The Archstone Apartments) and 2950 Van Ness Street (AVA Apartments) and are within privately owned apartment buildings. UDC is responsible for maintaining the apartments and is responsible for ensuring compliance with local fire regulations.

### **Definitions**

Fire (Defined by HEA)	Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.
Cause of Fire	The factor or factors that give rise to a fire. The causal factor may be but is not limited to the result of intentional or unintentional action, mechanical failure, or act of nature.
Fire-Related Injury	Any instance in which a person is injured because of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term “person” may include students, employees, visitors, firefighters, or any other.
Fire-Related Death	Any instance in which a person is killed because of a fire, including death resulting from natural or accidental causes or within one year of injuries sustained because of a fire.
Value of Property Damage	The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate includes contents damaged by fire and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.
Cooking	Such as a grease fire on a stovetop or in an oven or microwave.
Smoking Materials	Such as discarded lit cigarette butt.

Open Flames	Such as candles.
Electrical	Electrical arcing, overheated electrical motor
Heating Equipment	Heating stoves, space heaters, fireplaces, furnaces, and water heaters.
Hazardous products	Spontaneous combustion; chemical reaction.
Machinery/Industrial	The heat from friction (e.g., fan belts), cutting and welding.
Natural	Fires that result from natural phenomena, such as lightning, tornadoes and earthquakes.
Other	Fireworks (including sparklers), paper caps, party poppers, and firecrackers; sunlight (usually magnified through glass or a bottle); fires that start in a building that is not an on-campus student housing facility and spread to an on-campus student housing facility.
Cause of Fire	The factor or factors that give rise to a fire. The causal factor may be but is not limited to the result of intentional or unintentional action, mechanical failure or act of nature.
Intentional Fire	Fires that are ignited or result from deliberate action in circumstances where a person knows there should not be a fire.
Undetermined Fire	A fire in which the cause cannot be determined.
Partial Sprinkler System	Sprinkler system in shared areas only.
Full Sprinkler System	Sprinkler system that is in both shared areas and individual rooms.
Garage Sprinkler System	Sprinkler system only in the garage.

## Smoking Policy

Pursuant to the provisions of the District of Columbia Smoking Restrictions Act of 1979, as amended, DC Code, §6-011, smoking shall be prohibited in all University facilities, including all portions of buildings and structures owned or leased by the University (including leased student housing).

## Reporting Fires and Other Emergencies



All students, faculty, staff, and visitors are encouraged to report all fire events that are observed on campus or at any satellite locations. Should you encounter a fire event, contact UDC Police immediately at 202-274-5050.

Report in person at the Emergency Communications Center located in Building 39, Room C04. The Emergency Communications Center is staffed 24 hours a day, seven days a week, year-round.

The Department has an excellent working relationship with the Metropolitan Police Department (MPD), as well as other federal, state, and local law enforcement agencies. If you observe a fire event, whether on or off campus, the UDC Police Department stands ready to assist you with appropriate guidance. For direct access to municipal emergency response services (police, fire, and ambulance), dial 911 (or 9+911 from a University telephone).

## **Fire Log**

The Fire Log contains information on the date a fire was reported, the nature of the fire, the date and time of the fire event, and the general location of the fire. It is available to view along with the Daily Crime Log. The Fire Log will contain information on all fire events for the year, unlike the Daily Crime Log, which is only required to report incidents within the past 60 days.

## **Mandatory Fire Drills**

OPSEM conducts semiannual fire drills in non-residence hall buildings. Residential spaces that are leased by the University are subject to applicable law. In the District of Columbia, fire safety is regulated by the DC Code Title 6, Chapter 7, labeled "Fire Safety" under D.C. Law 18-116, labeled "Fire Alarm Notice and Tenant Fire Safety Amendment Act of 2009."

## **Fire Evacuation Procedure**

Evacuation procedures can be found under the Emergency Management Plan (EMP), located at:

<https://www.udc.edu/public-safety/emergency-procedures/>

- Activate the nearest fire alarm, if not already activated, and call UDC Police at 202-274-5050 or call 911 if possible. If there are no fire alarms, knock on doors and yell "fire" as you exit the building.
- Evacuate the building. Do not use elevators!
- Feel closed doors with the back of your hand. Do not open if doors are hot.
- Move away from the building when evacuating and assemble at designated assembly areas.
- Do not re-enter the building until cleared by authorized personnel.

## **Fire Safety Inspections and Education**




The office of Residence Life Resident Housing Contract states that students agree to take part in monthly health and safety inspections administered by the Residence Life staff. During inspections, Residence Life staff will check for cleanliness of the apartment and damage. If an apartment is not up to residence life standards, all residents of the apartment will be held responsible for cleaning it unless one person takes responsibility. If cleanliness issues have not been addressed within 24 hours of the Residence Life staff assessment, all students may face disciplinary action.




At the beginning of the school year, OPSEM conducts Student Orientation safety sessions that include briefs on fire safety and emergency management. In addition, faculty and staff are given safety presentations as part of their onboarding to UDC.

## **Plans for Future Improvement in Fire Safety**

<https://serve.dc.gov/page/about-serve-dc>

## 2021 FIRE STATISTICS

	University of the District of Columbia Annual Statistics and Related Information Regarding Fire Events In Residential Facilities 2021							
	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by
<b>Residential Facilities</b>								
<b>Archstone - 3003 Van Ness Street N.W.</b>	1	1	9/12/21	12:40 PM	EMS Call	Not provided	Not provided	Not Provided
<b>AVA - 2950 Van Ness Street N.W.</b>	1	1	10/22/21	3:21 PM	EMS Call	Not provided	Not provided	Not Provided
* Values are in US Dollars; Statistics come from DC Fire Department FOIA request								
	University of the District of Columbia Annual Statistics and Related Information Regarding Fire Events In Residential Facilities 2020							
	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by
<b>Residential Facilities</b>								
<b>Archstone - 3003 Van Ness Street N.W.</b>	0	0	N/A	N/A	N/A	N/A	N/A	N/A
<b>AVA - 2950 Van Ness Street N.W.</b>	0	0	N/A	N/A	N/A	N/a	N/A	N/A
* Values are in US Dollars; Statistics come from DC Fire Department FOIA request								
	University of the District of Columbia Annual Statistics and Related Information Regarding Fire Events In Residential Facilities 2019							
	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to Fire	Value of Property Damage Caused by
<b>Residential Facilities</b>								
<b>Archstone - 3003 Van Ness Street N.W.</b>	0	0	N/A	N/A	N/A	N/A	N/A	N/A
<b>AVA - 2950 Van Ness Street N.W.</b>	2	1	10/30/19	6:30 AM	Arcing/Electrical Short	Not provided	Not Provided	Not Provided
		2	12/14/19	8:46AM	Cooking Fire	Not provided	Not Provided	Not Provided
* Values are in US Dollars; Statistics come from DC Fire Department FOIA request.								

	<b>University of the District of Columbia</b> <b>Fire Safety in Residence Halls</b>					
	<b>2021</b>					
	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Alarms</b>	<b>Fire Extinguishers</b>	<b>Evacuation Plans/Placards</b>	<b>Number of Evacuation (fire) drills per year</b>
<b>Residential Facilities</b>						
<b>Archstone - 3003 Van Ness Street N.W.</b>	X		X	X		
<b>AVA - 2950 Van Ness Street N.W.</b>	X		X	X		
*Facility information is unavailable for public review.						
	<b>University of the District of Columbia</b> <b>Fire Safety in Residence Halls</b>					
	<b>2020</b>					
	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Alarms</b>	<b>Fire Extinguishers</b>	<b>Evacuation Plans/Placards</b>	<b>Number of Evacuation (fire) drills per year</b>
<b>Residential Facilities</b>						
<b>Archstone - 3003 Van Ness Street N.W.</b>	X		X	X		
<b>AVA - 2950 Van Ness Street N.W.</b>	X		X	X		
*Facility information is unavailable for public review.						
	<b>University of the District of Columbia</b> <b>Fire Safety in Residence Halls</b>					
	<b>2019</b>					
	<b>Partial Sprinkler System</b>	<b>Full Sprinkler System</b>	<b>Smoke Alarms</b>	<b>Fire Extinguishers</b>	<b>Evacuation Plans/Placards</b>	<b>Number of Evacuation (fire) drills per year</b>
<b>Residential Facilities</b>						
<b>Archstone - 3003 Van Ness Street N.W.</b>	X		X	X		
<b>AVA - 2950 Van Ness Street N.W.</b>	X		X	X		
*Facility information is unavailable for public review.						

## OPSEM DIRECTORY

Orlando Treadwell	Acting Chief of Police / Director OPSEM	202-274-6201	<a href="mailto:Orlando.treadwell@udc.edu">Orlando.treadwell@udc.edu</a>
Ronald Culmer III	Deputy Chief – Strategic Services Bureau	202-274-5839	<a href="mailto:rculmer@udc.edu">rculmer@udc.edu</a>
Cetrina Smith	Manager – Administrative Operations Bureau	202-274-6131	<a href="mailto:cmsmith@udc.edu">cmsmith@udc.edu</a>
Christopher Brown	Lieutenant – Patrol Operations	202-274-6383	<a href="mailto:Christopher.brown5@udc.edu">Christopher.brown5@udc.edu</a>
Jorge Quesada	Sergeant-Patrol Operations – Day Shift	202-274-6865	<a href="mailto:Jorge.quesada@udc.edu">Jorge.quesada@udc.edu</a>
Lakesha Thompson	Sergeant –Patrol Operations – Evening Shift	202-308-3281	<a href="mailto:lthompson@udc.edu">lthompson@udc.edu</a>
Scott Thompson	Sergeant – Patrol Operations - Midnight Shift	202-308-8918	<a href="mailto:sthompson@udc.edu">sthompson@udc.edu</a>

## QUICK REFERENCE – IMPORTANT CONTACTS

UDC Office of Public Safety and Emergency Management Building 39, Suite C04 <a href="http://www.udc.edu/police">www.udc.edu/police</a>		
<b>EMERGENCIES (POLICE/FIRE/MEDICAL)</b>	<b>ON CAMPUS</b>	202-274-5050 LiveSafe App Emergency Call Box
	<b>OFF CAMPUS</b>	<b>911</b>
UDC PUBLIC SAFETY NON-EMERGENCY	202-274-5282 LiveSafe App	
UDC CARES – Facility Issues	202-274-6133 After-hours, call Power Plant at 202.274.5165 <a href="mailto:campusservices@udc.edu">campusservices@udc.edu</a>	
American Red Cross - National Capital Region <a href="http://www.redcross.org/local/washington-dc">http://www.redcross.org/local/washington-dc</a>	703-584-8400 or 1-800-REDCROSS	
Poison Control – National Capital Poison Center <a href="http://www.poison.org">www.poison.org</a>	1-800-222-1222	
“ANSWERS PLEASE” Social Services Referral <a href="https://answersplease.dc.gov/">https://answersplease.dc.gov/</a>	<b>211</b> 202-INFO-211 (436-6211)	

## DC GOVERNMENT AGENCIES

DC Department of Transportation <a href="https://ddot.dc.gov/">https://ddot.dc.gov/</a>	202-673-6813
DC Fire & EMS <a href="https://fems.dc.gov/">https://fems.dc.gov/</a>	202-673-3320
DC Government – All City Services <a href="https://dc.gov/">https://dc.gov/</a>	<b>311</b> (If calling from outside of the DC area, use 202.737.4404)
DC Homeland Security & Emergency Management Agency <a href="https://hsema.dc.gov/">https://hsema.dc.gov/</a>	202-727-6161
DC Public Works (DPW) <a href="https://dpw.dc.gov/">https://dpw.dc.gov/</a>	202-673-6833
DC Water <a href="https://www.dewater.com/">https://www.dewater.com/</a>	202-612-3400, Water and Sewer Emergencies (24-hour)

## IMPORTANT WEBSITES

READY DC (DC Homeland Security and Emergency Management)

Visit: <https://ready.dc.gov/> (site has a comprehensive listing of emergency preparedness information)

Government of the District of Columbia

Visit: <https://dc.gov> (site has a complete listing of phone numbers and resource information)

US Department of Homeland Security – “BE PREPARED – STAY INFORMED”

Visit: [www.dhs.gov](http://www.dhs.gov) (for up-to-date information)

## LOCAL RADIO STATIONS

WMAL AM 630

WAMU FM 88.5

WETA FM 90.9

WTOP AM 1500, FM 107.7, FM 103.5, FM 103.9

