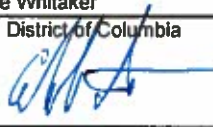


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number GF-2016-R-0032		Page of Pages 1 12	
2. Amendment/Modification Number GF-2016-R-0032-002		3. Effective Date July 20, 2016		4. Requisition/Purchase Request No.		5. Solicitation Caption IDIQ for Construction Management Services	
6. Issued By: University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW, Room C/04 Building 38 Washington, DC 20008				7. Administered By (If other than line 6) University of the District of Columbia Capital Procurement Division 4200 Connecticut Avenue, NW Building 38 Washington, DC 20008			
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				(X) 9A. Amendment of Solicitation No. GF-2016-R-0032			
				9B. Dated (See Item 11) June 30, 2016			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code		Facility					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>5</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>5</u> copy to the issuing office.							
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)							
Announcement No. GF-2016-R-0032 for IDIQ for Construction Management Services at the University of the District of Columbia is hereby amended as follows: <ol style="list-style-type: none"> 1) Answers to questions from prospective offerors are attached as (Attachment A). 2) Page 22 is deleted and substituted with the revised page 22 attached as (Attachment B). 3) Page 64 is deleted and substituted with the revised page 64 attached as (Attachment C). 4) Page 65 is deleted and substituted with the revised page 65 attached as (Attachment D). 5) Section J.2.1 Offer Letter (Attachment E). 6) The proposal submission due date and time is extended to Friday, August 5, 2016 not later than 2:00 P.M. 7) All other Terms and Conditions remain the same. 							
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Eddie Whitaker			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
						7-20-16	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

ATTACHMENT A

Questions & Responses

1	Page # 4 of the RFP includes two Project Managers as part of the fee schedule, but Page #22 cites a Senior PM as part of contractor employee qualifications. Could you confirm if UDC is requesting an hourly rate for two Senior Project Managers or Project Managers?	Page 22 is deleted and substituted with the revised page 22 attached (attachment B). Amendment 1 - Attachment B
2	The RFP doesn't include an attachment for a past performance evaluation form for each project reference. Could you confirm if the District's standard past performance evaluation form can be submitted as part of the proposal?	To document past performance, Offerors are to submit either letters of recommendation or past performance evaluation forms. Evaluation forms must be District Government standard or similarly formatted. All past performance documents must clearly identify the staff member or project being evaluated and the name, title and contact information of the reference provider. Amendment 1
3	The RFP doesn't include an attachment for a past performance evaluation form/letter of recommendation for proposed staff. Could you confirm if the offeror can develop and submit a letter of recommendation?	To document past performance, Offerors are to submit either letters of recommendation or past performance evaluation forms. Evaluation forms must be District Government standard or similarly formatted. All past performance documents must clearly identify the staff member or project being evaluated and the name, title and contact information of the reference provider. Amendment 1
4	The fee schedule includes columns for minimum and maximum amounts, hourly rate and total amount. Could you confirm if the fee schedule is to include only fully loaded hourly rates for each labor category and the total number of staff requested?	Yes, this is correct. Offerors are to fill in for Hourly Rates and Total Amounts.
5	Page 33 G.9.3 references 3 years. Price is for base and 4 options.	Amendment 1 Page 33 is deleted and substituted with the revised page 33 attached (attachment C). Amendment 1 - Attachment C
6	Section C.15 calls for both the Project Manager and Construction Manager to be a registered professional (RA, PE, PMP, CMA). Please confirm that the requirement should be CMC (Certified Management Consultant) in lieu of CMA (Certified Management Accountant).	CMA to be corrected to be Certified Construction Manager (CCM). Project Manager and Construction Manager to be a registered professional. (RA, PE, PMP, CCM). Page 22 is deleted and substituted with the revised page 22 attached.
7	Section B.5 contains the pricing sheets for the Base Year Period and Option Years 1-4. Please provide the number of hours per year for each position listed so that the Total Amount column can be calculated.	Amendment 2 - Attachment B The hourly rate will be determined per RFTOP. Please provide the hourly rate for each labor categories. Amendment 2

**University of the District of Columbia
IDIQ for Construction Management Services**

Solicitation No. GF-2016-R-0032

8	<p>Section M.2.1 states that Factor 1 Technical Capability and Information Evaluation has a maximum of 65 Points. The three sub factors under Factor 1 equal a maximum of 60 points combined. Section M.2.1 states that Factor 2 Organization and Team Experience has a maximum of 20 Points. The three sub factors under Factor 2 equal a maximum of 25 points combined. Please clarify.</p>	<p>The maximum for Factor 1 Technical Capability and Information is 60 points. The maximum for Factor 2 Organization and Team Experience is 25 points. Page 64 is deleted and substituted with the revised page 64 attached.</p> <p>Amendment 2 - Attachment C</p> <p>The total points awarded under the solicitation are 147. Page 65 is deleted and substituted with the revised page 65 attached.</p>
9	<p>Section M.2.4 states that the total points awarded under the solicitation are 117. Volumes 1 and 2 (M2.1-M2.3) combine for a total sum of 147 points. Please clarify.</p>	<p>Amendment 2 - Attachment D</p> <p>Yes, this is correct.</p>
10	<p>Attachment K-1 (Certification of Eligibility) and K-2 (Debarment) appear to be the same document. Is this correct?</p>	<p>(Amendment 2)</p> <p>Yes, this is correct.</p>
11	<p>Please confirm that (2) Evaluations are required for each Past Performance Project – (10 Evaluations Total)</p>	<p>(Amendment 2)</p> <p>Yes, this is correct.</p>
12	<p>Please confirm that (2) Evaluations are required for each Key Personnel (resume) submitted. – (Minimum 14 Total)</p>	<p>(Amendment 2)</p> <p>Key Personnel per L.4.6.1.2.3 include the proposed project executive.</p>
13	<p>Section I.5.1.5 states Professional E&O Liability insurance is required for the Design/ Builder. This is usually required of the A&E team. Please confirm that only Professional Liability insurance is required for Construction Management Services, not Professional E&O Liability insurance.</p>	<p>Yes, this is correct.</p> <p>(Amendment 2)</p>
14	<p>Section J.2.1 requires the Offeror to submit an “Offer Letter” with its proposal. Could the University please clarify what the “Offer Letter” is and if it is a specific form Offerors are to complete?</p>	<p>Please see attachment J.2.1 http://www.udc.edu/procurement/capital_solicitations</p> <p>IDIQ for Construction Management Services Closes on July 28, 2016 @ 2pm GF-2016-R-0032 Attachment J.1.1 Attachment J.1.2 Attachment J.1.3 Attachment J.1.4 Attachment J.2.1 Amendment 001</p> <p>Amendment 2 – Attachment E</p>

ATTACHMENT B

C.15 CONTRACTOR EMPLOYEE QUALIFICATIONS: The following minimum qualifications are required for each of the labor categories required on the contract.

C.15.1

Project Manager: A senior executive with extensive experience in the real estate and Professional Services field organizing and managing large or medium building construction projects of similar complexity and magnitude. The candidates for this position shall be a registered professional (RA, PE, PMP, CMA).

C.15.2

Project Manager Junior: Professional Engineer in Training, Architect or Construction Manager with experience in organizing and managing large or medium building construction projects of similar complexity and magnitude.

C.15.3

Construction Manager: Qualified professional in this field with related experience in large or medium building construction projects of similar complexity and magnitude. Responsible for coordinating daily construction operations, and provides regular status and incident reports. The candidates for this position shall be a registered professional (RA, PE, PMP, CCM).

C.15.4

Sr. Cost Estimator: Qualified certified professional in this field with related experience in large or medium building construction projects of similar complexity and magnitude.

C.15.5

M/E/P Inspector: Qualified professional in this field with extensive related experience in large or medium building construction projects of similar complexity and magnitude

C.16 GOVERNMENT RECORDS

The Contractor shall not disclose any information or data to anyone unless approved by the District. All such information or data is reserved exclusively for use between the University and the Contractor, including employees of the Contractor's firm. When deemed appropriate, the University may authorize the release of certain information or data necessary for use by the Contractor in performance of contract work, and in such cases specific written authorization must be obtained from CO in advance. Such data so released shall not be further disseminated and shall not be considered released into the public domain. The Contractor must ensure that this clause is included in all tiers of subcontracts.

ATTACHMENT C

PART V

SECTION M - EVALUATION PREFERENCE POINTS

M.1 EVALUATION FOR AWARD [Not applicable to TOs]

The contracts will be awarded to multiple responsible Offerors whose offer is most advantageous to the University, based upon the evaluation criteria specified in M.3 below. Thus, while the points in the evaluation criteria indicate their relative importance, the total scores will not necessarily be determinative of the award. Rather, the total scores will guide the University in making an intelligent award decision based upon the evaluation criteria.

M.2 EVALUATION CRITERIA

Proposals will be evaluated based on the following technical and price evaluation factors listed in descending order of importance. The Technical Proposal must include necessary information to enable evaluators to form a concrete conclusion of the offeror's ability to manage and perform the work identified in the solicitation. The evaluation of each Technical Proposal shall measure the ability of the Offeror to effectively manage general construction projects, provided in response to the submission requirements specified in Section L.4.6.

M.2.1 Volume 1 – Technical Capability Information Evaluation 60 Points

Factor 1 – Professional Qualifications (Maximum 30 Points)

Offerors are to provide information to demonstrate successful experience as a CM professional service contractor on similar projects as defined in Section L.4.6

Sub factor 1 – Five (5) similar projects in the past seven (7) years (Maximum 25 points)

Sub factor 2 – Two past performance evaluations/letters or recommendation for each project listed a similar (Maximum 5 points).

Factor 2 – Organization and Team Experience (Maximum 25 Points)

Offerors are to provide information per section L.4.6 to demonstrate firm's depth of resources available for project/client support

Sub factor 1 – Organizational Chart and table summarizing total staff and are of discipline (Maximum 5 points)

Sub factor 2 – Resume of key personnel illustrating their experience and qualifications (Maximum 15 points)

Sub factor 3 – Two (2) letters past performance evaluation/letters of recommendation for each staff listed as key personnel (Maximum 5 points)

Factor 3 – Professional Capabilities (Maximum 10 Points)

Offerors are to provide information per section L.4.6 to demonstrate ability to successfully manage facilities construction contracts

Sub factor 1 – Project Management Plan (Maximum 5 points)

ATTACHMENT D

Sub factor 2 – Contractor’s utilization of standard and web-based CM tools and application (Maximum 5 points)

M.2.2 Volume 2, Price Proposal Evaluation 40 Points

The price proposal evaluation will be objective. *The extended prices for the base year and the option years will constitute the total price for the purpose of the price evaluation.* The Offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score. The following formula will be used to determine each Offeror's evaluated price score:

$$\frac{\text{Lowest price proposal} \times 40}{\text{Price of proposal being evaluated}} = \text{Evaluated price score}$$

M.2.3 Preference Points (12 Points)

The maximum preference points a Contractor can receive is 12. The preference points will be added to the Contractor evaluation score.

M.2.4 Total Points

The total points awarded under the solicitation are 147.

M.3 OPEN MARKET CLAUSES WITH SBE SUBCONTRACTING SET-ASIDE (SUPPLIES AND SERVICES)

M.3.1

Preferences for Local Businesses, Disadvantaged Businesses, Resident-owned Businesses, Small Businesses, Longtime Resident Businesses, or Local Businesses with Principal Offices Located in an Enterprise Zone

Under the provisions of the “Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005” (the Act), Title II, Subtitle N, of the “Fiscal Year 2006 Budget Support Act of 2005”, D,C, Law 16-33, effective October 20, 2005, the District will apply preferences in evaluating bids or proposals from businesses that are small, local, disadvantaged, resident-owned, longtime resident, or local with a principal office located in an enterprise zone of the District of Columbia.

M.3.2

Required Small Business Enterprise (SBE) Subcontracting Set-Aside

35% of the total dollar value of this contract has been set-aside for performance through subcontracting with businesses certified by the Small and Local Business Opportunity Commission (SLBOC) or the Department of Small and Local Business Development (DSLBD), as applicable, as small business enterprises. Any prime contractor responding to this solicitation shall submit within 5 days of the CO’s request, a notarized statement detailing its subcontracting plan. Once the plan is approved by the CO, changes will only occur with the prior written approval of the CO.

M.3.3 General Preferences

For evaluation purposes, the allowable preferences under the Act for this procurement are as follows:

M.3.3.1

Three percent reduction in the bid price or the addition of three points on a 100-point scale for a small business enterprise (SBE) certified by the Small and Local Business Opportunity Commission (SLBOC) or the Department of Small and Local Business Development (DSLBD), as applicable;

M.3.3.2

Five percent reduction in the bid price or the addition of five points on a 100-point scale for a resident-owned business enterprise (ROB) certified by the SLBOC or the DSLBD, as applicable;

ATTACHMENT E

Attachment J.2.1

[Contractor's Letterhead]

[Insert Date]

University of the District of Columbia
4200 Connecticut Avenue, NW
Washington, DC 20008

Attn: Eddie Whitaker
Reference: IDIQ for Construction Management Services

Dear Mr. Whitaker:

On behalf of [insert name of offeror], I am pleased to submit this proposal in response to the University of the District of Columbia's Request for Proposal (RFP) to provide IDIQ Construction Management Services. The Offeror has reviewed the RFP and the attachments thereto, any addenda thereto, and has conducted due diligence and analysis as the Offeror, in its sole judgment, has deemed necessary in order to submit its Proposal in response to the RFP. The Offeror's Proposal is as follows:

Base Year	\$ _____
Option Year 1	\$ _____
Option Year 2	\$ _____
Option Year 3	\$ _____
Option Year 4	\$ _____
Total	\$ _____

Authorized Signature

Title