

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

Agency: University of the District of Columbia
Requisition Number: 177975809
Caption: Risk Management Audit Mitigation Project
Contractor: Bazilio Cobb Associates (BCA)

FINDINGS

1. Authorization:

D.C. Official Code §2-303.05(a)(1) and 8 DCMR Section 3019

2. Minimum Need:

The University of the District of Columbia has a need for a Contractor to provide the aforementioned services.

3. Estimated Reasonable Cost:

The estimated reasonable cost is NTE: \$199,500.00

4. Facts Which Justify Sole Source Procurement:

- 1. Exceptional Experience in District of Columbia Auditing:
 - • BCA boasts an extensive track record of over 15 years in auditing within the District of Columbia, equipping them with a profound understanding of the local auditing landscape.
 - • Their expertise is directly aligned with the specific needs of our risk management audit mitigation project, ensuring adherence to the highest standards of compliance and thoroughness.
- 2. Proven Track Record with UDC:
 - • BCA's history with UDC, including successful completion of an IT risk assessment, positions them as an ideal partner for this project. `
 - • Their existing knowledge of our systems and operational procedures guarantees efficiency and effectiveness.
- 3. Direct Involvement in the Initial Findings:
 - • Crucially, the key personnel at BCA were responsible for authoring the original findings that this project aims to mitigate.
 - This direct involvement provides them with unique insights and an unparalleled understanding of the nuances and specifics required for effective mitigation.
- 4. Efficiency and Expediency:
 - • Engaging BCA will result in substantial time savings due to their pre-established familiarity with UDC's systems, processes, and the specific audit findings.

- The urgency and importance of the risk management audit mitigation project necessitate such efficiency.

5. **Certification by the Contract Specialist:**

I hereby certify that the above findings are correct and complete.

Anthony Berry
Anthony Berry
Contract Specialist (CS)

1/29/2024
Date

DETERMINATION

Based on the above findings and in accordance with D.C. Official Code §2-303.05(a)(1) and 8 DCMR Section 3019, I hereby determine that the subject procurement action may be procured using the sole source method of procurement.

Eddie Whitaker
Eddie Whitaker
Contracting Officer (CO)

1-29-24
Date