

**Computer Sciences Research Lab Safety Policies**

**Building 32 - Room C03A**

**Students and academic personnel should note the following policies regarding this laboratory**

1. In the event of an emergency, call Public Safety immediately at: **202-274-5050**.
2. Ensure you are fully aware of posted laboratory evacuation procedures.
3. Make sure you know the location and how to use all laboratory safety equipment, including first aid kits and fire extinguishers.
4. No student is permitted to work alone or unsupervised in the laboratory at any time. Hours of laboratory operations will be established between faculty, academic personnel, and students – and will be posted at the entrance to each laboratory.
5. Students are not permitted to use any lab equipment without completing mandatory training on the safe and proper use of all equipment.
6. **No food or drink** is allowed in the laboratory at any time. **No eating or drinking**.
7. Music should not be audible to others. If you wish to listen to music, please use headphones or earbuds and keep the volume down.
8. Files should be stored on personal media and not on the hard drives of the lab computers. Information on the hard drives is subject to being erased at any time.
9. The Laboratory should be kept well organized and neat all the time. Everyone must clean up after work and help arrange scattered things in proper places.
10. Laboratory should remain locked at all times when not being used.

Pablo E. Sanchez Guerrero, M.Sc.  
**Laboratory Engineer**  
School of Engineering and Applied Sciences  
University of the District of Columbia  
Building 42 Room 212-I  
Tel: 202-274-6419  
Email : [pablo.sanchezquerrer@udc.edu](mailto:pablo.sanchezquerrer@udc.edu)

Ludwig C. Nitsche, Ph.D.  
**Associate Dean**  
School of Engineering & Applied Sciences  
University of the District of Columbia  
Building 42 Room 212-T  
Tel: 202- 274-5082  
Email: [Ludwig.Nitsche@udc.edu](mailto:Ludwig.Nitsche@udc.edu)

**Reviewed/Approved February 2021:**



Alex R. Bako  
**Director of Risk Management**  
Office of the General Counsel  
University of the District of Columbia  
Tel: 202-274-7482  
Email: [alex.bako@udc.edu](mailto:alex.bako@udc.edu)