

**UDC Faculty Senate
Meeting Minutes
February 12, 2019**

I. Welcome/Call to Order: 2:08pm

- a. Senators were provide with a demonstration of how to use Nearpod for taking attendance, gather data, and getting a feel for the climate of the the class.

II. Roll Call: Nineteen (19) present senators at the time of roll cal. A quorum was met to continue the meeting.

III. Review of Meeting Minutes - January 2019

- a. Motion made to accept the minutes by Senator Turpin
- b. Seconded by Senator Belton
- c. Unanimously Approved

IV. Chair's Announcement

- a. Heart Health and the importance of going to the doctor and checking the health of one's heart is imperative.
- b. Nursing Faculty spoke to important tips towards the combating Heart
 - i. Reduce stress
 - 1. Walking
 - 2. Stretching
 - 3. "Meditation Mondays"
 - 4. Mental Health Day
 - 5. Use of Music
- c. Mortuary Science Faculty stated we should be mindful of the Impact of Second-hand smoke

V. New Chief Academic Officer- Dr. Lawrence Potter

- a. Initially spoke to:
 - i. Meeting with Dr. Arlene King-Berry
 - ii. Retreat with Board of Trustees
 - iii. Meeting with Students
 - iv. Meeting with ANC
 - v. Issues related to Customer Service
 - vi. Concerns regarding Resources
 - vii. Equity Imperative
 - 1. Champion an Academic Plan in concert with the Equity Imperative
 - 2. "Why do you go to UDC?"
 - viii. Peer Institution
 - 1. Who do we aspire to be?
 - 2. Who are the comparison institutions?

3. Who are our competitors?
- ix. Academic Advising
 1. Faculty have a role
 2. Assist in improving retention
- x. UDC is the process in Redefining Itself
 1. “You have a Partner in me with Shared Governance.”
 2. Developing an Academic Plan
- xi. Honorary Degree Nominations
 1. Jeh Johnson
 2. Deanna Mulligan
 3. Maxine Waters

b. Questions posed by the Audience

- i. **Question:** What role does Faculty Senate play in the Academic Planning/Policies?
Answer: Faculty has a clear and valid role in reviewing the current policies as listed presently and on the website.
- ii. **Question:** What can we do as Faculty to address the issues from the Multi-cultural Center and the diverse community student?
Answer: You have a valid role. Continue to work on having a real sense of cultural competence and advocate for training and development around Cultural Competence.
- iii. **Question:** Is there nothing positive insights have you made regarding the Faculty?
Answer: Started out by saying there is 9 million dollars around research, the role Faculty plays in the Equity Imperative, having Faculty become academically distinctive and the role Faculty can play in the Academic Plan. Though accolades were not laid out the areas of opportunities were provided.
- iv. **Question:** We have a two-tier system for Faculty where there being full-time and adjunct Faculty. Students may be seeing the Faculty as the same we have different resources, how can we address this question of customer service?
Answer: Not answered.
- v. **Question:** What role is faculty going to be able to play if you are not able to meet with the Faculty and you only meet with the Academic Leadership of the University?
Answer: Two things: There is an Open-door for Faculty. Dr. King-Berry is well aware of this and we have discussed me being invited to meet with

Executive Board monthly for the Faculty Senate. CAO is also meeting with Deans who will be informed of the plan to meet with Chairs who will then invite the CAO to meet Faculty by Department.

- vi. Invitation:** Graduate Council Chair, Wagdy Mahoumed, invited the CAO to the meetings held on the third Tuesday of every month at 2pm-3:30pm in the Dean's Council Room.
- vii. Question:** Continually changing the image and the purpose of the University and its function regarding Vision 2020 and the Equity Imperative when it now comes to the does not look good for Middle States accreditation.

Answer: CAO spoke to his experience regarding his personal interaction around various accreditation processing for other programs. He also remarked about redefining the academic identity of UDC by way of the Colleges/Schools and programs and the way the work is currently being done.
- viii. Question:** Will there be some synchronicity or modulated approach so Faculty have some idea of what we need to do to gain merit or what to do for promotion?

Answer: Absolutely! CAO couldn't promise synchronicity will occur during this year's evaluation process. CAO discussed there is no new master agreement decided upon and so we must operate under the current agreement. CAO is looking at all the Tenure & Promotion materials across the Schools and has found none of them of are the same. In order to be fair and equitable, Colleges and programs have been allowed to come up with a list of their own products but there needs to be uniformity in the process. CAO will discuss this in Dean's Council tomorrow.
- ix. Question/Comment:** There is a concern we all feel for the students but it starts when they come in the front door. I am glad to hear you recognize the issue start when coming into the school.

Answer: Customer Service cuts across the board and we must be sure all persons are respecting students and treating them as clients.
- x. Question:** What are your thoughts regarding having a Faculty member of the Board of Trustees as we have a student representative on the Board?

Answer: CAO believes this is a reasonable request. He has reviewed an older draft to a proposal and believes there should be some tweaks such as: having the representative be an elected not appointed representative with an open election for All Faculty to be a part of the process.

- xi. Question:** How do you see us in the near future having a study-Aboard status for students who want to come here and for our students who want to go away for a semester?
Answer: This is a high impact practice. A policy regarding academic articulation, college credits, and financial commitment must be devised for there to be success. An Academic Plan will address these kind of things. CAO notes UDC does not have sufficient housing at this time.
- xii. “Student” Question:** How can you fix a Chemistry lab instructor requesting the students buy a different apron and goggle set form that in the book store? It has caused a students to miss a couple of class sessions waiting on funds to purchase and then the delivery of the items.
Answer: There is a disconnect with the bookstore and the department. CAO will immediately look into that and asked the student to have the impacted student email him regarding this issue. The student was given a card.
- xiii. “Student” Question:** In state tuition costs are difficult to understand. I thought I did things right. Could you help me with the Admissions/Registrar’s Office and how this works?
Answer: CAO asked the student to send an email and has decided to work with the student on this issue.
- xiv. Comment:** I would like you to find out more about the attrition factors you stated earlier in your opening to be sure we know why the students are leaving the University and get to the heart of the matter.
Answer: CAO is committed doing so. CAO has spoken to having the data in his repository. CAO is struck by the fact the Faculty does not have this information.
- xv. Presentation of a Gift**
At this time, Dr. Elise Williams, English-CAS, presented Dr. Potter with a portrait of Dr. Martin Luther King, Jr.
- xvi. Question:** Can you talk to us more on the marketing strategy for the University?
Answer: CAO said he has not really spoken to marketing because he had not yet talk with those who are in charge of Operations or Marketing. He has some questions on how Faculty and services are marketed which takes us back to Academic Identity. Dr. Potter gave an example of a Faculty member, Lara Thompson, who was highlighted and videoed working with students working on rehabilitated modules. He remarked this easily shows: Faculty Student Partnership, High Impact Practices, what should be on the website demonstrating the great work with students.

xvii. Question: Can you take inventory of the working conditions to ensure the classroom are up-to-date, supplies to do the job, and providing workshops for Faculty? Could you also look to see if we are doing all we can to protect and keeping our faculty safe? There are incidences which are of concern.

Answer: Are these incidences documented and have they gone through due process? CAO states he does not have any of these reports on his desk waiting to be addressed at this time.

xviii. Question: Have you had an opportunity to look at the Self-study reports for the last accreditation and the previous one especially as it relates to shared governance?

Answer: CAO has reviewed the Middle States Report and been in contact with the Middle States liaison to discuss some of the observations cited in the report. He has also talked with Dr. King-Berry about a discussion which began during the Self-Study yet there was no plan provided in the report.

xix. Question: Do you have on how you would set up or define our University?

Answer: the CAO asked the Senate: “What are the strong programs for innovation or performing arts? He discussed the need to identify the defining programs of the UDC and this will happen with the Academic Planning process. “Let us look at what we are working with here and building those programs up.” Other questions posed included: “What about curators?; Are we preparing the next generation of curators?” Where are the jobs in DC?”

xx. Question: Could you ask for an organization chart from the Deans so we can have the most up-to-date information regarding the Colleges and their programs?

Answer: Yes. CAO has received the org charts but some are dated 2014 and others are 2017. These chartshave come from Human Resources and with changes in leadership they may not be the most current. There is also a push to start a process of “report to:”. This has not started yet but he said he would be glad to provide the information to the Faculty Senate.

xxi. Comment: On the Architecture and Agriculture programs, Senator Belton said the las comment regarding concerns here at the University for the Programs Visibility and the plans which must be addressed to ensure UDC is meeting the needs of the residents of the District of Columbia.

VI. Committee Reports

a. ASPPC- Provided by Raquel Brown-Gaston

i. Proposed Actions

1. Vote on a new transmittal form
2. Creation of a Subcommittee for Multicultural Affairs
 - a. Request for representation of any committees must come to the Chair
 - b. Subcommittees are not necessary with the standing committees

ii. Concerns

1. Ensuring there is a global/diversity component identified across curriculum
2. Minors are not a part of the Academic Structure

iii. Presentation of the Construction Management Modification from the Branch Campus

1. Presented by Vice- Chair Brenda Brown
2. Discussed by Evol I. Ewan

Motion: Moved this proposal be accepted by the Senate and sent to appropriate committees for review. **Second by:** Senator Ralph Belton and approved by all.

b. Research & Development-Provided by William Hanff

i. Announcements

1. Next Faculty Senate Meeting will be held on March 5, 2019
2. Dr. Victor McCrary- Vice President for Research and Graduate Programs will be attend the next Faculty
3. Location for housing Faculty publications by Circulation Desk

ii. Grant Information

1. Call for proposals is coming the application provided today ask Senate review for suggested changes
2. There is approximately \$150,000 for grants.

VII. New Business

a. Important Dates

- i.** Student Affairs Committee – February 13, 2019 at 6pm
- ii.** Meeting of the Committee of the Whole- Info forthcoming
- iii.** DC Council Hearing- February 28, 2019

b. Promoting the Slogan: “Red for Ed”

VIII. Motion to Adjourn: 4:07pm.