

**Faculty Senate Meeting Minutes
May 14, 2019
Student Center Ballroom**

- I. **Welcome/Call to Order** – at 2:10pm
- II. **Roll Call/Confirmation of Quorum** – After roll call was taken at 2:16 pm, there were fourteen (14) Faculty Senators in attendance including Senators: Ralph Belton, Rosie Sneed, Bryan Higgs, Timothy Oladunni, Arlene King-Berry, Wadgy Mahmoud, Cherie Ann Turpin, B. Michelle Harris, William Hanff, Kate Klein, Pier Broadnax, Carolene Charles, Brenda Brown, and Lawrence Covington.

III. **Chair's Announcements**

-The Chair's opening remarks covered the following:

- A. Recognition of Councilman Mendelson coming to our meeting Retreat
- B. Participation on the Search Committee for the CAO, Commend Search Committee for the CAO Faculty Voice
- C. Participation on IT, Academic Affairs, Full Board, List of Concerns Adjunct Faculty
- D. Meeting of the Academic Student Affairs Committee at 6pm, Wednesday Dr. Taurd, Chair

Review of the Minutes: You have a copy of the minutes, these view them and let me know if there are any additions or corrections.

Motion made by the Chair King-Berry to have: The minutes are accepted as written.

Seconded by: Senator Brown

Any Discussion:

All in Favor: Unanimous

Opposed: No

Abstentions: No

Motion carries.

IV. **Committee Reports**

A. Academic Standards, Programs, & Policies Committee: Written Report submitted by the Chair

a. Members Rosie Sneed, Kate Klein, Ralph Belton, Vonda Rogers, Nathalie Mizelle-Johnson, and Chair Cherie Ann Turpin

Point of Information: Vice Chair "Are we saying we need to have proposals that come from the Branch Campus receive approval from the Main Campus?"

Chair calling for order recommends: "I ask to have the Vice Chair meet with the ASPPC to receive clarification regarding the concerns raised regarding the various proposals."

At this time, Chief Academic Officer Dr. Lawrence Potter:

Requests the following statements be stricken from the record and restated to reflect the intention

of the comment:

From the Original April 2019 Minutes *“Title III is under an audit.” and “How has the Title III funds been used?” is being reviewed to look at the Redistribution of Title III Funds as much of the funding is used to support personnel.*

Suggested Amendment: *“If we were ever to be audited based on the percentage of how we are spending the funds, we could be, it could be problematic.”*

When referring to additional changes in the minutes for the Charter and Bylaws report, Dr. Potter wanted the minutes to reflect the following change:

Original Statement on the report: *Dr. Potter was asked about whether he would support the non-voting faculty seat on the BOT and he indicated that the Charter and Bylaws needs to be revised with appropriate approval by the Faculty Senate and Board of Trustees before he would support faculty representation on the BOT.*

Dr. Potter asked for the following to be inserted:

“with subsequent approval by the appropriate committee from the Board of Trustees.”

Dr. Potter then went on to give brief remarks stating:

- Faculty Professional Development days are: Friday, August 16th and Monday, August 19th, 2019.
- CAS and CAUSES will be moving to the 4250 Connecticut Avenue.
- Reorganization of the Office of the Chief Academic Officer and the current national search that we are launching for the new Associate Chief Academic Officer.
- There will be a memo to outline a change in the Center for the Advancement of Learning which will include the new core competencies and our new faculty professional development model as well as calendar of events.
- There will be a new faculty orientation will take place.
- The memo also will also discuss the Equity Imperative and establishing academic policies, guidelines and procedures where there is the lack of clarity.

Senator Pier Broadnax Question: Are you saying there will be something along with or something different for new Faculty?

CAO Response: Yes, there will be a New Faculty Orientation held on August 21st, 2019.

Chair’s Comments included:

- 1) There should be an orientation to include part-time faculty/ Adjunct Faculty;

CAO Response: There is a half day training for them as well.

- 2) We should be sure to provide to students understand the procedures for handling grievances, academic grievances. The website does not, nor does the handbook not address the procedures. Faculty Senate will be able to help you with this effort. This was also brought attention of Dr. Hatchett;

CAO Response: The Office plans to take a look at the Student Handbook for all issues regarding academic dishonesty, personality issues and academic concerns including grade appeal to ensure there is an established published policy that students and Faculty can refer to. The Office will also look to see where there has been a policy and see if updates need to be made.

- 3) Acknowledged the need to address Faculty Senate Office location.

CAO Response: Dr. Potter suggested the discussion occur at the upcoming meeting with the Executive Board.

Questions for the Faculty Senate:

Senator Klein Question: What are procedures we are using strengthening of the policy for the students for Clearance on graduation?

CAO Response: The policy is in the handbook. The policy clearly says, "Any students participating in commencement should have completed all academic requirement in financial obligations." That's a policy.

CAO Response: As of July 1, the policy will state, "if each student has six credits or less because they can complete those six credits in the summer unless they are doing student teaching because sometimes that extends beyond if they have an internship, an externship, some kind of field work experience that would carry them beyond the academic calendar but they are enrolled doing that and the grade will be recorded. Those will be the only exceptions as long as it's within six hours. If you don't have upper level engineering courses in the summer, but that student could come back into the fall and they take that six hours. There was no December graduation but they want to walk in May. They can do that as long as it's within the six hours of completion.

Senator Klein Concerns Regarding Clearances

CAO Response: Registrar currently did not report to the CAO office. The Registrar reports to another area of the university. There are a number of conversations that are being had, but because it is an academic matter. The clearance process will be discussed with Ms. Copper. It may be able to become automated or rather completed on online; not manual. This is a priority and action steps we are going to look at for next year.

Senator Belton Question regarding Residency

CAO Response: The university policy or the other standard regarding the last 30 hours of residency are to be you completed 24 and the university for some reason. There is a process for students to petition to take those courses and have them walk. The policy is real clear. If you have more than six hours, you will not be permitted to participate in commencement.

Senator Turpin Question: What about perhaps putting together our own online university press or online publications?

CAO Response: There has not been a conversation about a University Press but one might consider taken up the discussion with Dr. Mc Clary in Sponsored Programs.

End of the Discussion with Dr. Potter

IV. Committee Reports Continued

- B. Graduate Council- No report provided by Committee Chair Wadgy Mahoumed
- C. Budget Committee- Written Report Submitted by Senator B. Michelle Harris
- D. Branch Campus-No report provided by Committee Chair Vonda Rogers who was excused.
- E. Research & Development Committee- Written Report Submitted by Committee Chair William Hanff
- F. Admission & Retention Committee- Written Report Submitted by Committee Chair Pier Broadnax
- G. Charter & By-Laws Committee- Written Report Submitted by Elmira Asongwed
- H. Social Media Technology- No report provided by Committee Chair Afiya Mbilishaka

V. Elections

A. Election of Chair

Senator Carolene E. I recommend Dr. King-Berry

Seconded by Senator B. Michelle Harris

Senator Brenda Brown: I move the nomination be moved on the one said name

Vote: Aye: Unanimous

Opposed: None

Abstentions: None

B. Election of Vice President

Senator B. Michelle Harris: I recommend Senator Pier Broadnax for position of Vice Chair to the Faculty Senate.

Seconded by: Senator Laurence Covington

Chair: "Are there any other nominations?" (Question repeated twice.)

Senator Brenda Brown: I move the nomination be moved on the one said name

Vote: Aye: Unanimous

Opposed: None

Abstentions: None

C. Election of Secretary

Senator Cherie Ann Turpin: I recommend Senator Carolene E. Charles for position of Secretary to the Faculty Senate.

Seconded by Vice Chair Brenda Brown

Chair: "Are there any other nominations?" (Question repeated twice.)

Senator: I move the nomination be moved on the one said name

Vote: Aye: Unanimous

Opposed: None

Abstentions: None

VI. New Business

-Presentation of the Accelerated Master Programs in Mechanical Engineering and Accelerated Master Programs in Civil Engineering (**Hard Copy Provided –May 14, 2019**)

Motion Vice-Chair Brenda Brown: I so move the recommendation to have along with a copy of the proposal go to the ASSCP for consideration.

Motion: Senator Turpin: ASPPC be allowed to deal with this proposal and the Faculty Senate come together over the summer to address three proposals still being considered by Faculty Senate and Board of Trustees. There is an amendment to request funding for having Faculty Senate reconvene during the summer from the original motion made by Vice-Chair Brown.

Seconded: Senator William Hanff

Vote: Aye: Thirteen

Opposed: None

Abstentions: One

Discussion: There was extensive discourse regarding the process, procedure, and which committees should review the proposal. The actual copy of the proposal has not been received by the Faculty Senate.

VIII. Adjournment at 4:39 pm