Healthcare - Administration Pathway

This pathway provides the skills and knowledge needed for health professionals in a rapidly changing career field. Training provides students with a comprehensive suite of administrative and clinical skills.

Who can enroll for this pathway?
To enroll for the Healthcare - Administration pathway, a student must meet the following criteria:

- Be 18 years or older
- Be a resident of the District of Columbia
- Have a high school diploma or a GED
- 7-series drug screening
- Obtain the required CASAS score in both reading and math sections of the assessment.

Additionally, prospective students will be required to earn a minimum score of 85% on the NorthStar - Digital Literacy Assessment.

What certification(s) can I obtain upon completion of the required coursework?
Upon successful completion of coursework and training, students are eligible to sit for the following certification exams:
- American Association of Healthcare Administrative Management (AHAM)
- CRCS - Certified Revenue Cycle Specialist
- National Healthcare Association (NHA)
- CEHRS - Certified Electronic Health Records Specialist
- CBCS - Certified Billing and Coding Specialist
- CMAA - Certified Medical Administrative Assistant

How much does it cost?
This program is offered at No Cost for eligible DC residents.

How long does the program take?
Students complete the program in periods ranging from one to three semesters, depending on their goals. For more information, our class schedule can be viewed at https://www.udc.edu/cc/workforce-development/.

How do I enroll?
Call or visit any of the WDLL locations. Visit https://www.udc.edu/cc/workforce-development/ for more information.

Administrative Healthcare Courses

- Medical Office Administrative Professional
- Introduction to Medical Billing & Coding
- Advanced Medical Billing
- Health Information Technology (Electronic Health Records I and II)

Need extra support?
Same-day requests for testing accommodations cannot be granted; accommodations must be requested at least one week in advance. Call your preferred site for additional information.