Start Here

Scroll down to the bottom of page to Workforce Development and click on "click here" in blue.

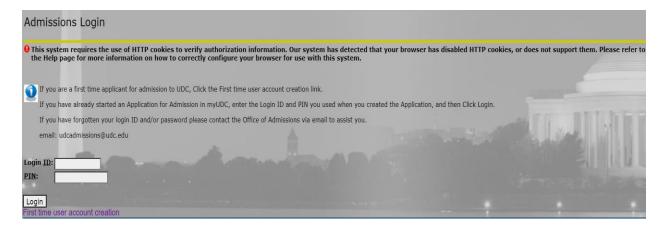
*If you are applying for a Certificate program, you must apply as a non-degree seeking applicant.

Workforce Development and Lifelong Learning

Click here to apply for Workforce Development and Lifelong Learning if:

- 1. You are a DC resident
- 2. You are 18 years or older*
- *If you are applying through a Partnership program, the 18 year old age requirement is waived.

Click First time user



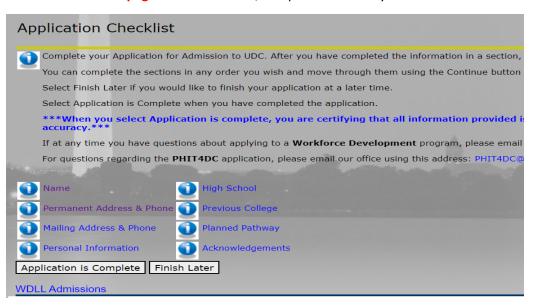
Create a PIN and Password (keep on hand because you will need it to get back in and see your schedule)

Admissions Login - First Time Applicant to UDC	
Please create a Login ID and PIN.	
Your Login ID can be up to nine alphanumeric characters.	
Your PIN must be six numbers.	
Enter your PIN again to verify it and then select Login.	
Your Login ID and PIN will be saved.	THE REST NO.
Please record your Login ID and PIN for future logins, as you will need it to retrieve your Application in the future.	
Your PIN can be up to 15 alphanumeric characters. Minimum 6 alphanumeric characters are required. Enter your PIN again to verify it and then select Create a Login ID:	t Login. Your Login ID and PIN will be saved.
Create a PIN:	
Verify PIN:	

You should see this page. Enter the Admission Term and enter your 1st and Last name.

Enter Your Name
Thank you for your interest in applying to the University of the District of Columbia.
Please introduce yourself to us by providing us with your full legal Name as it appears on official identification docum- official UDC record so please make sure to spell your name correctly and to enter your name in Proper Case (first lett
Please also make sure to select the appropriate academic term for which you are applying.
* - indicates a required field. Application Type: Workforce Development LL Admission Term:* Select First Name:* Middle Name: Last Name:* Fill Out Application
Return to Application Menu

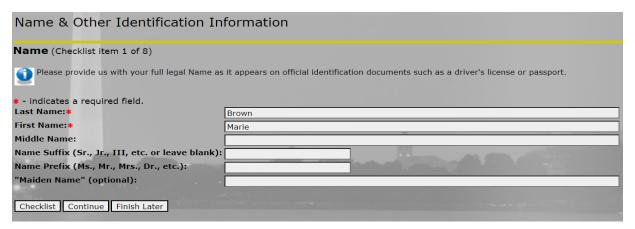
You should see this page. Click each , complete all 8 with your information in each.



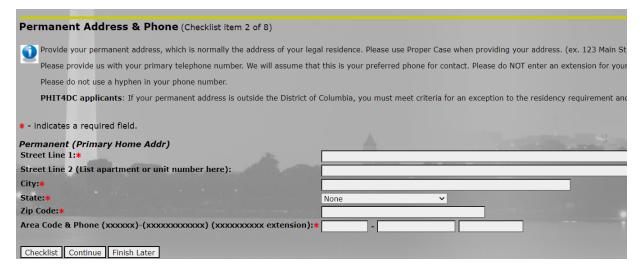
You will know that you completed them when they have a red beside it.



Page one.



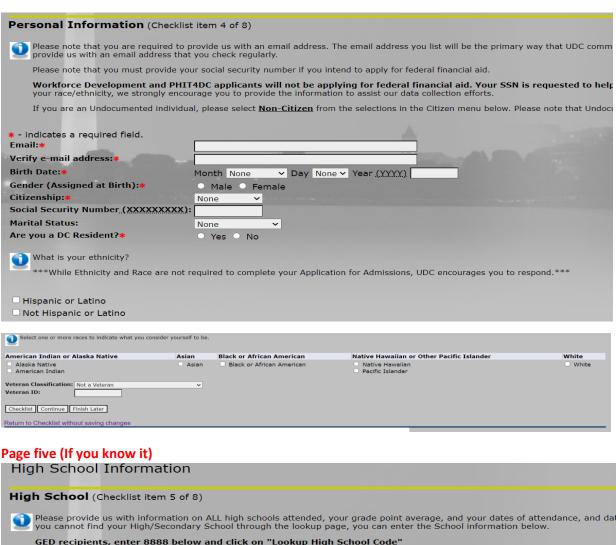
Page Two.



Page Three.

Mailing Address & Phone (Checklist item 3 of 8)	
Enter a Mailing Address only if different than your Permanent Address. You might have a Maili receiving it at your home or will be receiving mail at a place different than your Permanent Ac	ling Address if: you are living in an apartment during the solderss for some period of time.
Please follow the same rules for entering Mailing Address information as followed when enteri	ring your Permanent Address.
WDLL students must reside in DC. If your mailing address is outside of the District of Columb acceptable proof of permanent DC residency.	bia, you will be required to provide proof of an acceptable of
Mailing (ST, ADV, Orgs) Street Line 1: Street Line 2:	
City:	
State: No	lone 🗸
Zip Code:	
Area Code & Phone-no Extension! (xxxxxx)-(xxxxxxxxxxxx) (xxxxxxxxxx extension):	

Page four



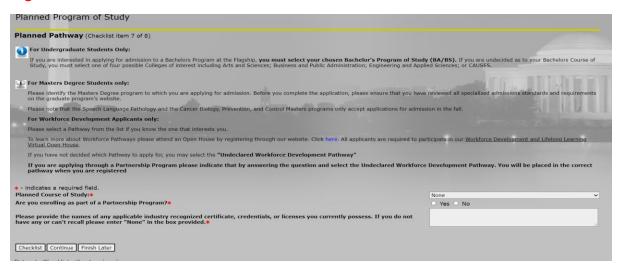
GED recipients, enter 8888 below and click on "Lookup High School Code" Workforce Development and PHIT4DC Applicants: Enter only the last high school you attended. You are not required to submit GPA, dates of attendance, or date of graduation. You will be required to submit a copy of your diploma, a transcript or proof of GED completion. High School Code (For GED, enter 8888): Lookup High School Code If School not found: **High School Name:** Home School (check for yes): City: State: None Enter or View another High School Checklist Continue Finish Later

Page six (If you know it)

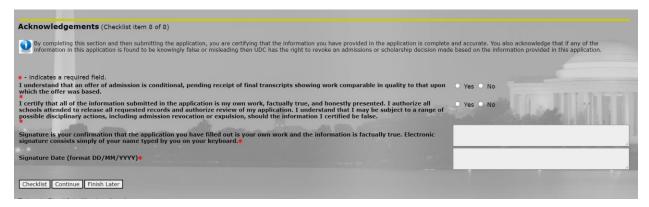
Previous College (Checklist item 6 of 8)
Please provide us with information on ALL previous post-secondary institutions atte
PHIT4DC Applicants: Please provide only your most recently attended college or
Enter your College code. If you do not know the code, select the Lookup College Co
College School Code: Lookup College Code
If College not found:
College Name:
College Nation: None
the facilities and the second
Enter or View another College or Degree
Checklist Continue Finish Later
Return to Checklist without saving changes

RELEASE: 8.7.1

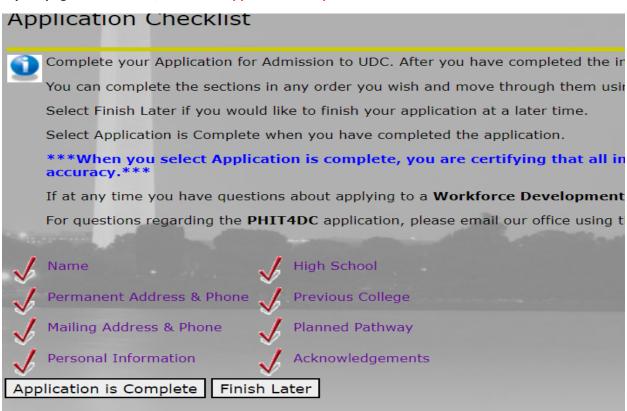
Page Seven.



Page eight



If your page look like this, then click Application complete



Your last page of the 8, click Agree to Terms

Admissions Agreement

You must agree to the terms below, or you will be directed back to the Application Menu page and your applicat I understand that withholding information requested on this application, including attendance at an university or subject to dismissal. I have read this application and certify that the statements I have or completed.

I agree to the terms
I do not agree

Once you see this page, you have completed the full Application

Signature Page

Thank you for submitting your application for admission to the University of the District of Columbia. We are in receipt of your application and in the process of reviewing it for admission.

Within 5-10 Business days, you will receive an email message notifying you of the status of your application, whether it is complete or incomplete. You may also view your application and/or admission status online by using the Web ID and PIN you created at the time you submitted your online application.

YOUR EMAIL MAY FILTER US! If you do not receive the notification email within the time shown above, please check your Spam folder just in case the email was delivered there instead of your inbox.

INSTRUCTIONS FOR DOCUMENT SUBMISSION FOR WORKFORCE DEVELOPMENT APPLICATIONS:

Workforce Development Applicants will submit all required documents via email. Instructions will be emailed to you from the Workforce Development Support Team within the next 5-10 days. Please note, proof of age and identity, DC residency and high school completion or GED are mandatory for all applicants. Depending on the Pathway selected, additional documents may be required.

If you are applying for admission to Workforce Development and have any questions, please contact us at workforce@udc.edu.

Click the Return to Application Menu Button it should read

Application Menu				
Applications in Progress				
Admission Term	Application Type	Field of Study	Date Created	Last Section Updated
New Submitted Applications	Create a new application			AND REAL PROPERTY.
Admission Term	Application Type		Field of Study	Date Created
Spring 2023 Click here to email the Admissions Tea	Workforce Development LL	- Barrier	WDLL-General Education	Sep 07, 2022

End Here! You are done!